

**MINUTES OF KNOWLTON TOWNSHIP
WARREN COUNTY, NEW JERSEY
Public Session Meeting Minutes
December 13, 2021**

The meeting of the Knowlton Township Committee was held on this date at the Knowlton Municipal Building, 628 Route 94, Columbia, New Jersey and was called to order at 7:00 p.m. by Mayor Starrs. Mayor Starrs led the public in the Pledge of Allegiance.

Mayor Starrs read the following statements “This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the *New Jersey Herald* and/or Express Times as well as providing said schedule in the Municipal Clerk’s office.”

Roll Call: Cuntala—yes, Mazza—yes (logged in at 7:10 pm), Shipps—yes, Van Horn—yes (logged in at 7:15 pm, Starrs—yes.

EXECUTIVE SESSION

**Motion made by Starrs, second by Cuntala and carried to go into Executive Session at 7:06 pm.
2021- 98 Resolution Authorizing Executive Session**

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

- A. Personnel
- B. Attorney Advice

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Motion made by Starrs, second by Cuntala and carried to come out of Executive Session at 7:30 pm.

PUBLIC COMMENT

Christine Dunbar – Paulins Kill Watershed Coordinator-gave a brief synopsis on a presentation that she would like to present to the committee regarding the salt run off into the watershed specifically in the streams and rivers. Committee agreed to invite Ms. Dunbar to a meeting in January.

Tara Mezzanotte-went over a few things regarding the Rockwall project. NJDOT office of inspector general is reviewing the documents that Mrs. Mezzanotte presented and will continue to review documents that she presents.

Warren County Commissioners have not heard back from the state regarding their fix “S turns” problem statement . The state has also not updated the commissioners on project development. FWHA has not responded to the commissioners on being a cooperative agency.

DEPARTMENT REPORTS

Mayor Starrs stated that the video cameras have been installed at Tunnel Field and has already got footage of damage being done at the field.

ORDINANCE

Public Hearing/ Adoption of 2021-13 An Ordinance Amending Chapter 156 of the Code of the Township of Knowlton Entitled “Soil Removal” in Order to Regulate Soil Importation

WHEREAS, the unregulated and uncontrolled dumping of potentially contaminated fill in the Township of Knowlton (the “Township”) may result in conditions detrimental to the health, safety, and general welfare of the citizens of the Township; and

WHEREAS, the Township currently regulates and prohibits the importation of contaminated soil; and

WHEREAS, Township Ordinances do not empower the Township to prohibit the exportation of contaminated soil; and

WHEREAS, the Township Committee has determined that it is in the best interests of the Township to further regulate the movement and exportation of soil to ensure it free of contaminants that would and be harmful or hazardous to residents; and

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of Knowlton as follows:

NOW THEREFORE BE IT ORDAINED, by the Mayor and Committee of the Township of Knowlton, County of Hunterdon, State of New Jersey as follows:

SECTION 1. Chapter 156, Article II, entitled “Soil Removal for Nonmining Activities,” is hereby amended as follows (additions noted in bold italics *thus* and deletions noted with strikethrough ~~thus~~):

§ 156-4 Permit Required.

A. No person shall excavate for the removal of soil or otherwise remove soil in contravention of this chapter or for sale or for use other than on the premises from which the soil shall be taken without a soil removal permit, except in connection with the excavation or grading incidental to construction or alteration of a structure on such premises for which a permit has been issued or site plan approval has been rendered by the Planning Board or Board of Adjustment or other permitting agencies or for ordinary landscaping.

B. *No person shall deposit or place soil on, or cause, allow, or permit soil to be placed on any property in the Township of Knowlton, unless a permit is issued by the Township and any other applicable county, state or federal approval(s) or permit(s). This shall include the sale of soil for deposit or placement on any property within the Township of Knowlton.*

C. *Sale or Complimentary Gifting of Removed Soil. Any excavation where the removed soil will be sold or provided at no charge and deposited on property other than from where it was excavated shall not be entitled to exemption from compliance with this ordinance pursuant to Subsection D hereunder. All property owners seeking to remove soil and sell it or give it away shall be required to obtain a permit hereunder and submit proof that the soil is clean pursuant to Section 156-5(N). If the applicant does not provide proper soil testing documentation, the Township Zoning Officer or Engineer are empowered pursuant to Section 156-6 to send soil samples for testing at the expense of the applicant. However, excavations by licensed quarries shall be governed by Article III hereunder.*

D. *Exemptions. With the exception of licensed quarries governed by Article III hereunder, the below exemptions shall not apply if the soil will be sold and / or deposited on property other than from where it was excavated. An Applicant is not required to obtain a permit under this chapter for the following:*

1. *Removal of less than 100 cubic yards.*
2. *Excavations and/or fill for buildings, foundations, or swimming pools provided that the removed soil will not be sold, gifted, or deposited on property other than from where it was excavated and that no work shall be performed until the issuance of a permit by the Zoning Officer and/or Department of Health.*
3. *Excavations for septic tanks or sanitary installations, provided that the removed soil will not be sold, gifted, or deposited on property other than from where it was excavated and that no work shall be performed until the issuance of a permit by the Zoning Officer and/or Department of Health.*
4. *Excavations by licensed quarries, which are governed by Article III hereunder.*
5. *Excavations conducted pursuant to a final site plan or final subdivision (major or minor) has been granted by the Planning or Zoning Board, provided that the removed soil will not*

be sold, gifted, or deposited on property other than from where it was excavated.

6. Notwithstanding an exception, all work shall be performed in accordance with the standards for soil erosion and sediment control as regulated by the State of New Jersey and the applicable Soil Conservation District requirements.

§ 156-5 Application for permit; ~~fee.~~

Application shall be made to the Zoning Officer and accompanied by ***the following***: ~~a signed major subdivision plat and/or plan showing the purpose and reason for the soil removal activity and shall include the following:~~

- A. The name and addresses of the applicant and the owner (if other than applicant).
- B. The description of the land involved, including Tax Map lot and block numbers as identified by the Knowlton Township Tax Maps.
- C. A detailed description of the methods, conveyances and machinery to be employed for the soil removal activity.
- D. The total quantity of soil to be removed in cubic yards.
- E. The existing and finished contours of the site of removal and disposition of the soil, shown at a scale of not less than one inch equals 100 feet and a contour interval of two feet.
- F. A copy of any Soil Erosion and Sedimentation Control Plan approved by the Warren County Soil Conservation District, in those applications where such a plan and approval are required.
- G. The purpose or reason for the intended soil removal activity.
- H. The proposed destination of the soil to be removed.
- I. The proposed date for the commencement and completion of the soil removal activity. However, in no event shall a permit be good for more than two years.
- J. The name, address and telephone number of the person in direct charge of the soil removal activity.
- K. A permit fee of ~~\$100.~~ ***and escrow deposit in accordance with Section 15-14 hereunder.***
- L. Performance bonding, which shall be in accordance with approval of the Board having jurisdiction over the applications.
- M. ***A signed subdivision plat, site plan, and/or plan showing the purpose and reason for the soil removal activity.***

N. If soil will be removed from the property and deposited elsewhere or sold proof that the soil has been tested and found to be in conformance with the Soil Ranking Criteria found in N.J.A.C. 7:26D, Appendix 1, Table 1A.

1. Proof under this subsection shall be a letter from a laboratory certified by the state to perform soil analysis, stating that results meet or exceed the standards set forth in N.J.A.C. 7:26D, Appendix 1, Table 1A, and such other State, county, or municipal standards in effect at the time of testing, along with the actual test results.

2. A minimum of two samples are to be extracted from the source for laboratory analysis for each 1,000 (one thousand) cubic yard lot, or fraction thereof. Samples are to be extracted, tested, and evaluated by a state certified laboratory. Samples must be biased to the location of the highest suspected contaminated concentrations, as determined by the laboratory professional or his duly assigned representative

O. The location to which the soil/fill is to be placed.

§ 156-6 Application Review; Issuance of permit; Conditions

~~Upon receipt of a completed application for a soil extraction permit, the Zoning Officer shall issue a soil removal permit when site plan approval has been granted.~~

A. The Township Zoning Officer shall review all such applications and, if in the opinion of the Township Zoning Officer, professional review of the application, including review by the Township Engineer or physical examination or testing of soil is required, the Zoning Officer shall forward all pertinent materials to a soil consultant or environmental consultant for review and for a certified testing soil laboratory report which shall be delivered to the Township Committee within 30 days from the date of completion of the application.

B. The report of the consultant shall be accompanied by an invoice for the services performed. All expenses connected with such testing are to be borne by the applicant and shall be deducted from the escrow account established pursuant to § 156-14.

C. Processing deadline. Within 30 days of the date of submission of a complete application, the Township Zoning Officer shall review the application in accordance with the procedures established in this article and provide any testing results and a recommendation to the Township Committee. The Township Committee shall then decide whether to issue the permit at the first regular Committee meeting after submission of the recommendation and findings by the Township Engineer.

D. If, after considering the application and all maps, reports and other documents or evidence, the Township Zoning Officer determines that the proposed soil removal operation will not adversely affect the public health, safety or general welfare, a permit shall be granted to the applicant and shall include a reasonable time limit for completion of the operation.

E. In granting permits under this section, the Township Zoning Officer shall have the power to

condition the permit upon compliance by the applicant with such terms and conditions as may be deemed necessary or advisable to effect the provisions and intent of this section. Such conditions may include the requirement of as-built plans.

§ 156-7 Rights of permittee.

A. The issuance of a soil removal permit in connection with a surface mining operation shall entitle the permittee for the duration of the permit and subject to its terms to extract soil, remove it from the designated premises and transport it to a location within or outside the Township of Knowlton.

B. The issuance of a soil removal permit in connection with other than surface mining activities shall be in accordance with the recommendations of the Planning Board or Board of Adjustment and shall entitle the permittee for the duration of the permit and subject to its terms to extract specified quantities of soil and remove it from the designated premises; provided, however, that such removal and transportation of soils shall be limited to the hours of 7:00 a.m. to 5:00 p.m., Mondays through Saturdays, except State of New Jersey legal holidays. In no event may topsoil be removed from the site.

§ 156-8. Records.

The Zoning Officer shall keep a record of all permits issued under the authority of this chapter. The records shall include all information contained in and terms applicable to the permit. The records shall also indicate the amount of fees paid for the permit, the date on which the payment was received, the date of the issuance of the permit and whether the permit was new or a renewal.

§ 156-9. Display of permit.

During any soil extraction activity, a valid soil extraction permit shall be prominently displayed at the site where said activity is being conducted.

§ 156-10. Nontransferability.

Soil extraction permits shall apply only to the person and the site to whom and for what purpose it was issued or approved and may not be transferable to another person or site.

§ 156-11. Revocation of permit.

A. Any soil extraction permit issued by the Zoning Officer may be revoked by the Township Committee after notice and a hearing for any of the following causes:

- (1) Fraud or misrepresentation of the application for permit.
- (2) Fraud or misrepresentation in the conduct of the permitted activity.
- (3) A violation of any provision of the soil removal permit or noncompliance with any of the terms of a conditional use permit granted, where applicable, by the Planning Board or Board of Adjustment.
- (4) Conduct by the permittee or his agents, representatives or employees in an unlawful manner or

in a manner inimical to the public health, safety or general welfare.

B. Notice of hearing for the revocation of a soil removal permit shall be given, in writing, by the Zoning Officer to the person, firm or corporation to whom the permit was issued. The notice shall specifically set forth the ground(s) upon which the proposed revocation is based and the time and place of the hearing. The notice shall be served by mailing a copy to the permittee to the address on the application, or to his last known address, by certified mail, return receipt required, at least five working days prior to the date set for the hearing.

C. At the hearing for the revocation of a soil removal permit, the permittee shall have the right to appear and be heard, to be represented by an attorney, to present witnesses in his own behalf, to cross-examine opposing witnesses and to have a permanent record made of the proceedings at his own expense. The Township Committee shall revoke or suspend the permit if it is satisfied by a preponderance of evidence that valid causes for such revocation or suspension exist.

§ 156-12 Reinstatement of permit.

The Township Committee may authorize the issuance of another soil removal permit to a person whose permit has been revoked, suspended or denied as provided herein if, after a hearing, it is satisfied by clear and convincing evidence that the reasons leading to the revocation, suspension or denial have been properly rectified and will not reoccur. Otherwise, no person whose permit has been revoked, suspended or denied, nor any person acting in his behalf, directly or indirectly, shall be issued another permit to carry on the same soil removal activity.

§ 156-13 Violations and penalties.

A. For any and every violation of provisions of this chapter, the owner, contractor or other person or persons interested as lessees, tenants or otherwise in any building, land or premises where such violation has been committed or shall exist or continue to exist and who shall fail to abate said violation within the time specified by the notice of violation, after written notice to do so has been served upon him by certified mail, return receipt requested, or by personal service upon him, shall for each and every violation be subject to a fine up to ~~\$500~~ **\$1,000** per day for each day of violation or imprisonment for 90 days, or both.

B. Each and every day of such violation after such abatement notice shall have been served shall be considered a separate and specific violation of this chapter and not as a continuing offense. If, after diligent effort, service of a notice of violation cannot be made by mail or in person, posting of a copy of such notice at a conspicuous part of the premises in violation shall be construed as legal service

§ 156-14. Fees; escrow.

A. Permit fee. The fee for issuance of a permit under this article shall be a minimum of \$100 plus \$10 per thousand cubic yards in excess of 100 cubic yards.

B. Escrow. No application under this article shall be considered unless the applicant has

deposited with the Township Clerk initial escrow moneys in the amount of \$2,000 for engineering, legal and other costs generated by an application. A minimum escrow balance of \$1,000 shall be maintained.

C. Fees waived. Where there is an approved site plan and said site plan approval includes the removal or exportation of soil, no permit, fee, or escrow deposit fee will be required. However, fees will only be waived if the removed soil will not be sold and / or deposited on other properties.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

Motion made by Starrs, second by Cuntala and carried to open public comment.

Motion made by Starrs, second by Cuntala and carried to close public comment.

Motion made by Starrs, second by Cuntala an approved by roll call Cuntala—yes, Mazza—yes, Shipp—yes, Van Horn—yes, Starrs—yes, the adoption of ordinance 2021-13.

CONSENT AGENDA

1. 2021-99 Requesting Approval of Items of Revenue and Appropriation N.J.S.A 40A:4-87 (Clean Communities)

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$12,844.52 which is now available from the Solid Waste Administration – Clean Communities.

BE IT FURTHER RESOLVED that the like sum of \$12,844.52 is hereby Appropriated under the caption Clean Communities; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Solid Waste Administration – Clean Communities in the amount of \$12,844.52.

2. 2021-100 Requesting Approval of Items of Revenue and Appropriation N.J.S.A 40A:4-87 (WC Ramsaysburg Homestead Grant)

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$1,470.50 which is now available from the Warren County Department of Land Preservation.

BE IT FURTHER RESOLVED that the like sum of \$1,470.50 is hereby Appropriated under the caption Warren County Department of Land Preservation – CHPP- Round 2; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Warren County Department of Land Preservation CHPP Grant – Round 2 in the amount of \$1,470.50.

3. 2021-101 Requesting Approval of Items of Revenue and Appropriation N.J.S.A 40A:4-87 (WC Land Preservation CHPP Round 2)

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local

Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$1,470.50 which is now available from the Warren County Department of Land Preservation.

BE IT FURTHER RESOLVED that the like sum of \$1,470.50 is hereby

Appropriated under the caption Warren County Department of Land Preservation – CHPP- Round 2; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Warren County Department of Land Preservation CHPP Grant – Round 2 in the amount of \$1,470.50.

4. 2021-102 Requesting Approval of Items of Revenue and Appropriation N.J.S.A 40A:4-87 (WC Land Preservation CHPP Round 1)

WHEREAS, N.J.S.A 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2021 in the sum of \$2,500.00 which is now available from the Warren County Department of Land Preservation.

BE IT FURTHER RESOLVED that the like sum of \$2,500.00 is hereby Appropriated under the caption Warren County Department of Land Preservation – CHPP-Round 1; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Warren County Department of Land Preservation CHPP Grant – Round 1 in the amount of \$2,500.00.

5. 2021-103 Authorizing the Transfer of Funds

WHEREAS, N.J.S.A 40A:4-58 permits transfers between current year budget appropriations during the last two months of the municipal fiscal year; and;

WHEREAS, there are certain Budget Year 2021 appropriations that require transfers to meet the charges and obligations that will be incurred by the end of this fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the transfer below is hereby authorized by a 2/3 vote of the full Governing Body

Transfer From:
Engineering \$21,343.98

Total: \$21,343.98

Transfer To:
Emergency Management O/E \$ 1,000.00
Celebration of Public Events \$ 1,000.00
Municipal Court S/W \$ 19,343.98

Total: \$21,343.98

6. 2021-104 Authorizing the Transfer of 2020 Funds

WHEREAS, NJSA 40A:4-58 permits transfers between current year budget appropriations during the first three months of the municipal fiscal year; and;

WHEREAS, there are certain Budget Year 2020 appropriations that require transfers to meet the charges and obligations that will be incurred by the end of this fiscal year. by a 2/3 vote of the full Governing Body

Transfer From:

Road S/W \$9,675.39

Total: \$9,675.39

Transfer To:

Engineering O/E \$3,252.75

Historic O/E \$ 424.77

Planning O/E \$1,210.39

Zoning Board of Adj. \$1,427.02

Building and Grounds O/E \$3,360.46

Total: \$9,675.39

7. 2021-105 Cancellation of Improvement Authorizations within the General Capital Fund

WHEREAS, the following improvement authorization are outstanding in the Borough’s General Capital Fund and have been deemed no longer necessary;

<u>Ordinance:</u>	<u>Purpose</u>	<u>Amount</u>
Ord 2015	Purchase/Refurbish Fire Truck	\$ 18,050.00
Ord 2015	Acquisition of Dump Truck	\$ 474.00
Ord 2017-02	Purchase of DPW Truck	\$ 1,562.00
Ord.2017	Construction of New Salt Shed	\$ 30.00
Ord 2018-06	Purchase DPW Truck w/ plow	\$ 7,380.00
Ord 2018-07	Purchase Sickle Bar Mower	\$ 23.15
Ord. 2020-05	Acquisition of Air Packs	\$ 10,000.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, County of Warren, and State of New Jersey that the above Ordinance balances be cancelled. \$474.00 to General Capital – Capital Improvement Fund, \$7,433.15 General Capital Fund Balance and \$29,612.00 of Authorized Debt.

Motion made by Starrs, second by Cuntala and approved by roll call vote: Cuntala—yes, Mazza—yes, Shipps—yes, Van Horn—yes, Starrs—yes, Consent Agenda items 1-7 .

RESOLUTIONS

2021-106 Contracting for Professional Services Without Competitive Bidding in Accordance with the Local Public Contracts Law (N.J.S.A. 40A-11.1 Et Seq.)

WHEREAS, the Mayor and Township Committee of the Township of Knowlton are desirous of attaining professional services for the betterment of the Township of Knowlton; and ,

WHEREAS, there exists a need for appraisal of Block 8, Lot 6.01(also known as Hoh Farm)

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the awarding of contracts and appointments for professional services without competitive bidding must be publicly advertises:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that the services of Norman J. Goldberg, INC. at a cost of \$1,745.00 and the services of Joshua D. Mackoff, LLC at a cost of \$1,850 be retained.

BE IT FURTHER RESOLVED that a copy of this Resolution and contract is available for public inspection in the office of the Municipal Clerk and that this resolution be published in the official newspaper as required by law.

Motion made by Starrs, second by Cuntala and approved by roll call vote: Cuntala—yes, Mazza—yes, Shipps—yes, Van Horn—yes, Starrs—yes, resolution 2021-106.

2021-107 Resolution Authorizing First Addendum to Shared Service Agreement for Municipal Court Services Between Knowlton Township and the Township of Allamuchy

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, et. seq., authorizes municipalities to enter into agreements for the exchange and sharing of services; and

WHEREAS, N.J.S.A. 2B:12-1(c) allows two or more municipalities, by ordinance or resolution, to agree to provide jointly for courtrooms, chambers, equipment, supplies and employees for their municipal courts and agree to appoint judges and administrators without establishing a joint municipal court; and

WHEREAS, pursuant to the above authority , the Townships of Knowlton and Allamuchy established a shared municipal court by agreement dated November 20, 2020; and

WHEREAS, Allamuchy and Knowlton have agreed to extend the said agreement for al additional two (2) years through December 31, 2021, with the other terms of the Agreement for Shared Municipal Court to remain in full force and effect.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Knowlton Township, county of Warren as follows:

1. On behalf of the Knowlton Township, the Mayor and the Clerk are hereby authorized to execute the First Addendum to Shared Services Agreement with the Township of Allamuchy that is annexed hereto as Exhibit "A" and any other documents necessary in furtherance of same.
2. This resolution shall take effect according to law

Motion made by Starrs, second by Cuntala and approved by roll call vote: Cuntala—yes, Mazza—yes, Shippis—yes, Van Horn—yes, Starrs—yes, resolution 2021-107.

2021-108 Resolution Authorizing the Mayor and Clerk to Execute a Shared Service Agreement with Hardwick Township for Nixle Community Information Services.

WHEREAS, the Township of Knowlton renewed the contract with Everbridge, Inc. for Nixle community information services on October 22, 2021 services for a period of two years; and

WHEREAS, the price of such services shall be \$3,400.00 per year; and

WHEREAS, it is in the best interest of the Township to continue to share such service with the Township of Hardwick; and

WHEREAS, copies of the Shared Services Agreement between the Township of Knowlton and the Township of Hardwick will be available for public inspection upon the adoption of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Knowlton, County of Warren, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a Shared Services Agreement for Community Information Services Between Knowlton Township and Hardwick Township in substantially the same form as attached hereto as **Exhibit A**.

Motion made by Starrs, second by Cuntala and approved by roll call vote: Cuntala—yes, Mazza—yes, Shippis—yes, Van Horn—yes, Starrs—yes, resolution 2021-108.

2021-109 Resolution Approving Knowlton Township 2022 Annual Sewer Rates

WHEREAS, the Knowlton Township Committee has approved the annual sewer rates for 2022;

and,

WHEREAS, the 2022 sewer rates are effective January 1, 2022 through December 31, 2022;

and,

WHEREAS, the 2022 approved sewer rates are as follows:

	<u>Sewer Allocation</u>	<u>% age of Flow</u>	<u>Monthly Charge to be Billed Quarterly</u>
Travel Center Of America	20,000 gpd	72.2%	\$18,349
McDonalds	3,200 gpd	11.55%	\$2,935
Simpson Rd. Project	4,500 gpd	16.25%	\$4,128

NOW THEREFORE BE IT RESOLVED that the Governing Body of Knowlton Township hereby approves 2022 sewer rates.

Motion made by Starrs, second by Cuntala and approved by roll call vote: Cuntala—yes, Mazza—yes, Shipp—abstain, Van Horn—yes, Starrs—yes, resolution 2021-109.

2021-110 Resolution Approving Payment of Vouchers

BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

Motion made by Starrs, second by Cuntala and approved by roll call vote: Cuntala—yes, Mazza—yes, Shipp—yes, Van Horn—yes, Starrs—yes, resolution 2021-110.

New Business

Press Release: Electric Vehicle Charging Stations in Knowlton

Motion made by Starrs, second by Cuntala and carried to approve the press release that Mayor Starrs prepared for the Electric Vehicle Charging Station in Knowlton.

Board of Adjustment Resignation Letter

Motion made by Starrs, second by Cuntala and carried to accept Dennis Melillo resignation with regret from the Board of Adjustment.

Motion made by Starrs, second by Cuntala and carried to approve moving up the alternates to regular

positions on the board of adjustment board.

2022 Township Meeting Calendar

Committee agreed to have the 2022 Reorganization on January 3, 2022. January's meeting will be held on January 24th due to scheduling conflicts. Committee also agreed to only have one meeting during the summer months.

OLD BUSINESS

Municipal Building Security

Discussion regarding the security quotes for the municipal building took place. Committee would like to have quotes for a panic button.

Plastic Bag Collection

Mayor Starrs explained that the girls scout group that was doing the Trex recycling program is no longer interested. Committee agreed to table the conversation until the next meeting to see if they can get any interest from volunteers in helping to bring the bags from the municipal building to Acme.

Pest Control Quotes

Motion made by Starrs, second by Cuntala and approved by roll call vote: Cuntala—yes, Mazza—yes, Shipp—yes, Van Horn—yes, Starrs—yes to accept a quote from Arkadia Eco Pest Control for a one time 3 month treatment of traps/baits interior and exterior for \$575.00.

CORRESPONDENCE

MEETING MINUTES

September 23, 2021 Executive Session Meeting Minutes

Motion made by Shipp, second by Cuntala and carried to approve September 23, 2021 Executive Session meeting minutes. .

September 23, 2021 Public Session Meeting Minutes.

Motion made by Starrs, second by Cuntala and carried to approve September 23, 2021 Public Session Meeting Minutes.

PUBLIC COMMENT

EXECUTIVE SESSION

Motion made by Starrs, second by Van Horn and carried to go into Executive Session at 8:32 pm. 2021- 111 Resolution Authorizing Executive Session

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

A. Contract Negotiations

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Motion made by Starrs, second by Cuntala and carried to come out of Executive Session at 8:42 pm.

Committeeman Mazza inquired about the supplies for the Kiosk for the Historic Commission. Deputy Mayor Shipps is working to get an additional user on the Lowes card and is working with recreation director to get the materials that are needed that were not available at Blue Ridge Lumber.

Committeeman Mazza also inquired about the clean communities check that the historic commission participated and did not receive yet. Deputy Mayor Shipps explained that checks were not released yet.

ADJOURNMENT

Motion made by Van Horn, second by Starrs and carried to adjourn tonight's meeting at 8:46 pm