

**MINUTES OF KNOWLTON TOWNSHIP
WARREN COUNTY, NEW JERSEY
PUBLIC MEETING MINUTES
February 11, 2019**

The monthly meeting of the Knowlton Township Committee was held on this date at the Municipal Building, 628 Route 94, Columbia, New Jersey. This meeting was called to order at 7:00 p.m. by Mayor Starrs.

Mayor Starrs led the public in the Pledge of Allegiance.

Mayor Starrs read the following statement: "This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the New Jersey Herald and/or the Star Gazette and/or the Star Ledger as well as providing said schedule in the Municipal Clerk's office."

Roll Call

Present: Committeewoman Cuntala, Committeeman McNinch, Deputy Mayor Shipps, Committeeman Van Horn, and Mayor Starrs

Also present were Township Engineer Ted Rodman, Tax Collector Evan Howell, Recreation Director Dennis Lembeck, and Township Attorney Richard Cushing

PUBLIC COMMENT—

Resident Kay Powell read an article from *the Star Ledger* newspaper regarding salt issues in wells throughout the state. Mrs. Powell also read a statement that she prepared to clarify a post that she had on Facebook which received many comments.

Mayor Starrs stated that resident Dr. Rainforth, who is a Professor of Environmental Science/ Geology at Ramapo College, offered to do testing in the area for both wells and surface water. Mayor Starrs asked Dr. Rainforth if a proposal could be drawn up to present to the committee. Mayor Starrs asked if there would be any cost to the township, which Dr. Rainforth said there will be no cost.

Mayor Starrs also asked the committee about forming a sub committee regarding the salt issues in the area. The idea would be to consider ideas that the Township Committee has not already considered or instituted, such as filters for in storm drains or the special plows that are being used in Lake George NY.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to form a sub committee of residents to compile ideas to help with the salt issues in Knowlton.

Committeewoman Cuntala offered to be the committee member in charge. Deputy Mayor Shipps offered to assist.

DEPARTMENT REPORTS

Tax Collector Evan Howell

Mr. Howell provided an update regarding Federal Property Tax Deduction Cap and forming charitable funds. Mr. Howell explained the steps and many changes that had happened since the law passed. The biggest issue is that if towns set up charitable funds, the IRS will not currently recognize property

taxes paid through the charitable fund. He also explained that if charitable funds are formed, the workload falls on the town tax collector, CFO and the office employees. Mr. Howell did say that as the end of December no towns are using these funds. Mr. Howell suggested that the township wait to see after federal taxes are filed to determine what to do.

Township Engineer Ted Rodman

Mr. Rodman provided an update regarding the money left over from the Polkville Road project. Estimates are being collected for guiderails. Committeeman McNinch mentioned the resident who has a drainage problem on Polkville Road was asked to reach out to Mr. Rodman.

Washington St. complaint—Mr. Rodman said there are 6 to 8 signs which prohibit trucks on Decatur St. Mayor Starrs asked, and the committee agreed, to have a problem statement sent to the NJDOT.

Bruglar Road guiderail accident on the corner of Bruglar and Route 94. Mr. Rodman will amend the problem statement that has been sent to NJDOT regarding the guiderail.

Nature Conservancy has asked for a refund from their driveway permit, as the work is complete. Engineer Rodman agreed it should be repaid.

Recreation Director Dennis Lembeck

Mr. Lembeck told the committee that he completed the clean community certification. Mr. Lembeck would like to have the committee consider getting a purchasing card through NJ State. Deputy Mayor Shipps will speak with the township auditor regarding P-Cards.

ORDINANCE

Public Hearing/ Adoption

2019-01-Bond Ordinance Providing an Appropriation of \$230,000 for Various Improvements for and by the Township of Knowlton in the County of Warren, New Jersey and Authorizing the Issuance of \$200,500 Bonds or Notes of the Township for Financing Part of the Appropriation

BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF KNOWLTON, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvements described in Section 3 of this bond ordinance (the “Improvements”) are hereby authorized to be undertaken by the Township of Knowlton, New Jersey (the “Township”) as general improvements. For the said Improvement there is hereby appropriated the amount of \$230,000, such sum includes the sum of \$29,500 as the down payment (the “Down Payment”) required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the “Local Bond Law”). The Down Payment is now available by virtue of provisions in one or more previously adopted budgets for down payments for capital improvement purposes.

SECTION 2:

In order to finance the cost of the Improvements not covered by application of the Down Payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$200,500 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Township are hereby authorized to be issued in the principal amount not exceeding \$200,500 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3:

(a) The Improvements hereby authorized and the purposes for which obligations are to be issued, the estimated cost of each Improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each Improvement and the period of usefulness of each Improvement are as follows:

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Average Period of Usefulness
(1) Improvements to various roads within the Township of Knowlton, including, as applicable, all work, materials, equipment, and appurtenances necessary therefor and incidental thereto, all in accordance with the plans therefor on file in the Office of the Clerk of the Township and hereby approved.	\$190,000	\$180,500	10 Years
(2) Acquisition of a truck for the Department of Public Works.	40,000	20,000	5 Years
TOTAL:	\$230,000	\$200,500	

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$200,500.

(c) The estimated cost of the Improvements is \$230,000 which amount represents the initial appropriation made by the Township.

SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a)

of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee of the Township at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate, and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited, and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvements, within the limitations of the Local Bond Law, and according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 9.50 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$200,500 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$6,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7:

Any funds received from time to time by the Township as contributions in aid of financing the purposes described in Section 3 of this Ordinance (including \$200,500 expected to be received from the New Jersey Department of Environmental Protection) shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Township authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not

required for direct payment of the cost of said Improvements shall, be held, and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

The Chief Financial Officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the Improvements prior to the date that Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$200,500.

SECTION 11:

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to go into public hearing.

No public comment

Motion made by Mayor Starrs, Second by Committeewoman Cuntala and carried to come out of public hearing.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve by roll call vote; Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes to the adoption of Ordinance 2019-01.

Public Hearing/ Adoption

2019-02-Ordinance Authorizing the Sale of Certain Land and Property No Longer Needed for Public Use by the Township of Knowlton

WHEREAS, the Township of Knowlton is the owner of certain lands and capital improvements within the Township located at 622 Route 94 (Block 11, Lot 16) (the "Property"); and

WHEREAS, the Township acquired the Property in or about September 2013 intending to utilize it for additional municipal offices; and

WHEREAS, since acquiring the Property, the Township has determined that the Property cannot be utilized for such purposes; and

WHEREAS, the Township Committee of Knowlton does hereby determine that the Property is no longer needed for public use; and

WHEREAS, the Committee desires to make available for public sale said lands in accordance with N.J.S.A. 40A: 12-13(a).

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of Knowlton, in the County of Warren, State of New Jersey, as follows:

SECTION 1. The Township Committee hereby declares that the lands and premises located at 622 Route 94 (Block 11, Lot 16) are no longer needed for public use and should be sold in accordance with the appropriate statutes of the State of New Jersey and ordinances of the Township of Knowlton.

SECTION 2. The Township Committee hereby authorizes Max Spann Real Estate & Auction Co. (hereinafter "Auctioneer"), to offer for sale to the highest bidder by open public sale at auction, the property described in Schedule A attached hereto and made a part hereof.

SECTION 3. The public sale shall take place at the Township Municipal Building, located at 628 Route 94, NJ 08848 New Jersey on March 16, 2019 at 1 p.m. or as soon thereafter as the matter

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may be heard and publicly announced, provided the sale is not canceled.

SECTION 4. The public sale, if not canceled, shall take place by open public sale at auction to the highest bidder.

SECTION 5. All bidders at the time of sale must present a certified check or money order in the amount of \$10,000.00 payable to themselves (to be endorsed to the escrow holder or its designee if successful). In addition, the successful bidder shall submit a personal check or money order for the balance of the deposit of 10% of the minimum bid plus Buyer's Premium at the conclusion of the auction and shall execute an Agreement of Sale. Said Agreement of Sale shall be binding upon the high bidder until such time that the municipal council either 1) does not accept the bid in which case bidders deposit will be returned, or, 2) accepts the bid whereupon the municipality shall execute the Agreement of Sale and both parties shall be held bound by the terms and conditions contained therein. The balance of the purchase price shall be paid at closing which shall occur not later than 45 days following the acceptance of the bid by the Township. The purchaser shall be entitled to possession immediately following closing of title.

SECTION 6. At closing of title, purchaser shall also pay a buyer's premium in the amount of ten (10%) percent of the bid amount to Auctioneer to conduct the sale.

SECTION 7. In the event the Township of Knowlton is unable to convey clear and marketable title, insurable at regular rates by a title insurance company licensed to do business in the State of New Jersey, the Township will forthwith return to the purchaser any and all deposit moneys previously submitted by the purchaser, and neither party shall have any further rights against the other. The acceptance of a deed by the purchaser from the Township shall extinguish any claims that said purchaser may have against the Township in connection with the quality of title conveyed.

SECTION 8. The property herein sold is subject to existing encumbrances, liens, easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting said property. Neither the Township of Knowlton nor the Auctioneer make no representations as to the presence or absence of wetlands or any other environmental conditions on the property and the purchaser assumes the risk of any such condition, all property being sold "as is."

SECTION 9. All conveyances by the Township shall be made by Bargain and Sale Deed with Covenants Against Grantor's Acts.

SECTION 10. The Township reserves the right to waive any and all defects and informalities in any bid and to accept or reject any and all bids at the public sale and to not award to the highest bidder. No bid shall be considered finally accepted until passage of a resolution by the Municipal Council as set forth in Paragraph 12 hereof.

SECTION 11. Acceptable bids shall be confirmed by resolution of the Township Committee no later than the first regular meeting of the Township Committee following the date of such sale.

SECTION 12. This Ordinance shall constitute and serve as the public notice to be published in a newspaper circulating in the Township at least once a week for two (2) consecutive weeks, the last publication being not earlier than seven (7) days prior to the date set forth for the public sale.

SECTION 13. In the event the successful bidder fails to close on the property, he shall forfeit the ten percent (10%) deposit.

SECTION 14. This Ordinance shall take effect immediately.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to go into public hearing.

No Public comment

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to come out of public hearing.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve by roll call vote: Cuntala--yes, McNinch--abstain, Shipps--yes, Van Horn--yes, Starrs--yes to the adoption of Ordinance 2019-02.

Motion was made by Committeeman McNinch, second by Deputy Mayor Shipps and approved by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes, to have the furnace at the house at 622 Route 94 looked at and, if necessary, fixed, for a maximum of \$1,000.

CONSENT AGENDA

2019-29- Resolution Approving Consent Agenda

WHEREAS, Resolutions 2019-30, 2019-31, 2019-32, 2019-33, 2019-34, 2019-35, 2019-36, 2019-37, are considered routine, non-controversial and require no individual discussion; and,

WHEREAS, if discussion is required on a consent agenda item, it is removed from the consent agenda and placed on the regular agenda.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Knowlton that approval is granted for adoption of the consent agenda items.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve Resolution 2019-29. Committeeman Van Horn abstained.

The following Resolutions will be on a Consent Agenda with no discussion

2019-30- Resolution Approving the Issuance of Raffle License #RA19-01 to Fredon Educational Foundation for March 20, 2019

WHEREAS, Fredon Educational Foundation has applied for a raffle license to conduct a raffle on March 30, 2019 at the Brook Hollow Winery consisting of New Jersey Legalized Games of Chance Control Commission application # RA19-01; and

WHEREAS, the proper fees have been filed with the application, and the findings and determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County New Jersey, that approval is hereby given for the issuance of raffle license #RA-19-01 to Fredon Education Foundation.

2019-31- Resolution Approving the Issuance of Raffle License #RA19-02 to Knowlton Township Lions Club to Conduct a Raffle on July 13, 2019

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 13, 2019 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #RA19-02; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #RA19-02 to The Knowlton Township Lions Club.

2019-32- Resolution Approving the Issuance of Raffle License #RA19-03 to Knowlton Township Lions Club to Conduct a Raffle on July 13, 2019

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 13, 2019 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #RA19-03; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #RA19-03 to The Knowlton Township Lions Club.

2019-33- Resolution Approving the Issuance of Raffle License #RA19-04 to Knowlton Township Lions Club to Conduct a Raffle on July 13, 2019

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 13, 2019 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #RA19-04; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #RA19-04 to The Knowlton Township Lions Club.

2019-34- Resolution Approving the Issuance of Raffle License #RA19-05 to Knowlton Township Lions Club to Conduct a Raffle on July 13, 2019

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 13, 2019 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #RA19-05; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #RA19-05 to The Knowlton Township Lions Club.

2019-35- Resolution Approving the Issuance of Raffle License #RA19-06 to Knowlton Township Lions Club to Conduct a Raffle on July 13, 2019

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 13, 2019 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #RA19-06; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #RA19-06 to The Knowlton Township Lions Club.

2019-36- Resolution Approving the Issuance of Raffle License #RA19-07 to Knowlton Township Lions Club to Conduct a Raffle on July 13, 2019

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 13, 2019 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #RA19-07; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #RA19-07 to The Knowlton Township Lions Club.

2019-37- Resolution Approving the Issuance of Raffle License #RA19-08 to Knowlton Township Lions Club to Conduct a Raffle on July 13, 2019

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 13, 2019 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #RA19-08; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #RA19-08 to The Knowlton Township Lions Club.

RESOLUTIONS

2019-38- Change of Procedure for Claimant Certification

WHEREAS, N.J.A.C. 5:30-9A.6 and 5:31-4.1 now allows a local unit to enact a standard policy through resolution, to not require claimant certification where the vendor or claimant does not provide such certification as part of its normal course of business.

WHEREAS, the Township of Knowlton has elected to waive the claimant certification on all transactions except for the following:

- Transactions above the dollar threshold of \$6,000
- Reimbursement to Township Employees
- Sole Proprietors
- Deposits in advance of work preformed

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, County of Warren, and State of New Jersey that Claimant Certification be waived on Township Purchase Orders with the exceptions noted above.

Motion made by Mayor Starrs, second by Deputy Mayor Shipps and carried to approve by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes Resolution 2019-38.

2019-39- Award Contract Purchase of 2019 Ford F350 Pick-Up

WHEREAS, the Township of Knowlton wishes to enter into a contract for the purchase of a 2019 Ford F350 Regular Cab Gas 4x4 Pick-up Truck; and

WHEREAS, The Township of Knowlton is a member of the Morris County Cooperative Pricing System and wishes to utilize the contract for Purchase of said vehicle; and

WHEREAS, DFFLM, LLC, T/A Ditschman/Flemington Ford, New Jersey has been awarded Contract #15-c, Item #11 for said purchase. This has been awarded through the Morris County Cooperative Pricing Council of Which the Township of Knowlton is an active participant; and

WHEREAS, the Chief Financial Officer has certified that funds are available thru Ordinance 2019-011 in the amount of \$40,000.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, County of Warren, and State of New Jersey that the purchase of a 2019 Ford F350 Regular Cab Gas 4x4 Pick-up Truck not to exceed \$40,000 is awarded to DFFLM, LLC, T/A Ditschman /Flemington Ford 215 US Highway 202, Flemington, New Jersey 08822

Motion made by Deputy Mayor Shipps, second by Committeewoman Cuntala and carried to approve by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes to Resolution 2019-39.

2019-40- Resolution Approving Payment of Vouchers

BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

Motion made by Committeewoman Cuntala, second by Committeeman McNinch and carried to approve by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--abstain, Starrs—yes to Resolution 2019-40.

Discussion took place regarding reimbursement for food from winter storms to the DPW, which the committee agreed not to reimburse.

OLD BUSINESS

Soil Importation Ordinance—Committee reviewed sample ordinances from other townships. Committee agreed to use the Hope Township ordinance with a few changes. Committeeman McNinch agreed to look into the wording for hazardous material.

Assisted Listening Device for Municipal Building—Motion was made by Mayor Starrs, second by Committeeman McNinch and carried to approve the low quote from Sonova USA Inc in the amount of \$599.96.

NEW BUSINESS

Environmental Commission- using basement space

Acting Clerk Shipps explained to the committee that the Environmental Commission would like to utilize the space in the basement for upcoming projects. Committee did not see a problem with this.

Delaware Water Gap Designation on National Natural Landmark Registry

Committee agreed to have Mayor Starrs start an application on having the Delaware Water Gap Designation on the National Natural landmark Registry.

Salt Subcommittee

Discussed during public comment

Mailbox Reimbursement Policy

Discussion regarding if there should be a change in policy regarding mailbox reimbursement which the township currently does not reimburse. Committee decided to not have a change in policy and will not reimburse any mailboxes that may have been knocked down during a snow storm.

CORRESPONDENCE

Acting Clerk Shipps notified the residents that due to the State of Emergency for Tuesday February 12th the municipal building will be closed. This includes the tax office and the extensions on taxes will be carried to Friday February 15th.

MEETING MINUTES

January 14, 2019 Executive Session Meeting Minutes

Motion made by Deputy Mayor Cuntala, second by Committeewoman Shipps and carried to approve January 14, 2019 Executive Session Meeting Minutes.

January 14, 2019 Public Session Meeting Minutes

Motion made by Deputy Mayor Cuntala, second by Committeeman McNinch and carried to approve January 14, 2019 Public Session Meeting Minutes.

January 24, 2019 Executive Session Meeting Minutes

Motion made by Committeewoman Cuntala, second by Deputy Mayor Shipps and carried to approve January 24, 2019 Executive Session Meeting Minutes.

January 24, 2019 Public Session Meeting Minutes

Motion made by Committeewoman Cuntala, second by Committeeman McNinch and carried to approve January 24, 2019 Public Session Meeting Minutes.

PUBLIC COMMENT

Resident Sharon Valentine commented on the truck problem on Decatur.

EXECUTIVE SESSION

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to go into Executive session at 9:05 p.m.

Resolution 2019-41 Authorizing an Executive Session

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

A. Litigation regarding salt

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to return to public session at 9:12 p.m.

ADJOURNMENT

Motion was made by Mayor Starrs, second by Deputy Mayor Cuntala and carried to adjourn tonight's Township meeting at 9:12 p.m.

Respectfully submitted,
Kristin Shipps
Acting Municipal Clerk