

**MINUTES OF KNOWLTON TOWNSHIP
WARREN COUNTY, NEW JERSEY
PUBLIC MEETING MINUTES
January 14, 2019**

The monthly meeting of the Knowlton Township Committee was held on this date at the Municipal Building, 628 Route 94, Columbia, New Jersey. This meeting was called to order at 7:00 p.m. by Mayor Starrs.

Mayor Starrs led the public in the Pledge of Allegiance.

Mayor Starrs read the following statement: "This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the New Jersey Herald and/or the Star Gazette and/or the Star Ledger as well as providing said schedule in the Municipal Clerk's office."

Roll Call

Present: Committeewoman Cuntala, Committeeman McNinch, Deputy Mayor Shipps, Committeeman Van Horn, and Mayor Starrs

Also present were Township Engineer Ted Rodman and Attorney Tara St. Angelo from Gebhardt & Kiefer.

EXECUTIVE SESSION

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to go into Executive Session at 7:05 p.m.

Resolution 2019-20 Authorizing an Executive Session

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

A. Contract/ Personnel

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their

discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to return to public session at 7:20 p.m.

PRESENTATION

Beth Styler Barry, Nature Conservancy— Update Columbia Dam Removal

Ms. Barry provided a slide show which provided the committee and residents with an update regarding the removal of the Columbia Dam. The Nature Conservancy has received the grant they applied for to fund recreation in the area including a walking path and kayak launch. Ms. Barry also stated that volunteers will be needed to plant trees when the time comes.

PUBLIC COMMENT

Resident Pam Rusweiler asked why the committee decided to go with an Auctioneer instead of a realtor for 622 Route 94. Mayor Starrs explained that there is no cost to the township and it is being sold as is. The Township is not obligated to accept any offers made.

Residents David and Kay Powell are seeking reimbursement for a new well that they had to install because their old well was contaminated with salt. Mr. Powell stated that the shallow well that they had in front of their house was working perfectly. Mayor Starrs explained that the township is aware of the salt problem in parts of the township and has taken steps to prevent the over salting. She said residents with salt have been offered free reverse-osmosis systems. She said the cost of replacing all the wells with salt is very high-- \$17.3 million dollars, according to the engineering study. Attorney St. Angelo explained that she is unable to give attorney advice, but suggested that the Powell's file a Notice of Tort Claim. Committeewoman Cuntala will follow up with DPW Supervisor Brian Peck regarding using a minimum of salt.

Resident Sharon Valentine commented on the extra salt that is on the ground from the State and the Bridge Commission and asked if there is a machine they can use to clean up the salt.

DEPARTMENT REPORTS

Township Engineer Ted Rodman

Mr. Hamway lives on the corner of Washington St. which is a section that is maintained by the township. Tractor trailers are cutting the corner and have damaged Mr. Hamway's property. DPW Supervisor Brian Peck suggested to the Committee to put a no right hand turn for trucks at the stop sign, which the committee agreed to. Mr. Rodman will reach out to DPW Supervisor to fix the drain that is located on the corner of Washington St. Attorney St. Angelo asked if we have a sign Ordinance for that road. Mr. Rodman will look into that.

Sharon Valentine asked about an update regarding making Decatur Street one way. Resident Pam Rusweiler sent notification to residents in the area to inform them of a Warren County Freeholders meeting but there was no one besides her who could go. Ms. Rusweiler said there are residents who now opposed the idea. She decided not to pursue it.

Polkville Road— There is extra money in the grant and Mr. Rodman is looking into using it for guiderails. Committeeman McNinch asked about a resident who had a problem with a drainage issue on Polkville Rd. Committeeman McNinch will forward the information to Mr. Rodman for him to look into.

Mazza Farm— Laura Brill is filing the farmland preservation paperwork and is looking for a letter to satisfy the SADC from the township regarding that there is no need for any additional easements. Committeeman McNinch will draft the letter.

Mr. Rodman will be attending a meeting in Trenton from NJDEP regarding new state regulations on Category 1 streams.

Committeeman McNinch inquired about the resident who has concerns about the Y intersection on Bruglar Rd. and Route 94. Committee agreed to have Mr. Rodman prepare a problem statement regarding this issue to the NJDOT. Mayor Starrs will ask the Freeholders to issue a letter of support.

ORDINANCE

Public Hearing / Adoption

2018-12- An Ordinance Amending Chapter 26 of the Code of The Township of Knowlton Entitled “Fire and Rescue Volunteer Company” in Order to Establish Junior Membership

WHEREAS, the Township of Knowlton (the “Township”) recognizes the Knowlton Township Fire and Rescue Company No. 1, a duly incorporated volunteer fire company, as an agent and instrumentality of the Township for the prevention and control of fire; and

WHEREAS, the Fire Chief has requested that Chapter 26-2 entitled “Membership” be amended to establish junior membership in the Fire Department as permitted by N.J.S.A. 40A:14-95 *et seq.*

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Committee of the Township of Knowlton, the County of Warren, that Chapter 26 entitled “Fire and Rescue Volunteer Company” of the Code of the Township of Knowlton (the “Code”) is hereby amended as follows:

SECTION 1. Section 126-2 of the Code of the Township of Knowlton entitled “Membership” is hereby amended and supplemented as follows (Additions indicated in boldface and italics *thus*; deletions indicated with strike-through ~~thus~~):

- A. *Regular Officers and Members.* No person shall hereafter become a member of the Fire Department or rescue squad of Knowlton Township or any unit thereof unless above the age of 18, except for junior members, who shall be above the age of 16, and of good moral character. He or she shall be physically fit to perform the duties of a fireperson and/or that of a rescue worker, evidenced by a certificate to that effect by a practicing physician of the State of New Jersey, after physical examination for said purpose. Each applicant shall be subject to a

complete background check to be conducted by the Township Committee and shall not be made a permanent member of the Fire Company or rescue squad until the Township Committee certifies that the applicant's background check has proven to be satisfactory to the Township. Any member wishing to join the New Jersey State Firemen's Relief Association must abide by the (N.J.F.R.A) rules and regulations.

B. Junior members. Junior members shall be no less than 15 years of age nor more than 18 years of age and shall be chosen and admitted as junior members in accordance with the bylaws of the company. Junior members shall be subject to confirmation by the Township Committee prior to taking office. Junior members shall only do those activities allowed by law for persons of their age and shall be supervised at all times by regular members of the company.

SECTION 2. All Ordinances or parts of Ordinances inconsistent herewith are repealed as to such inconsistencies.

SECTION 3. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

SECTION 4. This Ordinance shall take effect upon final passage and publication according to law.

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to go into the public hearing.

No public comments were made.

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to close the public hearing.

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve with a roll call vote: Cuntala—yes, McNinch—yes, Shipps—yes, Van Horn—yes, Starrs—yes to Ordinance 2018-12.

Introduction:

2019-01- Bond Ordinance providing and Appropriation of \$230,000 for Various Improvements for and by the Township of Knowlton in the County of Warren, New Jersey and Authorizing the Issuance o \$200,500 Bonds or Notes of the Township for Financing Part of the Appropriation.

BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF KNOWLTON, IN THE COUNTY OF WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvements described in Section 3 of this bond ordinance (the “Improvements”) are hereby authorized to be undertaken by the Township of Knowlton, New Jersey (the “Township”) as general improvements. For the said Improvement there is hereby appropriated the amount of \$230,000, such sum includes the sum of \$29,500 as the down payment (the “Down Payment”) required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the “Local Bond Law”). The Down Payment is now available by virtue of provisions in one or more previously adopted budgets for down payments for capital improvement purposes.

SECTION 2:

In order to finance the cost of the Improvements not covered by application of the Down Payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$200,500 pursuant to the provisions of the Local Bond Law (the “Bonds”). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Township are hereby authorized to be issued in the principal amount not exceeding \$200,500 pursuant to the provisions of the Local Bond Law (the “Bond Anticipation Notes” or “Notes”).

SECTION 3:

(a) The Improvements hereby authorized and the purposes for which obligations are to be issued, the estimated cost of each Improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each Improvement and the period of usefulness of each Improvement are as follows:

Purpose	Appropriation and Estimated Cost	Estimated Maximum Amount of Bonds or Notes	Average Period of Usefulness
(1) Improvements to various roads within the Township of Knowlton, including, as applicable, all work, materials, equipment and appurtenances necessary therefor and incidental thereto, all in accordance with the plans therefor on file in the Office of the Clerk of the Township and hereby approved.	\$190,000	\$180,500	10 Years
(2) Acquisition of a truck for the Department of Public Works.	40,000	20,000	5 Years
TOTAL:	\$230,000	\$200,500	

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$200,500.

(c) The estimated cost of the Improvements is \$230,000 which amount represents the initial appropriation made by the Township.

SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee of the Township at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a) The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the Improvements, within the limitations of the Local Bond Law, and according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 9.50 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$200,500 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d) An aggregate amount not exceeding \$6,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7:

Any funds received from time to time by the Township as contributions in aid of financing the purposes described in Section 3 of this Ordinance (including \$200,500 expected to be received from the New Jersey Department of Environmental Protection) shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Township authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

The Chief Financial Officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The Chief Financial Officer is further authorized to enter into the appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

SECTION 10:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the Improvements prior to the date that Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$200,500.

SECTION 11:

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

Committeeman McNinch asked Mr. Rodman and DPW Supervisor to prepare a summary on what needs to be done on Hemlock Rd. Committee agreed.

Motion was made by Mayor Starrs, Committeewoman Cuntala and carried to approve by roll call vote: Cuntala—yes, McNinch—yes, Shipps—yes, Van Horn—yes, Starrs—yes to introduce Ordinance 2019-01.

Introduction:

2019-02-Ordinance Authorizing the Sale of Certain Land and Property No Longer Needed for Public Use by the Township of Knowlton

WHEREAS, the Township of Knowlton is the owner of certain lands and capital improvements within the Township located at 622 Route 94 (Block 11, Lot 16) (the “Property”); and

WHEREAS, the Township acquired the Property in or about September 2013 intending to utilize it for additional municipal offices; and

WHEREAS, since acquiring the Property, the Township has determined that the Property cannot be utilized for such purposes; and

WHEREAS, the Township Committee of Knowlton does hereby determine that the Property is no longer needed for public use; and

WHEREAS, the Committee desires to make available for public sale said lands in accordance with N.J.S.A. 40A:12-13(a).

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of Knowlton, in the County of Warren, State of New Jersey, as follows:

SECTION 1. The Township Committee hereby declares that the lands and premises located at 622 Route 94 (Block 11, Lot 16) are no longer needed for public use and should be sold in accordance with the appropriate statutes of the State of New Jersey and ordinances of the Township of Knowlton.

SECTION 2. The Township Committee hereby authorizes Max Spann Real Estate & Auction Co. (hereinafter “Auctioneer”), to offer for sale to the highest bidder by open public sale at auction, the property described in Schedule A attached hereto and made a part hereof.

SECTION 3. The public sale shall take place at the Township Municipal Building, located at 628 Route 94, NJ 08848 New Jersey on _____ or as soon thereafter as the

matter may be heard and publicly announced, provided the sale is not canceled.

SECTION 4. The public sale, if not canceled, shall take place by open public sale at auction to the highest bidder.

SECTION 5. All bidders at the time of sale must present a certified check or money order in the amount of \$ _____ payable to themselves (to be endorsed to the escrow holder or its designee if successful). In addition, the successful bidder shall submit a personal check or money order for the balance of the deposit of 10% of the minimum bid plus Buyer's Premium at the conclusion of the auction and shall execute an Agreement of Sale. Said Agreement of Sale shall be binding upon the high bidder until such time that the municipal council either 1) does not accept the bid in which case bidders deposit will be returned, or, 2) accepts the bid whereupon the municipality shall execute the Agreement of Sale and both parties shall be held bound by the terms and conditions contained therein. The balance of the purchase price shall be paid at closing which shall occur not later than 45 days following the acceptance of the bid by the Township. The purchaser shall be entitled to possession immediately following closing of title.

SECTION 6. At closing of title, purchaser shall also pay a buyer's premium in the amount of ten (10%) percent of the bid amount to Auctioneer to conduct the sale.

SECTION 7. In the event the Township of Knowlton is unable to convey clear and marketable title, insurable at regular rates by a title insurance company licensed to do business in the State of New Jersey, the Township will forthwith return to the purchaser any and all deposit moneys previously submitted by the purchaser, and neither party shall have any further rights against the other. The acceptance of a deed by the purchaser from the Township shall extinguish any claims that said purchaser may have against the Township in connection with the quality of title conveyed.

SECTION 8. The property herein sold is subject to existing encumbrances, liens, easements, zoning ordinances, other restrictions of record, such facts as an accurate survey would reveal and any present or future assessments for the construction of improvements benefiting said property. Neither the Township of Knowlton nor the Auctioneer make no representations as to the presence or absence of wetlands or any other environmental conditions on the property and the purchaser assumes the risk of any such condition, all property being sold "as is."

SECTION 9. All conveyances by the Township shall be made by Bargain and Sale Deed with Covenants Against Grantor's Acts.

SECTION 10. The Township reserves the right to waive any and all defects and informalities in any bid and to accept or reject any and all bids at the public sale and to not award to the highest bidder. No bid shall be considered finally accepted until passage of a resolution by the Municipal Council as set forth in Paragraph 12 hereof.

SECTION 11. Acceptable bids shall be confirmed by resolution of the Township Committee no later than the first regular meeting of the Township Committee following the date of such sale.

SECTION 12. This Ordinance shall constitute and serve as the public notice to be published in a newspaper circulating in the Township at least once a week for two (2) consecutive weeks, the last publication being not earlier than seven (7) days prior to the date set forth for the public sale.

SECTION 13. In the event the successful bidder fails to close on the property, he shall forfeit the ten percent (10%) deposit.

SECTION 14. This Ordinance shall take effect immediately.

Discussion regarding the amount to be filled in in Section 5, which the committee agreed to \$10,000. Discussion regarding the date of the auction, which the committee agreed to March 16, 2019 at 1:00 p.m.

Motion was made by Mayor Starrs, second by Committeewoman Shipps and carried to approve by roll call vote: Cuntala—yes, McNinch—abstain, Shipps—yes, Van Horn—yes, Starrs—yes to Ordinance 2019-02.

RESOLUTIONS

2019-21- Resolution Authorizing the Retainer of an Auctioneer for the Sale of Certain Land and Property No Longer Needed for Public Use by the Township of Knowlton

WHEREAS, the Township of Knowlton is the owner of certain lands and capital improvements within the Township which were acquired as the result of a land exchange between the Township and Lynx Asset Services, LLC; and

WHEREAS, the Township Committee of Knowlton does hereby determine that the parcel, with the buildings and improvements thereon erected, located at 622 Route 94, which is Block 11 Lot 16, are no longer needed for public use; and

WHEREAS, the Township desires to retain a Professional Auctioneer to market and auction for public sale said lands in accordance with N.J.S.A. 40A:12-13(a).

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Knowlton, in the County of Warren, State of New Jersey, as follows:

The Township Committee hereby declares Max Spann Real Estate & Auction Co. (hereinafter "Auctioneer"), to be retained as Auctioneer for sale to the highest bidder by open public sale at auction, of the property and lands located at 622 Route 94, Block 11 Lot 16.

BE IT FURTHER RESOLVED, that this resolution take effect immediately.

BE IT FURTHER RESOLVED, that the Mayor ad Clerk is authorized to sign and execute the Professional Service Resolution hereby attached as.

Motion was made by Mayor Starrs, second by Committeeman McNinch and carried to approve Resolution 2019-21.

2019-23-Governor’s Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014- June 2020

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliance for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, The Township Committee of the Township of Knowlton, County of Warren, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and

WHEREAS, the Township Committee further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

WHEREAS, the Township Committee has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Warren.

NOW, THEREFORE, BE IT RESOLVED by the Township of Knowlton hereby recognizes the following:

The Township Committee does hereby authorize submission of a strategic plan for the Knowlton Township Municipal Alliance grant for fiscal year 2020 in the amount of:

DEDR	\$ 3,763.00
Cash Match	\$ 1,129.00
In-Kind	\$ 2,822.00

1. The Township Committee acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

Motion was made by Committeewoman Cuntala, second by Mayor Starrs and carried to approve Resolution 2019-23.

2019-24- Resolution Authorizing Mayor and Clerk to Execute an Agreement with Everbridge, Inc for Community Information Services

WHEREAS, Knowlton has utilized the Nixle community information system since 2014 at no cost; and

WHEREAS, such service is no longer being offered free-of-charge; and

WHEREAS, Knowlton Township plans to enter into a shared service with Hardwick Township in order to share the cost for this service; and

WHEREAS, the cost of such service, for Knowlton and Hardwick, shall be \$3,400 per year plus a one-time implementation fee of \$272.00; and

WHEREAS, the Township Committee believes that it is in the best interests of the residents of Knowlton Township to continue to utilize the community information system; and

WHEREAS, copies of the Agreement between the Township of Knowlton and Everbridge, Inc. will be available for public inspection upon the adoption of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Knowlton, County of Warren, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute an Agreement for Community Information Services Between Knowlton Township and Everbridge, Inc. in substantially the same form as attached hereto as Exhibit A.

Motion was made by Committeewoman Cuntala, second by Deputy Mayor Shipp and carried to approve Resolution 2019-24.

2019-25 Resolution Authorizing Mayor and Clerk to Execute a Shared Services Agreement with Hardwick for Nixle

WHEREAS, this resolution memorializes the motion made at the December 20, 2018 meeting to enter into a Shared Service agreement for Nixle with Hardwick Township; and

WHEREAS, the Township of Knowlton has entered into a contract with Everbridge, Inc. for Nixle community information services for a period of one year, with the option to renew for a one-year term; and

WHEREAS, the price of such services shall be \$3,400.00 per year plus a one-time implementation fee of \$272,00; and

WHEREAS, Knowlton has utilized the Nixle community information system since 2014 at no cost; and

WHEREAS, such service is no longer being offered free-of-charge; and

WHEREAS, it is in the best interest of the Township share such service with the Township of Hardwick; and

WHEREAS, copies of the Shared Services Agreement between the Township of Knowlton and the Township of Hardwick will be available for public inspection upon the adoption of this Resolution; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Knowlton, County of Warren, State of New Jersey, that the Mayor and Township Clerk are hereby authorized to execute a Shared Services Agreement for Community Information Services Between Knowlton Township and Hardwick Township in substantially the same form as attached hereto as Exhibit A.

Motion was made by Committeewoman Cuntala, second by Deputy Mayor Shipps and carried to approve Resolution 2019-25.

OLD BUSINESS

CenturyLink High Speed Internet

Mayor Starrs stated that the 7 boxes that Knowlton was promised by CenturyLink are now installed. The FCC will not come out and test until the end of the grant.

FEMA Buyout Properties

Residents participating in the FEMA buyout were told that the cost for the remediation needed for their properties now must be paid by the residents. They were originally told 100 percent of the cost would be covered.

Bridge Lane

Committeeman Van Horn asked Joe Trinca to be present regarding 3 lots that Mr. Trinca bid on a few years' back. Mr. Trinca stated that there is still no clear title. Mr. Trinca is still interested in the lots. Attorney St. Angelo will reach out to Tax Collector Evan Howell to ask about a tax sale certificate.

NEW BUSINESS

Trex Recycling Program—Resident Alison Bickhardt was present to tell the Committee about a recycling program she introduced at Knowlton Elementary school to recycle plastic film. It is in a contest with schools of similar size to win a bench. The contest will run to the end of April. Mayor Starrs looked into the Trex Recycling Program and found out that Trex would pay Sanico to take part of the program and the township would get a bench just for participating.

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to have Knowlton Township continue with the Trex Recycling Program once the schools contest is over.

Route 80 Rockwall Meeting, January 25—Mayor Starrs explained that there will be a meeting with NJDOT, Congressman Gottheimer, Hardwick and Knowlton at the Knowlton Township Meeting room.

Energy Aggregation Public Information Session, January 23—Representatives from the energy aggregation co-op will be at the Blairstown Municipal building at 3pm and 6pm to answer any questions directly about the upcoming contract with IDT Energy that starts in March.

Covanta Landfill closing—Discussion took place regarding Covanta Landfill closing.

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes to accept the low quote of \$4470 from JHM Signs for repair of Historic Village of Delaware signs. To be taken out of the 2018 budget, since the expenditure was discussed last year.

CORRESPONDENCE—No Correspondence

APPROVAL OF MINUTES

December 20, 2018 Executive Session Meeting Minutes

Motion was made by Committeewoman Cuntala, second by Committeeman McNinch and carried to approve December 20, 2018 Executive Session Meeting Minutes. Deputy Mayor Shipps and Committeeman Van Horn abstained.

December 20, 2018 Public Session Meeting Minutes

Motion was made by Committeewoman Cuntala, second by Committeeman McNinch and carried to approve December 20, 2018 Public Session Meeting Minutes. Deputy Mayor Shipps and Committeeman Van Horn abstained.

January 3, 2019 Public Session Meeting Minutes

Motion was made by Committeewoman Cuntala, second by Deputy Mayor Shipps and carried to approve January 3, 2019 Public Session Meeting Minutes.

PUBLIC COMMENT—No public comments

ADJOURNMENT—Motion was made by Mayor Starrs, second by Deputy Mayor Cuntala and carried to adjourn tonight's Township meeting at 9:05 p.m.

Respectfully submitted,
Kristin Shipps
Acting Municipal Clerk