

**TOWNSHIP OF KNOWLTON
COUNTY OF WARREN, STATE OF NEW JERSEY
ANNUAL REORGANIZATION MEETING
JANUARY 3 , 2022**

The Reorganization meeting of the Knowlton Township Committee called to order at 7:00 p.m. by Municipal Clerk Kristin Shipps.

Clerk Shipps led the public in the pledge of allegiance.

Clerk Shipps read the following statement:

Open Public Meetings Act:

This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the New Jersey Herald and/or the *Express Times Thursday, Warren County, NJ Zoned edition* as well as providing said schedule in the Municipal Clerk's office.

Please be advised that this meeting is being recorded.

Roll Call: Roll Call: Cuntala—yes, Mazza—yes, Starrs—yes, Shipps—yes, Van Horn—yes

Swearing in of Township Committee Members – Kathy Cuntala

Attorney Cushing administered the oath of office.

Nomination & Swearing in of Mayor

Motion to appoint Adele Starrs was made by Shipps, second by Cuntala and carried to approve Adele Starrs as Mayor for 2022.

Attorney Cushing administer the oath of office.

At this time the remainder of the meeting is turned over to the Mayor.

Nomination and Swearing in of Deputy Mayor

Motion to appoint Debbie Shipps was made by Cuntala second by Starrs and carried to approve Debbie Shipps as Deputy Mayor 2022.

Attorney Cushing administer the oath of office.

Resolutions:

2022-01 Resolution Adopting Annual Meeting Calendar for 2022

Motion made by Starrs, second by Cuntala

2022-02 Resolution Approving Compensated Appointments

Motion made by Cuntala, second by Shipps and approved by roll call vote: Roll Call amending to add Alternate Zoning office George Boese in the absence of Township Zoning Officer.

2022-03 Resolution Approving Non-Compensated Appointments

Motion made by Cuntala, second by Shipps and carried to approve Resolution 2022-03 adding Tara Mezzanotte as alternate for Board of Adjustment.

2022-04 Resolution Approving Temporary Budget

Motion made by Cuntala, second by Shipps and approved by roll call vote:

2022-05 Contracting for Professional Services without Competitive Bidding in Accordance with the Local Public Contracts Law (N.J.S.A. 40A: 11.1, Et Seq.) (Attorney & Auditor, Bond Council, Engineer) **Roll Call**

Motion made by Starrs, second by Cuntala and approved by roll call vote

2021-06 Resolution Authorizing the Hiring of Phoenix Advisors, LLC as a Municipal Financial Advisors. **Roll Call**

Motion made by Starrs, second by Cuntala and approved by roll call vote

2021-07 Resolution Designating the New Jersey Herald Official Newspaper of the Township
Motion by Cuntala, second by Shipps and carried to approve Resolution 2021-07.

Consent Agenda

1. 2022-08 Resolution Approving Waiver of Permit Fees for Knowlton Township Non-Profit Organizations
2. 2022-09 Resolution Establishing the Rules of Order for the Conduct of Committee Meetings
3. 2022-10 Resolution Authorizing Imposition of Additional Penalties for Tax Delinquencies in Excess of Ten Thousand Dollars and Setting Interest Rates for Delinquent Taxes
4. 2022-11 Resolution Designating a Cash Management Plan
5. 2022-12 Resolution Authorizing the Tax Assessor to File Corrective Appeals and Stipulations with the Warren County Board of Taxation
6. 2022-13 Resolution Authorizing Assessor and Attorney (or Special Counsel) to file and Prosecute Municipal Tax Appeals and Municipal Roll Back Tax Complaints
7. 2022-14 Resolution Designating Authorized Signatures
8. 2022-15 Resolution to Cancel 2021 Balances Less Than \$10.00
9. 2022-16 Resolution to Cancel 2021 Overpayments Less Than \$10.00
10. 2022-17 Resolution Instituting a Fee for Duplicate Tax Sale Certificate
11. 2022-18 Resolution Authorizing Pre-Payment of Certain Bills for 2022
12. 2022-19 Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle October 2020-June 2025.
13. 2022-20 Resolution Appointing Risk Management Consultant

Motion/ Second Roll Call

Motion made by Cuntala, second by Starrs and approved by roll call vote: Cuntala –yes, Mazza—yes, Shipps—yes, Van Horn—yes, Starrs—yes Consent Agenda for January 3, 2022.

New Business:

Committee Liaison Appointments

No changes have been made for 2022.

Snow overtime policy

Will be discussed after Executive Session

Clerk resignation

911 Coordinator

Public Comment:

Adjournment