

**MINUTES OF KNOWLTON TOWNSHIP
WARREN COUNTY, NEW JERSEY
ANNUAL REORGANIZATION MEETING/PUBLIC MEETING
January 8, 2018**

The monthly meeting of the Knowlton Township Committee was held on this date at the Municipal Building, 628 Route 94, Columbia, New Jersey. This meeting was called to order at 7:02 p.m. by Acting Clerk Kristin Shipps.

Acting Clerk Shipps led the public in the pledge of allegiance.

Acting Clerk Shipps read the following statement "This is a meeting of the Knowlton Township Committee. Adequate notice of this meeting has been provided in accordance with the Open Public Meetings Act by publishing notice of all regularly scheduled meetings in the Star Gazette and/or Star Ledger and/or Express Times as well as providing said schedule in the Municipal Clerk's office."

Roll Call

Present: Committeewoman Cuntala, Committeeman-Elect McNinch, Committeewoman Shipps, Committeewoman Starrs and Committeeman Van Horn.

Also Present: Attorney Leslie Parikh, Township Engineer Ted Rodman and EMO Frank Makowski

Swearing in of Township Committee Members

Committeeman-Elect Bob McNinch was sworn into office by Attorney Parikh.
Committeewoman Shipps was sworn into office by Attorney Parikh.

Nomination of Mayor

Nomination was made by Committeewoman Cuntala and Seconded by Committeewoman Shipps to nominate Adele Starrs for Mayor for 2018.
Roll Call- Cuntala- yes, McNinch- no, Shipps - yes, Starrs- yes, Van Horn- no

Nomination was made by Committeeman McNinch, seconded by Committeeman Van Horn to nominate Frank Van Horn.
Roll Call- Cuntala-no, McNinch- yes, Shipps - no, Starrs- no, Van Horn -yes

Committee members discussed the merits of each nomination and afterward, the vote took place. Committeewoman Starrs was sworn into office by the Attorney Parikh. Mayor Starrs continued the meeting at this time.

Nomination of Deputy Mayor

Motion was made by Mayor Starrs, seconded by Committeewoman Shipps to nominate Committeewoman Cuntala as Deputy Mayor.
Motion was made by Committeeman McNinch, Seconded by Committeeman Van Horn to nominate Committeewoman Shipps as Deputy Mayor.
Committeewoman Shipps thanked McNinch and Van Horn for nomination but had to decline their nomination.

Roll call vote was taken on the one motion for Committeewoman Cuntala since Committeewoman Shipps declined her nomination

Roll Call: Cuntala--yes, McNinch--no, Shipps--yes, Van Horn--yes, Starrs--yes.

Committeewoman Cuntala was sworn into office by the Attorney Parikh.

EXECUTIVE SESSION

Motion to go into Executive Session: Mayor Starrs, seconded by Committeewoman Cuntala and carried by an all-in-favor at 7:15.

Resolution 2018-01 Authorizing an Executive Session for the Purpose of Litigation and Potential Litigation

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

Litigation

Potential Litigation

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Motion was made by Mayor Starrs, seconded by Deputy Mayor Cuntala and approved by an all-in-favor vote to come out of Executive Session at 8:00 p.m. and return to Regular Session.

Department Reports

Engineer Ted Rodman

Salt Shed is done and just waiting on a certificate of occupancy

Mr. Rodman gave an update on Stormwater management which is almost completed.

Tree on Hemlock Road has not been looked out yet.

Engine Breaking on Route 46 and Simpson Rd problem statement have been submitted. No response on either one as of yet.

EMO Frank Makowski

Mr. Makowski explained that Emergency Operation Manual needs to be updated this year. Mr. Makowski will provide what printouts he needs from Acting Clerk Shippis.

Streamline for the Database of 911 is not completed yet. Mr. Makowski needs to reach out to the new Fire Chief.

Mr. Makowski also stated that he will need a Deputy. Committeeman Van Horn would like to stay on for one more year. Mayor Starrs stated that there are several people who are interested. Discussion took place about bringing in a second Deputy EMO in order to train them for when Mr. Makowski or Committeeman Van Horn decide to step down.

Resolutions

2018-02 Resolution Adopting Annual Meeting Calendar for 2018

BE IT RESOLVED by the Mayor and Township Committee of the Township of Knowlton, County of Warren, State of New Jersey, that the following meeting calendar is hereby adopted for the year 2018:

The regular meetings of the Knowlton Township Committee will be held on the 2nd Monday and the 4th Thursday of each month at 7:00 PM unless otherwise marked.

January 4, 2018 Reorg. 7 pm
January 8, 2018
January 25, 2018
February 12, 2018
February 22, 2018
March 12, 2018
March 22, 2018
April 9, 2018
April 26, 2018
May 14, 2018
May 24, 2018

June 11, 2018
June 28, 2018
July 9, 2018
July 26, 2018
August 13, 2018
August 23, 2018
September 10, 2018
September 27, 2018
October 25, 2018
*November 13, 2018 (Tuesday)
December 10, 2018
**December 20, 2018 (3rd Thursday)

Formal action may be taken at all meetings. Executive Sessions may be called by the governing body when appropriate.

*Due to the regular meeting dates for November 2018 both falling on a Holiday, the day for this meeting has been changed.

** Due to the regular meeting date falling after the Christmas holiday, the day for this meeting has been changed.

Committeeman McNinch suggested changing the date of the last meeting of the year considering that the end of year meeting is so close to the holiday. After committee discussion end of year meeting was been changed from December 27, 2018 to December 20, 2018.

Motion was made by Mayor Starrs, second by Deputy Mayor Cuntala and approved by an all-in favor resolution 2018-02

2018-03 Resolution Approving Compensated Appointments

WHEREAS, it is necessary to appoint various persons to fill the numerous positions of authority in the Township of Knowlton for the year 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that the following appointments be made with terms being until December 31, 2018:

Acting Municipal Clerk	Kristin Shipps
Shared Services/Grant Administrator	
Assessment Search Officer	
Deputy Clerk	Doreen Apgar
Registrar of Vital Statistics	Doreen Apgar
Deputy Registrar of Vital Statistics	Kristin Shipps
Office Assistant	
Finance Assistant	Doreen Apgar
Recycling Coordinator	JoAnn Fascenelli
Chief Financial Officer	Christine Rolef
Tax Collector	Evan Howell
Tax Search Officer	Evan Howell
Assistant Tax Collector	Doreen Apgar
Tax Assessor	Richard Motyka
Tax Assessment Assistant	Kenna Pearson
Code Enforcement Officer/Zoning Officer	Eric Snyder
Driveway Inspector	Ted Rodman
Fire Official	Glenn Wilson , Jim McAleer
Planning Board Secretary	Alfia Schemm
Board of Adjustment Secretary	Alfia Schemm
Animal Control Officer	Alan DeCarolis
*Municipal Judge	Dominick Santini
Court Administrator	Rosanne McPartland
Deputy Court Administrator	Ruth DeGeorge
Alternate Deputy Court Admin.	Ann Marie Tracy
Violations Clerk	

Court Attendant	Dennis Kelley, Doug Kopen
Public Works Manager	Brian Peck
Public Works Assistant Supervisor	Thomas Steckel
Public Works Driver/Laborer I	
Public Works Driver/Laborer II	
Public Works Driver/Laborer III	David Quick
Public Works Driver/Laborer IV	
Public Works Driver/Laborer-Part Time	Geoff Littlehale
Recreation Director	Dennis Lembeck
Recreation Laborer	George Trongone
Alternate Recreation Laborer	Ryan Lembeck
Community Service/Clean Comm. Supervisor	Dennis Lembeck, John Sikora
**Emergency Management Coordinator	Frank Makowski
911 Coordinator	Frank Makowski
Deputy Emergency Management Coordinator	Frank Van Horn
Emergency Management Assistant	Kristin Shipps

*Shared Municipal Court – Knowlton/Frelinghuysen/Franklin/Blairstown - term expires 12/31/20

**term expires 12/31/19

Motion was made by Deputy Mayor Cuntala, second by Committeewoman Shipps and approved by an all in favor resolution 2018-03

2018-04- Resolution Approving Non-Compensated Appointments

WHEREAS, it is necessary to appoint various persons to fill various positions on boards, committees and commissions and officers of the Township of Knowlton, as required by the various ordinances adopted in connection therewith:

NOW, THEREFORE, BE IT RESLOVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, on the fourth day of January, 2018 that the following persons be appointed for terms as set forth:

Public Agency Compliance Office	Kristin Shipps
Qualified Purchasing Agent	Christine Rolef

Knowlton Township Planning Board

- Adele Starrs as a Class I with a term expiring 12/31/2018
- Tom Drake as a Class II member with a term expiring 12/31/2018
- Kathy Cuntala as a Class III member with a term expiring 12/31/2018
- Hal Bromm as a Class IV member with a term expiring 12/31/2021
- Dale Glynn as a Class IV member with a term expiring 12/31/2021
- Carla Constantino as Alternate #1 with a term expiring 12/31/2019

Knowlton Township Board of Adjustment

- Scott Wunschuh with a term expiring 12/31/2021
- Richard Tillman with a term expiring 12/31/2021

Nancy O’Neill Alt. #2 with a term expiring 12/31/2019

Motion was made by Deputy Mayor Cuntala, seconded by Committeewoman Shipps and approved by an all-in-favor to Resolution 2018-04

2018-05- Requesting Approval of Items of Revenue and Appropriation NJSA 40A: 4-87 (Solid Waste Administration- Clean Communities)

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$12,571.19 which is now available from the Solid Waste Administration – Clean Communities.

BE IT FURTHER RESOLVED that the like sum of \$12,571.19 is hereby Appropriated under the caption Clean Communities; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Solid Waste Administration – Clean Communities in the amount of \$12,571.19.

Motion was made by Deputy Mayor Cuntala, seconded by Committeewoman Shipps and approved by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes to Resolution 2018-05

2018-06- Requesting Approval of Items of Revenue and Appropriation NJSA 40:4-87 (Warren County Department of Human Services-Council on Alcoholism and Drug Abuse Grant-Municipal Alliance)

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in

the sum of \$4,113.00 which is now available from the Warren County Department of Human Services – Council on Alcoholism and Drug Abuse Grant – Municipal Alliance.

BE IT FURTHER RESOLVED that the like sum of \$4,113.00 is hereby

Appropriated under the caption Warren County Department of Human Services – Council on Alcoholism and Drug Abuse Grant – Municipal Alliance; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Warren County Department of Human Services – Council on Alcoholism and Drug Abuse Grant – Municipal Alliance in the amount of \$4,113.00.

Motion was made by Deputy Mayor Cuntala, seconded by Committeewoman Shipps and approved by roll call vote: Cuntala--yes, McNinch-- yes, Shipps-- yes, Van Horn--yes, Starrs--yes to Resolution 2018-06

2018-07- Requesting Approval of Items of Revenue and Appropriation NJSA 40:4-87(Warren County Cultural Heritage Council Arts Grant)

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2017 in the sum of \$2,500.00 which is now available from the Warren County Cultural & Heritage Council Arts Grant.

BE IT FURTHER RESOLVED that the like sum of \$2,500.00 is hereby Appropriated under the caption Warren County Cultural & Heritage Council Arts Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Warren County Cultural & Heritage Council Arts Grant in the amount of \$2,500.00.

Motion was made by Deputy Mayor Cuntala, seconded by Committeewoman Shipps and approved by roll call vote: Cuntala--yes, McNinch-- yes, Shipps-- yes, Van Horn--yes, Starrs--yes to Resolution 2018-07

2018-08 Resolution Approving Temporary Waste Water Utility Budget

BE IT RESOLVED by the Mayor and Township Committee of the Township of Knowlton that temporary appropriations must be made sufficient to cover expenditures between January 1 and the date of final adoption of the budget;

THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Township Committee that the attached temporary budget as prepared by the Chief Financial Officer according to N.J.S.A. 40:4-19 be and is hereby adopted.

Temporary Wastewater Utility Budget \$ 64,312.50

Motion was made by Deputy Mayor Cuntala, Second by Committeewoman Shipps and approved by roll call vote: Cuntala--yes , McNinch-- yes , Shipps-- yes , Van Horn--yes , Starrs--yes resolution 2018-08

2018-09- Resolution Approving Temporary Budget

BE IT RESOLVED by the Mayor and Township Committee of the Township of Knowlton that temporary appropriations must be made sufficient to cover expenditures between January 1 and the date of final adoption of the budget;

THEREFORE, BE IT FURTHER RESOLVED by the Mayor and Township Committee that the attached temporary budget as prepared by the Chief Financial Officer according to N.J.S.A. 40:4-19 be and is hereby adopted.

Total Temporary Budget \$439,350.71

Motion was made by Deputy Mayor Cuntala, seconded by Committeewoman Shipps and approved by roll call vote: Cuntala--yes, McNinch-- yes, Shipps-- yes, Van Horn--yes, Starrs--yes to Resolution 2018-09

2018-10 Resolution Approving Consent Agenda

WHEREAS, Resolutions 2018-11, 2018-12, 2018-13 ,2018-14, 2018-15, 2018-16, 2018-17, 2018-18, 2018-19, 2018-20, 2018-21, 2018-22 are considered routine, non-controversial and require no individual discussion; and,

WHEREAS, if discussion is required on a consent agenda item, it is removed from the consent agenda and placed on the regular agenda.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Knowlton that approval is granted for adoption of the consent agenda items.

Motion was made by Mayor Starrs, seconded Deputy Mayor Cuntala and approved by roll call vote: Cuntala-- yes, McNinch--yes, Shipps--yes , Van Horn--yes, Starrs--yes to Resolution 2018-10

The following Resolutions will be on a Consent Agenda with no discussion

2018-11 Resolution Establishing the Rules of Order for the Conduct of Committee Meetings

BE IT RESOLVED, the governing body of the Township of Knowlton, does hereby adopt Rules of Order for the Conduct of Committee meetings:

1. Manner of Addressing Committee - Time Limit (3 minutes per person when appropriate)
2. Roll Call Vote
3. Order of Business

The business of the Committee shall be taken for consideration in the following order except as may be otherwise offered by the Mayor or Committee:

- Call to Order
- Salute to the Flag
- Reading of the Open Public Meetings Act
- Moment of Reflection
- Roll Call
- Presentations
- Public Comment
- Department Reports
- Ordinances
- Consent Agenda
- Resolutions
- Old Business
- New Business
- Correspondence
- Approval of Minutes
- Public Comment
- Adjournment

Executive sessions shall be held at 7:00 pm, prior to the public portion of the meeting. Where additional time is needed to complete an executive session, it shall be reconvened upon completion of the consent agenda, resolutions or public comment section as stated on the meeting agenda. If necessary, Executive Sessions may be held at the adjournment of the meetings.

Those items on the agenda which are considered routine and non-controversial by the Municipal Clerk such as resolutions, departmental reports or necessary action motions by the Committee shall be listed on a consent agenda and will be approved by one motion in the form listed below. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the consent agenda and will be considered separately.

At the commencement of all regularly scheduled meetings, the Mayor will announce publicly and shall cause to be entered upon the minutes of the meeting an accurate statement, substantially as follows:

“Adequate notice of this meeting of the Knowlton Township Committee has been provided in accordance with the Open Public Meeting Act, Chapter 231, P.L.1975. by posting a schedule of all meetings of the Knowlton Township Committee on the bulletin board in the Municipal Clerk’s

office at the Municipal Building, 628 Rt. 94, Columbia, NJ and Knowlton Township website immediately following its adoption; and, by mailing a copy of this schedule of all meetings of the Knowlton Township Committee for 2017 to those persons requesting same, pursuant to Section 14 of the Open Public Meetings Act, Chapter 231, P.L.1975.

2018-12 Resolution Authorizing Imposition of Additional Penalties for Tax Delinquencies in Excess of Ten Thousand Dollars and Setting Interest Rates for Delinquent Taxes

BE IT RESOLVED that pursuant to R.S.54:4-67, the Township Committee of the Township of Knowlton, County of Warren, State of New Jersey, hereby fixes the rate of interest to be charged on delinquent taxes for the calendar year 2018 at the rate of Eight (8%) percent per annum on the first \$1500.00 of delinquency and Eighteen (18%) per annum on any amount in excess of \$1500.00 of delinquency.

BE IT FURTHER RESOLVED, that notwithstanding the above provision, no interest shall be charged if payment of any installment is made within ten (10) days after the date upon which the same became payable according to the laws in such cases made and provided. If such payment is not made within the ten (10) day grace period, the above rate of interest shall run and accrue from the original due date of such taxes.

BE IT FURTHER RESOLVED, that any taxpayer with a delinquency in excess of \$10,000.00 who fails to pay that delinquency prior to the end of the calendar year shall be so charged an additional rate of interest of Six (6%) percent against the delinquency.

2018-13 Resolution Designating a Cash Management Plan

WHEREAS, P.L.1983, Chapter 8, Local Fiscal Affairs Law, N.J.S.40A:5-2 was amended to require that each municipality designate a Cash Management Plan for the deposit of the local unit's moneys;

THEREFORE, BE IT RESOLVED, that the following Cash Management Plan be adopted by the Township of Knowlton:

A. Designation of Official Depositories to be as follows:

1. FIRST HOPE BANK
2. BANK OF AMERICA
3. NEW JERSEY CASH MANAGEMENT PLAN
4. ANY OTHER BANKING INSTITUTIONS IN WARREN COUNTY UNDER THE DIRECTION OF THE CHIEF FINANCIAL OFFICER

B. Designated Official Depositories are required to submit to the Chief Financial Officer of the Township of Knowlton, a copy of the State of New Jersey, Department of Banking, Governmental Unit Deposit Protection Act notification of eligibility which must be filed semiannually in the Department of Banking as of June 30th and December 31st each year.

C. Designated Official Depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" on an annual basis.

D. Deposit of Funds:

1. All funds shall be deposited within forty-eight (48) hours of receipt in accordance with state statute.
2. Operating funds shall be deposited into an interest bearing account to maximize interest earnings.
3. Trust Funds may be deposited into interest bearing accounts. Noninterest bearing accounts should be regularly monitored for availability of funds for investment except where either State or Federal laws or local ordinance prohibit the earning of interest on such funds.

E. Designation of Allowable Investment Instruments:

1. The Township may permit deposits and investments in such depositories as permitted in Section 4 of P.L.1970 Chapter 236 (C17:9-44).

F. Definition of Acceptable Collateral and Protection of Township Assets:

1. All designated depositories must conform to all applicable State statutes concerning depositories of public funds.
2. All depositories shall obtain the highest amount possible of F.D.I.C. and/or F.S.L.I.C. coverage of all Township assets (Demand and Certificate of Deposit).
3. Collateral will be required for all deposits and investments of the Township, except for those in the State Cash Management Fund, collateral must have a market value of not less than 100% of all deposits and investments.

G. Reporting Procedures

1. The Chief Financial Officer shall prepare for the Township Committee the following investment reports:

Monthly reporting - A listing of all investments as part of the Chief Financial Officer's monthly report.

A schedule of outstanding investments for the independent auditors as of December 31 each year and at other times as required by the auditors.

H. Maximum Maturity Policy

Investments shall be limited to a maturity not to exceed one year on all operating funds unless a longer maturity is permitted within provisions of regulations promulgated by either the Federal or State governments.

I. Investment Procedures:

Bids for Certificates of Deposit will be solicited of all designated depositories if the amount is \$100,000.00 or greater.

Telephone bids will be solicited of designated depositories by the Chief Financial Officer or his designated staff member. The depository shall specify the principal amount of the investment bid on interest rates and number of days used to calculate the interest to be paid upon maturity.

Interest paid shall be from the date the bid was awarded to the day of maturity.

All bidders may request the results of the bid after the bid is formally awarded.

A check or wire transfer of funds will be made available to the winning bidder the same business day the bid is awarded. Each quotation shall be documented to record the date and time of quote, the parties in the discussion, the instrument(s), maturities and rates. A bid form of the Township may be used.

J. Controls:

When possible, the internal controls should provide for a separation of the investment placement functions and the accounting activity. Controls must be designed for telephone orders, wire transfers and securities, safekeeping, only specifically designated personnel of the Department of Finance shall be allowed to conduct this part of the transactions and all activity should be subject to immediate written confirmation of the designated depository. The Chief Financial Officer shall review each day's activity.

K. Bonding:

The following officials shall be covered by surety bonds, said surety bonds to be examined by the independent auditor to insure their proper execution:

BLANKET UMBRELLA BOND FOR ALL EMPLOYEES

L. Compliance:

The Cash Management Plan of the Township of Knowlton shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.

2018-14 Resolution Authorizing the Tax Assessor to File Corrective Appeals and Stipulations with the Warren County Board of Taxation

WHEREAS, the Township Committee of the Township of Knowlton had been informed by the tax assessments governing certain property locations within Knowlton Township, and

WHEREAS, the Tax Assessor of Knowlton Township has requested the Township Committee authorize him to file corrections of such errors with the Warren County Board of Taxation,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Knowlton that the Tax Assessor be and is hereby authorized to file corrective appeals and stipulations with the Warren County Board of Taxation concerning those properties wherein errors were made; and

BE IT FURTHER RESOLVED, that the Tax Assessor send copies of such corrected assessments to the individuals involved; and

BE IT FURTHER RESOLVED, that the Township Committee of the Township of Knowlton hereby authorizes the Tax Assessor to file rollback complaints.

A copy of this Resolution shall be forwarded to the Tax Assessor and Warren County Board of Taxation.

2018-15 Resolution Authorizing Assessor and Attorney (or Special Counsel) to File and Prosecute Municipal Tax Appeals and Municipal Roll Back Tax Complaints

WHEREAS, the Warren County Tax Board, through its Administrator, has issued rulings requiring that Warren County municipal governing bodies adopt a Resolution or Resolutions as follows:

- a. Allowing the Assessor and Municipal Attorney (or Special Counsel) of any municipality in the County of Warren to file and prosecute tax appeals filed by taxpayers of each municipality;
- b. Allowing the Assessor and Municipal Attorney (or Special Counsel) of any municipality in the county of Warren to file and prosecute roll back tax complaints;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Knowlton, County of Warren, State of New Jersey that:

Richard J. Motyka as Assessor of the Township of Knowlton or the Municipal Attorney (or Special Counsel) for the Township of Knowlton be authorized to file, prosecute, stipulate, modify, agree upon, and otherwise perform the duties which are required of said Assessor and Attorney in the process of prosecution and/or filing of said municipal tax appeals and said rollback tax complaints.

BE IT FUTHER RESOLVED, that a copy of this Resolution shall be forwarded to the Township Attorney and Tax Assessor.

2018-16 Resolution Instituting a Fee for Duplicate Tax Sale Certificate

WHEREAS, P.L. 1990 was amended and signed into law, allowing municipalities to issue duplicate tax sale certificate at a fee not to exceeded \$100; and

WHEREAS, a request had been made from Evan Howell, Certified Tax Collector, to institute a fee for this service;

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Knowlton, County of Warren, New Jersey on this fourth day of January 2018, that a fee of \$100 be instituted for the issuance of a duplicate tax sale certificate.

2018-17 Resolution Designating Authorized Signatures

BE IT RESOLVED, by the Township Committee of The Township Of Knowlton, that the Mayor and Acting Municipal Clerk Kristin Shipps are hereby authorized to execute and deliver agreements between the Municipal Corporation of the Township of Knowlton and any individual or corporation, either public or private;

BE IT FURTHER RESOLVED, that the Deputy Mayor has the authorization to sign documents or drafts of the Municipal Corporation in the absence of the Mayor.

BE IT FURTHER RESOLVED, that the signature of the Township Committee, the Municipal Clerk and CFO are authorized to sign checks and other drafts of the Township of Knowlton;

2018-18 Resolution to Cancel 2017 Balances Less Than \$10.00

WHEREAS, when properties have small balances due at year end of less than \$10.00 these small balances unless cancelled must be carried into the following year. The time and expense for both the township to collect and the owners to pay these small amounts far exceeds the individual amounts themselves.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Knowlton, County of Warren, New Jersey on this fourth day of January 2018, approves the tax collector's request to cancel 2017 balances less than \$10.00.

2018-19 Resolution to Cancel 2017 Overpayments Less Than \$10.00

WHEREAS, when overpayments of 2017 taxes occur they must be eliminated by applying them to 2018 taxes, refunding them or cancelling them. When the amounts are less than \$10.00 per property the cost in time and expense to apply the payments or refund the payments far exceeds the overpayments themselves. The tax collector is requesting approval to cancel these overpayments less than \$10.00.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Knowlton, County of Warren, New Jersey on this fourth day of January 2018, 7approves the tax collector's request to cancel 2017 overpayments less than \$10.00.

2018-20 Resolution to Void Checks Greater Than 180 Days Old

WHEREAS, there are outstanding checks that are greater than 180 days old; and

WHEREAS, it has been determined that checks greater than 180 should be cancelled and credited back to Current Fund Balance.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, County of Warren, and State of New Jersey that the above outstanding are void to Current Fund Balance.

2018-21 Resolution Designating Newspapers *The Express Times* and *The Star Gazette* as Official Newspapers of the Township

WHEREAS, the Local Public Contracts Law ("LPCL") (N.J.S.A. 40A:11-1 et seq.) and Municipal Land Use Law ("MLUL") (N.J.S.A. 40:55D-1) require certain notices be published by a municipality in an "official newspaper"; and

WHEREAS, for the purposes of the Open Public Meeting Act ("OPMA"), the Township designated *The Express Times*, *The Star Gazette*, and *The Star Ledger*, as newspapers to receive notices thereunder; and

WHEREAS, pursuant to N.J.S.A. 40:53-2, an official newspaper must be widely circulated

within the Township and must be published within Warren County; and

WHEREAS, there is no newspaper that meets such criteria; and

WHEREAS, upon information and belief, *The Express Times* is the most widely circulated newspaper in the Township, but is published out of state in Pennsylvania; and

WHEREAS, *The Star Gazette* is published in Hunterdon County, New Jersey, and is, therefore the newspaper that is published at a location closest to the Township within the state of New Jersey; and

WHEREAS, the Township acknowledges that publication of notices in *The Express Times* would effectuate the purposes of the LPCL, MLUL, and OPMA of notifying the public and ensuring transparency in government processes; and

WHEREAS, the Township Committee acknowledges that the publication of notices in *The Express Times* would effectuate and purposes regarding utilizing local New Jersey businesses; and

WHEREAS, the Township Committee believes it is in the best interests of the public to designate both *The Express Times* and *The Star Gazette* as the official newspapers of the Township.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Knowlton, Warren County, State of New Jersey, as follows:

1. *The Express Times* and *The Star Gazette* are hereby designated as the official newspapers of the Township of Knowlton.
2. All public notices required to be published by the Township of Knowlton shall be published in both *The Express Times* and *The Star Gazette*.
3. Additionally, all public notices required to be published by the Township of Knowlton shall be posted on the Township's website.

January 8, 2018

2018-22- Resolution Approving Waiver of Permit Fees for Knowlton Township Non-Profit Organizations

WHEREAS, the Ordinances of the Township of Knowlton impose fees for certain permits and applications which must be filed in conjunction with public events; and,

WHEREAS, the Knowlton Township non-profit organizations provide significant benefit to the citizens of Knowlton Township;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Knowlton Township Committee that the Township of Knowlton does hereby waive all Township fees pertaining to permits and applications that can be waived under present laws for the aforementioned nonprofit groups.

The resolutions listed below are not listed on the Consent Agenda

2018-23-Contracting for Professional Services without Competitive Bidding in Accordance with the Local Public Contracts Law (N.J.S.A. 40A: 11.1, Et Seq.)

WHEREAS, the Mayor and Township Committee of the Township of Knowlton are desirous of attaining professional services for the betterment of the Township of Knowlton; and,

WHEREAS, there exists a need for appraisal of Block 66, Lot 1 (Also known as the Mazza Farm); and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the awarding of contracts and appointments for professional services without competitive bidding must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that the services of Joshua D. Mackoff, LLC be retained at a cost of \$2,000.00:

BE IT FURTHER RESOLVED that a copy of this Resolution and contract is available for public inspection in the office of the Municipal Clerk and that this resolution be published in the official newspaper as required by law.

Motion was made by Deputy Mayor Cuntala, second Committeewoman Shipps approved by roll call vote: Cuntala--yes , McNinch--yes , Shipps--yes , Van Horn--yes , Starrs--yes Resolution 2018-23

2018-24 Contracting for Professional Services without Competitive Bidding in Accordance with the Local Public Contracts Law (N.J.S.A. 40A: 11.1, Et Seq.)

WHEREAS, the Mayor and Township Committee of the Township of Knowlton are desirous of attaining professional services for the betterment of the Township of Knowlton; and ,

WHEREAS, there exists a need for appraisal of Block 61, Lots 10, 22 & 43 (also known as the Mazza Farm)

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the awarding of contracts and appointments for professional services without competitive bidding must be publicly advertises:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that the services of Norman J. Goldberg, INC. be retained at a cost of \$1,965.00:

BE IT FURTHER RESOLVED that a copy of this Resolution and contract is available for public

inspection in the office of the Municipal Clerk and that this resolution be published in the official newspaper as required by law.

Motion was made by Deputy Mayor Cuntala, seconded Committeewoman Shipps approved by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes to Resolution 2018-24

2018-25- Contracting for Professional Services Without Competitive Bidding in Accordance with the Local Pubic Contracts Law (N.J.S.A.40A-11.1, Et Seq.)

WHEREAS, there exists a need for contracting for professional service for the calendar year 2018; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the awarding of contracts and appointments for Professional Services without competitive bidding must be publicly advertised with copies of the contracts available for public inspection in the office of the Municipal Clerk; and,

WHEREAS, the need for these services exists for planning and zoning improvements and for development of the overall program and guidance of the Township Committee for the betterment of the Township of Knowlton:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that pending Township Committee approval of 2018 contracts, the following persons be retained for the year:

Township Attorney	Richard Cushing, Esq. (Gebhardt & Kiefer)
Township Engineer	Rodman Associates
Township Prosecutor	James Pfeiffer, Esq.
Special Counsel	David F. Corrigan, Esq. (The Corrigan Law Firm)

BE IT FURTHER RESOLVED that a copy of this Resolution be published in the official Township newspapers as required by law.

Committeeman McNinch expressed a preference regarding going out for competitive bidding for the township auditor. On Attorney Parikh advised that a separate resolution could be done for Township Auditor.

Motion was made by Mayor Starrs, seconded Deputy Mayor Cuntala and approved by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes to Resolution 2018-25

2018-31 -Contracting for Professional Services Without Competitive Bidding in Accordance with the Local Public Contracts Law (N.J.S.A.40A-11.1, Et Seq.)

WHEREAS, there exists the need for contracting for professional services for the calendar year 2018; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A: 11-1 et seq) requires that the resolution authorizing the awarding of contracts and appointments for Professional Services without competitive bidding must be publicly advertised with copies of the contracts available for public inspection in the office of the Municipal Clerk; and,

WHEREAS, the need for these services for planning and zoning improvements and for development of the overall program and guidance of the Township Committee for the betterment of the Township of Knowlton:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that pending Township Committee approval of 2017 contracts, the following persons be retained for the year:

Township Auditor John J. Mooney (Nisovoccia)

BE IT FURTHER RESOLVED that a copy of this Resolution be published in the official Township newspapers as required by law.

Motion was made by Mayor Starrs, seconded by Deputy Mayor Cuntala and approved by roll call vote: Cuntala—Yes, McNinch—Abstain, Shipps—Yes, Van Horn—Yes, Starrs—Yes to Resolution 2018-31

2018-26 -Contracting for Professional Services Without Competitive Bidding in Accordance with the Local Public Contracts Law (N.J.S.A.40A-11.1, Et Seq.)

WHEREAS, there exists a need for contracting for professional service for the calendar year 2018; and,

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the Resolution authorizing the awarding of contracts and appointments for Professional Services without competitive bidding must be publicly advertised with copies of the contracts available for public inspection in the office of the Municipal Clerk; and,

WHEREAS, the need for these services exists for Knowlton Municipal Court and for development of the overall program and guidance of the Township Committee for the betterment of the Township of Knowlton; and,

WHEREAS, the substitute prosecutors shall be paid at the same rate as the municipal prosecutor.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that pending Township Committee approval of 2018 contracts, the following persons be retained for the year:

Substitute Prosecutors Charles Carro, Esq

Roger Skoog, Esq.
Richard Ralph, Esq.
Christopher Troxell, Esq.
Steven Siegel, Esq.
James Sloan, Esq.

BE IT FURTHER RESOLVED that a copy of this Resolution and contract is available for public inspection in the office of the Municipal Clerk and that this resolution will be published in the official newspaper as required by law.

Motion was made by Deputy Mayor Cuntala, second Committeeman Shipps and approved by roll call vote: Cuntala-- yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes to Resolution 2018-26

2018-27- Resolution Supporting the Route 46 Pavement Reconstruction Project (Route 46 to Walnut Road, Route 80 Ramps)

WHEREAS, the New Jersey Department of Transportation (NJDOT) contacted the Township of Knowlton to inform the Township Committee that rehabilitation of pavement between mileposts 0.0 and 1.4 is needed;

WHEREAS, NJDOT field testing indicates the existing pavement is in poor to very poor condition within the project limits, exhibiting fatigue, cracking, raveling, pot holes and deteriorating patches; and

WHEREAS, the project will consist of full depth reconstruction of all the existing pavement along Route 46 and resurfacing of various ramps at the I-80, Route 46, and Route 94 interchange; and

WHEREAS, the proposed project will also include upgrades of substandard guard rail, construction of a stormwater management basin, and installation of new ITS conduit/ junction boxes along Route 46; and

WHEREAS, construction may require temporary closure of one lane on Route 46 westbound and closure of three ramps in the area; and

WHEREAS, the NJDOT plans to provide temporary traffic signals and alternating traffic plans and will coordinate construction staging; and

WHEREAS, more information regarding start dates, traffic impacts and construction duration will be made available as the project advances to preliminary engineering and final design; and

WHEREAS, as this project uses both federal and state funds, the NJDOT has requested a resolution of support from Knowlton Township.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Knowlton, through the passage of this resolution, supports the Route 46 Pavement Reconstruction Project.

BE IT FURTHER RESOLVED that the Township of Knowlton understands that the NJDOT will coordinate construction staging of the project.

Motion was made by Deputy Mayor Cuntala, seconded Committeewoman Shipps and approved by an all-in-favor for Resolution 2018-27

2018-28- Resolution Opposing Route 80 Rock Wall through the Delaware Water Gap in Knowlton Township

WHEREAS, the New Jersey Department of Transportation (NJDOT) intends to build a fence to keep rocks from falling onto Route 80 near the Delaware Water Gap; and

WHEREAS, the proposed Route 80 Rockfall Mitigation will be built on lands located in Knowlton and Hardwick Townships and the Delaware National Water Gap Park; and

WHEREAS, the Knowlton Township Committee passed Resolution 15-95 on November 9, 2015, requesting, among other things, that the NJDOT proceed with the project under the condition that it is approved by Knowlton and Hardwick Townships and the National Park Service; and

WHEREAS, to date Knowlton Township has not given that permission; and

WHEREAS, after the informational public meeting on June 14, 2017, Knowlton Township submitted our concerns about the Route 80 fence, listing 10 specific concerns via Resolution 2017-84; and

WHEREAS, a response to all those concerns has not yet been provided; and

WHEREAS, the NJDOT installed a similar fence against the wishes of Knowlton Township on Route 46 in Knowlton; and

WHEREAS, that Route 46 fence remains extremely unpopular among the residents of Knowlton Township because of its size, significant cost and cost overruns, design, and because most residents feel it was not needed; and

WHEREAS, construction of the Route 80 fence is slated to begin in 2020, may last two years, and will cost between \$55 and \$58 million dollars according to NJDOT estimates; and

WHEREAS, there are no documented rockfall events nor any recollections of significant rockfall events over the last ten years within Knowlton's Area "D" portion of the project; and

WHEREAS, the NJDOT's Concept Development Report, prepared by HNTB Corporation and dated September 2011, acknowledges that "NJDOT provided limited rockfall event data, and the actual frequency of rock activity is unknown" and

WHEREAS, the Delaware Water Gap is a nationally prominent scenic wonder and a gateway to the one of the most widely used National Parks in the nation; and

WHEREAS, the income generated by tourism to the Delaware Water Gap and the scenic value of Knowlton will likely be negatively impacted by the proposed fence; and

WHEREAS, the millions of dollars appropriated for this non-essential project could be better directed to New Jersey's decaying roads and bridges.

NOW, THEREFORE, BE IS RESOLVED on this 8th day of January 2018, the Township of Knowlton requests the assistance of the following elected representatives in halting the funding for and reconsidering this project:

- 1) U.S. Congressman Josh Gottheimer
- 2) U.S. Senator Cory Booker
- 3) U.S. Senator Bob Menendez
- 4) State Senator Steven Oroho
- 5) State Assemblyman Parker Space
- 6) State Assemblyman Harold Wirths

BE IT FURTHER RESOLVED, that a copy of this resolution shall be sent to the following publications:

- 1) The New York Times;
- 2) The Star Ledger; and
- 3) The Easton Express
- 4) The Star Gazette

Mayor Starrs said that a referendum to determine resident feeling on the rock fence could not be on the ballot until November. Committee agreed to ask for resident volunteers to help oppose the fence. Committeeman McNinch suggested putting a type of instant poll on the Township website that would let residents weigh in with a simple yes/no on this or other issues. Committee asked Attorney Parikh to consider if there are any legal implications for having a municipality have instant polls.

Motion was made by Mayor Starrs, seconded Deputy Mayor Cuntala and approved by an all-in-favor to Resolution 2018-28

2018-29- Resolution Supporting Knowlton's Application for the GSA Program/NJ State Agency for Surplus Property

WHEREAS, the GSA program offers surplus equipment from the federal government to municipalities at minimal cost; and

WHEREAS, GSA operates a website where a municipality can view the available equipment and then request an item for which there is interest; and

WHEREAS, municipalities are responsible for the cost and logistics of transporting equipment acquired through this program; and

WHEREAS, municipalities agree to retain any items purchased through the program for 18 months; to put the equipment into use immediately; and not to lease or loan any purchased items;

and

WHEREAS, available GSA inventory turns over regularly and includes equipment typically used by Departments of Public Works, Fire & Rescue Companies, and Offices of Emergency Management; and

WHEREAS, municipalities cannot view the available equipment before their application is approved by the Federal Surplus Property Program, which comes under the NJ State Police Office of Emergency Management; and

WHEREAS, the cost difference in purchasing new equipment versus obtaining donated federal equipment can be substantial; and

WHEREAS, Belvidere Township in Warren County recently acquired over \$1 million in federal equipment through the GSA program at little cost to the town*; and

WHEREAS, the Knowlton Township Committee would like to explore the possibility to save funds in the purchase of equipment for Knowlton.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of Knowlton authorizes the mayor and Certified Financial Officer to complete the application entitled "Federal Surplus Property Program Eligibility by Public Agency" on behalf of Knowlton Township.

BE IT FURTHER RESOLVED, that the Township DPW Supervisor and Office of Emergency Management are designated on the application as the representatives to select, acquire and take receipt of any desired Federal Surplus Property.

Mayor Starrs explained this is a program that allows Knowlton to get federal equipment at little cost, which could be a substantial financial savings to the Township. Fire and Rescue equipment is also available through the program.

Motion was made by Deputy Mayor Cuntala, second by Committeewoman Shipps and approved by an all in favor Resolution 2018-29

2018-30- Payment of Vouchers

BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial

Officer to pay said claims, subject to the availability of funds.

Motion was made by Mayor Starrs, second Deputy Mayor Cuntala and approved by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes to Resolution 2018-30

Old Business:

Service Electric Franchise Renewal

Committee agreed to hold off on the Renewal until the meeting with the BPU and the three townships is held.

1995 Wastewater Facility Agreement

Mayor Starrs had expressed that there are items in the agreement that need to be addressed especially with the new Delaware Travel center opening soon. Mayor Starrs and Committeeman McNinch will be meeting with Mark Bahnick of Van Cleef Engineering on Tuesday, January 16th.

December 16, 2017 meeting with Columbia Dam volunteers

Mayor Starrs gave the committee an update on what the volunteers would like to see if the Columbia Dam should come down. Beth Styler Barry was also presented at the meeting and showed a video on how the dam will be taken down. Committee agreed to have Ms. Barry come back to show the video. Committeeman McNinch agreed to prepare a letter to the Nature's Conservancy on the request that residents and committee members would like to see if the Columbia Dam should come down.

New Business:

Committee Liaison Appointments

Committee discussed Committee Liaison appointments. The acting municipal clerk will provide an updated list.

To-Do List 2018

Mayor Starrs addressed her thoughts on some things that should be concentrated on this year such as fine-tuning our financial operations. She suggested the Township should consider setting aside money in the budget to rectify tax title liens and should start a salt trust account. Mayor Starrs stated that the Master Plan will be updated by the Planning Board this year. The personnel manual also needs to be updated this year. Mayor Starrs would also like to sell the building next door. Committeewoman Shipps would like to have another Community Day and have welcome packets for new Knowlton residents. Committeeman McNinch would like to concentrate on open space and keeping taxes low.

NJ State Fireman's Application

Motion was made by Mayor Starrs, second Deputy Mayor Cuntala and approved by an all in favor to accept the NJ State Fireman's Application of Ryan Lembeck

January 23 Public Comment on Fracking in Delaware River Basin

Mayor Starrs stated that fracking is currently prohibited in the Delaware River. There are proposed amendments which would allow fracking of discharged waste water in the Delaware River Basin which could be a concern for Knowlton residents. Public meetings will be held on January 23, 2018 in Waymart, PA and January 25th in Philadelphia PA.

NJDOT Project- Route 46 Bridge over Paulinskill

Committeeman Van Horn, Committeeman McNinch, Township Engineer Rodman and Acting Clerk Shipps will attend a meeting requested by NJDOT regarding the Route 46 bridge that is over the Paulinskill.

Correspondence:

Dept. of Agriculture Gypsy Moth Survey

Mayor Starrs read a report from the Dept. of Agriculture. There is no recommendation of aerial spraying for gypsy moths in Knowlton this spring.

COAH Mt. Laurel

Attorney Parikh gave an update on COAH.

APPROVAL OF MINUTES

November 13, 2017 Executive Session

Motion was made by Deputy Mayor Cuntala, seconded Committeewoman Shipps and approved by an all-in-favor for the November 13, 2017 Executive Session Minutes. Committeeman McNinch abstained

November 13, 2017 Public Meeting Minutes

Motion was made by Deputy Mayor Cuntala, seconded Committeewoman Shipps and approved by an all-in-favor for the November 13, 2017 Public Meeting Minutes Committeeman McNinch abstained

December 11, 2017 Executive Session

Motion was made by Deputy Mayor Cuntala, seconded by Mayor Starrs and approved by an all-in-favor for the December 11, 2017 Executive Session Minutes Committeeman McNinch abstained and Committeewoman Shipps abstained

December 11, 2017 Public Meeting Minutes

Motion was made by Deputy Mayor Cuntala, seconded Mayor Starrs and approved by an all-in-favor for the December 11, 2017 Public Meeting Minutes Committeeman McNinch abstained and Committeewoman Shipps abstained

PUBLIC COMMENT

Resident Rene Mathez suggested speaking with Theresa Tamburro Knowlton Township's COAH representative regarding the house next door and it being used to fulfill Knowlton's low income housing obligation. Mayor Starrs believed Ms. Tamburro already looked into it and recommended that it wouldn't be cost-effective but will check.

Mr. Mathez also has concerns about the new amendments regarding the fracking.

Resident Bill Clifford asked about what happened with renting the house next door. Former Committeeman Farber had a speaker come in regarding helping with renting the house out. Mayor Starrs stated the house could become a liability once major repairs are needed and the Township Committee cannot be landlords. Majority of the committee members said the house should be sold.

Resident Allison Bailey recommended taking pictures of the fence along 46 and using that to protest the Route 80 project and also to reach out to NJ tourism.

Resident Sharon Peck also recommended reaching out to tourists who visit the Pocono water parks.

Adjournment

Motion was made by Mayor Starrs, seconded by Deputy Mayor Cuntala, and carried to adjourn tonight's Township meeting at 9:26 p.m.

Respectfully submitted,

Kristin Shipps
Acting Municipal Clerk