

Knowlton Township Planning Board

Minutes

Tuesday, January 25, 2022

There was the reorganization and regular meeting of the Knowlton Township Planning Board on Tuesday, January 25, 2022. Glenn Gavan led the Board in the flag salute at 7:32 p.m. He announced that adequate notice of the meeting has been provided in accordance with the "Open Public Meetings Act" by publishing notice of all regularly scheduled meetings in the NJ Herald and Express Times-NJ Zone Edition, as well as providing said schedule in the Municipal Clerk's Office and the Township Website. A moment of silence was held for our Military Personnel serving in harm's way.

Swearing in of New/Reappointed Members

The oaths of office were administered to Glynn, Bromm, Starrs, and Cuntala.

Roll call:

Present: Costantino, Taylor, Glynn, Bromm, Cuntala, Starrs, Prosser, and Smith

Absent: Drake, Murray, and Tironi

Also Present: Gavan, Keenan, and Bloch. Also Zoning Officer Snyder

Reorganization:

Election of Chairman

Attorney Gavan called for a nomination for the election of a Chairman. Mr. Smith made the motion to nominate Clayton Taylor as Chairman. Motion seconded by Ms. Costantino. With there being no other nominations, a roll call vote, was taken: Glynn-Yes, Smith-Yes, Bromm-Yes, Costantino-Yes, Cuntala-Yes, Starrs-Yes, Prosser-Yes, and Taylor-Yes.

Election of Vice Chairman

Chairman Taylor called for a nomination for the election of a Vice Chairman. Mr. Glynn nominated David Smith as Vice-Chairman. Motion seconded by Mr. Bromm. With there being no further nominations, a roll call vote, was taken: Glynn-Yes, Smith-Yes, Bromm-Yes, Costantino-Yes, Cuntala-Yes, Starrs-Yes, Prosser-Yes, and Taylor-Yes.

Appointment of Board Professionals

Mr. Glynn made the motion to appoint the Board Professionals as per the prepared Resolution: Attorney Glenn Gavan, Engineer French & Parrello, and Planner Dan Bloch. Motion seconded by Ms. Costantino. Roll Call Vote: Glynn-Yes, Smith-Yes, Bromm-Yes, Costantino-Yes, Cuntala-Yes, Starrs-Yes, Prosser-Yes, and Taylor-Yes.

Appointment of Board Secretary

Mr. Smith made the motion to appoint Alfia Schemm, as the Board Secretary. Motion seconded by Mr. Glynn. Roll Call Vote: Glynn-Yes, Smith-Yes, Bromm-Yes, Costantino-Yes, Cuntala-Yes, Starrs-Yes, Prosser-Yes, and Taylor-Yes.

Designation of Meeting Dates, Time, and Place

Mr. Smith made the motion to designate the Meeting dates as per the prepared schedule, 7:30 p.m., via zoom, until further notice and at the Knowlton Township Municipal Building once COVID restrictions are lifted. Motion seconded

by Mr. Glynn. Voice Vote: Glynn-Yes, Smith-Yes, Bromm-Yes, Costantino-Yes, Cuntala-Yes, Starrs-Yes, Prosser-Yes, and Taylor-Yes.

Designation of Official Newspaper

Mr. Bromm made the motion to designate the Official Newspapers, same as the Governing Body (NJ Herald and Express Times-NJ Zone Edition). Motion seconded by Mr. Glynn. Voice Vote: Glynn-Yes, Smith-Yes, Bromm-Yes, Costantino-Yes, Cuntala-Yes, Starrs-Yes, Prosser-Yes, and Taylor-Yes.

Planning Board Rules Acceptance

Ms. Costantino made the motion to adopt the Planning Board Rules. Motion seconded by Mr. Glynn. Voice Vote: Glynn-Yes, Smith-Yes, Bromm-Yes, Costantino-Yes, Cuntala-Yes, Starrs-Yes, Prosser-Yes, and Taylor-Yes

Approval of Minutes:

Mr. Smith made the motion to adopt the minutes of November 23, 2021. Motion seconded by Mr. Bromm. Roll call vote: Glynn-Yes, Smith-Yes, Bromm-Yes, Costantino-Yes, Cuntala-Abstain, Starrs-Yes, Prosser-Yes, and Taylor-Yes.

Memorializing Resolution:

Comprehensive Farmland Preservation Update

Mr. Smith made the motion to adopt the Resolution. Motion seconded by Ms. Costantino. Roll call vote: Glynn-Yes, Smith-Yes, Bromm-Yes, Costantino-Yes, Cuntala-Abstain, Starrs-Yes, Prosser-Yes, and Taylor-Yes.

Open to the Public:

Chairman Taylor opened the meeting to the public. With there being no public comment, the meeting was closed to the public.

Other Business:

Draft Ordinance-Prohibition of Automobile Service Stations in C-1 Zone & Parking of Commercial Vehicles

Mr. Bloch reviewed the draft Ordinance that was prepared, which was discussed by the Board. The Board discussed the size and weight of trucks. It was agreed to get a revised draft and carry this matter to next month.

Lighting Ordinance

Mr. Smith reviewed the comments received from the Board Professionals and he stated that they will look into incorporating the comments into a draft. Chairman Smith asked that the Zoning Officer be kept abreast of the Ordinance as he has to enforce it.

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Payment of Vouchers:

Mr. Bromm made the motion to approve the vouchers. Motion seconded by Mayor Starrs. Roll call vote: Glynn-Yes, Smith-Yes, Bromm-Yes, Costantino-Yes, Cuntala-Yes, Starrs-Yes, Prosser-Yes, and Taylor-Yes

Adjournment:

In a motion made and seconded the meeting adjourned at 8:19 p.m. In a voice vote, all were in favor.

Respectfully Submitted:

Alfia Schemm
Board Secretary
2/17/22