

**Knowlton Township Planning Board
Minutes
Tuesday, June 27, 2017**

There was a regular meeting of the Knowlton Township Planning Board on Tuesday, June 27, 2017. Chairman Taylor led the Board in the flag salute at 7:30 p.m. He announced that adequate notice of the meeting has been provided in accordance with the "Open Public Meetings Act" by publishing notice of all regularly scheduled meetings in the Star Gazette and Express Times, as well as providing said schedule in the Municipal Clerk's Office. The oath of office was provided to Ms. Prosser.

Roll call:

Present: Taylor, Glynn, Starrs, Drake, Murray, Cuntala, Costantino, Bromm, Tironi, and Prosser

Absent: Smith

Also Present: Thayer and Rodman

Approval of Minutes:

Ms. Cuntala made the motion to adopt the minutes of February 28, 2017. Motion seconded by Mr. Glynn. Roll call vote: Glynn-Yes, Bromm-Abstain, Drake-Yes, Cuntala-Yes, Murray-Yes, Costantino-Abstain, Starrs-Yes, Tironi-Abstain, Prosser-Abstain, and Taylor-Yes.

Completeness:

#17-001 David Murray, Block 68, Lot 9

Richard Keiling Esq., was present on behalf of the Applicant and he stated that the proposed subdivision is a conforming subdivision. He stated that proof of payment of property taxes has been submitted. Board Engineer Rodman reviewed his June 22, 2017 report and he recommended that the waivers be granted and the Board deem the application complete. Chairman Taylor suggested that the Applicant be prepared to address the abandoned farm structures.

Ms. Cuntala made the motion to deem the application complete. Motion seconded by Mr. Glynn. Discussion on the motion: Ms. Murray questioned the identification of the water courses. It was noted that there are no water courses impacting the area of the subject subdivision. Attorney Keiling suggested that Mr. Bromm recuse himself as they have a business relationship. Roll call vote: Glynn-Yes, Drake-Yes, Cuntala-Yes, Murray-Yes, Costantino-Yes, Starrs-Yes, Tironi-Yes, Prosser-Yes, and Taylor-Yes.

The Board then discussed whether there is a need to send the application to the Board Planner for his review. The driveway and the lot layout was questioned.

Mr. Glynn made the motion to send the application to the Board Planner. Motion seconded by Ms. Costantino. Roll call vote: Glynn-Yes, Drake-Yes, Cuntala-Yes, Murray-Yes, Costantino-Yes, Starrs-Yes, Tironi-Yes, Prosser-Yes, and Taylor-No.

Old Business:

#16-001 James & Jennifer Bowman, Block 34, Lots 18, 18.01 & 18.04-Extension

Richard Keiling Esq., was present on behalf of the Applicant and he reviewed that they are requesting a 90 day extension as their Surveyor has had a medical issue. He stated that they hope to have the deeds prepared for the next meeting. Board Engineer Rodman and Attorney Keiling reviewed the form of the proposed deeds.

Mayor Starrs made the motion to grant a 90 day extension. Motion seconded by Ms. Cuntala. Roll call vote: Glynn-Yes, Drake-Yes, Cuntala-Yes, Murray-Yes, Costantino-Yes, Starrs-Yes, Tironi-Yes, Prosser-Yes, and Taylor-No.

Other Business:

Knox Boxes

The Board reviewed the subject matter. Board Attorney Thayer stated that Stanhope has an Ordinance that addressed the matter. Mayor Starrs reviewed the discussion that was had in regards to Knox Boxes and the Board discussed whether it would be a Land Use Ordinance. Board Attorney Thayer stated that he can forward the Stanhope Ordinance.

Open to the Public:

Chairman Taylor opened the meeting to the public. With there being no public comment, the meeting was closed to the public.

Other:

The Board discussed whether the Board needs to begin working on the Master Plan Reexamination. It was noted that the last one was done in 2009 and it would need to be done by 2019. Mr. Bromm stated that the Township does not have a Historic Preservation Element. It was noted that a budget allocation should be requested if a Historic Preservation Element were to be considered. The Board continued to discuss the subject and it was suggested that the Board Members begin reviewing the 2009 document to see what may need to be addressed.

Open to the Public:

Chairman Taylor opened the meeting to the public. With there being no public comment, the meeting was closed to the public.

Payment of Vouchers:

Mr. Glynn made the motion to approve the vouchers. Motion seconded by Mr. Bromm. Roll call vote: Glynn-Yes, Drake-Yes, Cuntala-Yes, Murray-Yes, Costantino-Yes, Starrs-Yes, Tironi-Yes, Bromm-Yes, and Taylor-No. Not eligible to vote: Alternate-Ms. Prosser

Adjournment:

In a motion made and seconded the meeting adjourned.

Respectfully Submitted:

Alfia Schemm
Board Secretary
7/25/17