

Minutes
Knowlton Township Zoning Board of Adjustment
Tuesday, February 2, 2021

There was the reorganization and regular meeting of the Knowlton Township Zoning Board of Adjustment on Tuesday, February 2, 2021, held via Zoom. Attorney Roger Thomas led the Board in the pledge of allegiance. Secretary Alfia Schemm announced that adequate notice of the meeting has been provided in accordance with the “Open Public Meetings Act” by publishing notice of all meetings in the Official Newspapers as well as providing said schedule in the Municipal Clerk’s Office.

Swearing in of New/Reappointed Members:

Attorney Thomas administered the oath of office to Mr. Werner and Ms. Peck.

Roll call: Present: Peck, Tillman, Walsh, Werner, and O'Neill
Absent: DeVincenzi, Lund, and Melillo
Also Present: Zoning Officer Snyder, Attorney Thomas, and Engineer Rodman.

Reorganization:

Election of Chairman

Attorney Thomas called for a nomination for Chairman. Ms. Peck made the motion to nominate Mr. Tillman as Chairman. Motion seconded by Ms. O'Neill. Attorney Thomas asked if there were any other nominations. With there being no further nominations, the nominations were closed. Roll call vote: O'Neill-yes, Peck-yes, Werner-yes, Walsh-yes, and Tillman-yes

Election of Vice-Chairman:

Chairman Tillman called for a nomination for Vice-Chairman. Ms. O'Neill made the motion to nominate Dr. Melillo as Vice Chairman. Motion seconded by Chairman Tillman. Roll call vote: O'Neill-yes, Peck-yes, Werner-yes, Walsh-yes, and Tillman-yes

Appointment of Board Attorney, Board Planner, Board Engineer

Ms. Peck made the motion adopt the Resolution, designating the Board Attorney Roger Thomas, Board Planner Dan Bloch, and Board Engineers French and Parrallo. Motion seconded by Mr. Werner. Roll call vote: O'Neill-yes, Peck-yes, Werner-yes, Walsh-yes, and Tillman-yes

Appointment of Board Secretary

Ms. O'Neill made the motion to appoint Alfia Schemm as the Board Secretary . Motion seconded by Ms. Peck. call vote: O'Neill-yes, Peck-yes, Werner-yes, Walsh-yes, and Tillman-yes

Designation of Meeting Date, Time and Place-Official Newspapers

Ms. Peck made the motion to adopt the meeting Date, Time, and Place as distributed and designate the Official Newspaper same as the Governing Body. Motion seconded by Ms. O'Neill. Voice vote: O'Neill-yes, Peck-yes, Werner-yes, Walsh-yes, and Tillman-yes

Approval of Minutes:

The December 1, 2020 minutes were distributed prior to the meeting and Ms. O'Neill asked if the minutes should reflect that Attorney Tuvel agreed to the modifications,

suggested and discussed, in regards to the PMGP Resolution. Board Secretary Schemm stated that she can make that modification to the Minutes.

Ms. O'Neill made the motion to approve the minutes, as amended . Motion seconded by Mr. Werner. Roll call vote: O'Neill-yes, Peck-abstain, Werner-yes, Walsh-yes, and Tillman-yes

Other Business:

Annual Report for 2020

Board Attorney reviewed the Annual Report. The Board discussed their concerns with lighting and truck parking, which was also addressed in the 2019 annual report.

Ms. O'Neill made the motion to adopt the Report as discussed this evening. Motion seconded by Mr. Werner. Roll call vote: O'Neill-yes, Peck-yes, Werner-yes, Walsh-yes, and Tillman-yes

Approval of Vouchers:

Ms. O'Neill made the motion to approve the vouchers . Motion seconded by Ms. Peck. Roll call vote: O'Neill-yes, Peck-yes, Werner-yes, Walsh-yes, and Tillman-yes

Adjournment:

In a motion made and seconded the meeting was adjourned at 7:47 p.m. .

Respectfully Submitted:

Alfia Schemm
Board Secretary
5/25/21