

Minutes
Knowlton Township Zoning Board of Adjustment
Tuesday, May 2, 2017

There was the regular meeting of the Knowlton Township Zoning Board of Adjustment on Tuesday, May 2, 2017. Chairman Tillman led the Board in the pledge of allegiance. Board Secretary Schemm announced that adequate notice of the meeting has been provided in accordance with the "Open Public Meetings Act" by publishing notice of all regularly scheduled meetings in the Official Newspapers as well as providing said schedule in the Municipal Clerk's Office. Oaths of Office were administered prior to the meeting to Mr. Suggs and Ms. O'Neil.

Roll call: Present: Peck, Tillman, Suggs, McGuinness (Alt #1), DeVincenzi, Schad, Wunschuh (arriving at 7:31 p.m.), O'Neill (Alt #2), and Melillo.
Also Present: Board Engineer Rodman and Board Attorney Thomas.

Approval of Minutes:

The April 4, minutes were distributed prior to the meeting. Dr. Melillo made the motion to adopt the minutes. Motion seconded by Ms. McGuinness. Roll call vote: Peck-Yes, Suggs-Yes, Melillo-Yes, McGuinness-Yes, Schad-Abstain, Wunschuh-Abstain, DeVincenzi-Abstain, O'Neill-Abstain, and Tillman-Yes.

New Business:

#ZB17-002 Simpson Road Project, Block 14, Lots 1 & 2-Completeness

Richard Keiling, Esq. was present on behalf of the Applicant. Ms. DeVincenzi will recuse herself from this application. Board Engineer Rodman reviewed his completeness report of 4/27/17 and he recommended that the waiver be granted for completeness only and the application be deemed complete.

Ms. Peck made the motion to grant the waiver and to deem the application complete. Motion seconded by Mr. Suggs. Roll call vote: Peck-Yes, Suggs-Yes, Melillo-Yes, McGuinness-Yes, Schad-Yes, Wunschuh-Yes, and Tillman-Yes.

#ZB17-003 James H. Stone, Block 3, Lot 25.02-Completeness

Ms. Schad recused herself and stepped down. Mr. Stone stated that he wishes to store a boat on his property. Board Engineer Rodman reviewed his completeness report of 4/27/17. He stated that there are some items that will need to be reviewed; however, he recommended that the waivers be granted and the Board deem the application complete.

Mr. Suggs made the motion to grant the waivers and to deem the application complete. Motion seconded by Dr. Melillo. Roll call vote: Peck-Yes, Suggs-Yes, Melillo-Yes, McGuinness-Yes, DeVincenzi-Yes, Wunschuh-Yes, and Tillman-Yes.

Board Attorney Thomas stated that notice will need to be provided. He then reviewed the completeness procedure for the Board. Ms. Schad resumed her position on the Board.

#ZB17-004 Christina Gotty, Block 62, Lot 12-Hearing on June 6th

Chairman Tillman announced that this matter requires notice and should be heard at the Boards June 6th meeting.

Open to the Public:

The meeting was opened to the public for non-agenda items.

A member of the public had a procedural question regarding notice, which was addressed by Board Attorney Thomas. A concern was raised over the Zoning Officer. Board Attorney Thomas stated that the Board has no jurisdiction over the Zoning Officer and any concerns should be presented to the Governing Body.

With there being no further public question or comment, the meeting was closed to the public.

Other:

Annual Report:

Board Attorney Thomas will need to prepare the annual report for 2016.

Approval of Vouchers:

Ms. Schad made the motion to approve the vouchers. Motion seconded by Mr. Suggs. Roll call vote: Peck-Yes, Suggs-Yes, Melillo-Yes, DeVincenzi-Yes, Schad-Yes, Wunschuh-Yes, and Tillman-Yes.

Adjournment:

In a motion made and seconded the meeting adjourned at 7:46 p.m.

Respectfully Submitted:

Alfia Schemm
Board Secretary
6/1/17