

TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY

May 26, 2016

The monthly meeting of the Knowlton Township Committee was held on this date at the Municipal Building, 628 Route 94, Columbia, New Jersey. This meeting was called to order at 7:00PM by the Mayor Adele Starrs, who read the statement that this meeting was being held in compliance with the "Open Public Meetings Act":

In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of publication with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Knowlton Municipal Building. Mayor Starrs then led the public in the pledge of allegiance.

Roll Call:

Present: Committeewoman Kathy Cuntala, Committeeman Ronald Farber, Committeeman Rene Mathez, Committeewoman Debbie Shipps and Mayor Adele Starrs

Absent: None

Also present: Township Engineer Ted Rodman and CMFO Christine Rolef

Executive Session

A motion was made by Committeewoman Starrs, seconded by Committeewoman Cuntala and carried to adopt the Resolution to go into Closed Session at 7:01PM.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L.1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Knowlton, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - A. Personnel

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 7:01PM

Present: Committeewoman Cuntala, Committeeman Mathez, Committeeman Farber and Mayor Starrs

Let the record reflect that Committeewoman Shipps recuse herself do to a conflict from any participation in this interview.

Also Present: Action Clerk Judith Fisher, RMC

Time Out: 7:19PM

A motion was made by Committeewoman Starrs, seconded by Committeewoman Cuntala and carried to return to regular session.

No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public.

Public Comment: None

Payment of the Bills

A motion was then made by Committeeman Farber, seconded by Committeewoman Starrs and carried to authorize the payment of the bills in the amount of \$462,695.62.

Roll Call

Ayes: Committeewoman Cuntala – Y Committeeman Mathez- Y Committeeman Farber- Y Committeewoman Shipps – Y Mayor Starrs - Y

Nays: None

Absent: None

Results of Bid Opening: May 25, 2016. Quotes were advertised on the Knowlton Township web page and opened at the Knowlton Municipal Building

1. Municipal Court Air Conditioning - Ordinance 2012-07 \$32,009.40

Four quote packages were picked up and they were:

- a. Hannabery: Responded that they did not wish to give a quote
- b. J. Coyle: No quote submitted
- c. Patrick Sullivan: No quote submitted
- d. Iron Mountain Mechanical: Quoted: \$23,755.00

Paperwork was review by Township Engineer Mr. Rodman. The required paperwork has been submitted but it was recommended that the Township Attorney review this before awarding the contract. The CFO has requested that this quote if awarded be done with a contract prepared by the Township Attorney. The Engineer also noted that this quote also included a heat pump at no additional charge. Committee discussion followed noting that both Committeeman Mathez and Committeewoman Cuntala were not happy with the quoted price.

A motion was made by Committeewoman Cuntala, seconded by Committeeman Farber to award the contract to Iron Mountain Mechanical; for \$23,755.00 pending Attorney review, the certification of funds from the Treasurer and a signed contract from Iron Mountain Mechanical.

Roll Call followed:

Roll Call

Ayes: Committeewoman Cuntala- Y Committeeman Mathez- Y Committeeman Farber- Y Committeewoman Shipps - Y Mayor Starrs- Y

Nays: None

Absent: None

2. Well Tank Replacement- Building and Grounds Budget

Four quote packages were picked up and they were:

- a. Richard Kleindienst: No quote submitted
- b. Patrick Sullivan: No quote submitted
- c. Dorance Hillyard: No quote submitted
- d. Clifford Insulating Co., Inc. d/b/a Clifford Contracting: \$2,320.00

A certificate of experience document was provided but no list of experience was included

No references have been provided

No "Bidders Checklist" provided

Township Engineer has review the submitted paperwork and noted that Clifford Insulating Co. is the low and only quote received for this project. However, there are items missing from his quote package and should be provided prior to awarding. Township Attorney should

review this quote and then make his recommendation for the completeness of this quote. The CFO noted that since the quote is below the threshold this can be done by purchase order but that Clifford Insulating Co. would need to supply the missing items from the checklist. Attorney review will not be needed.

A motion was made by Committeeman Farber, seconded by Committeewoman Starrs to award the contract to Clifford Insulating Co. for \$2,320.00, pending certification of funds from the CFO. Roll Call followed:

Roll Call

Ayes: Committeewoman Cuntala-Y Committeeman Mathez-Y Committeeman Farber-Y Committeewoman Shipps -Y Mayor Starrs- Y

Nays: None

Absent: None

3. Installation of Septic System • Ordinance #13-05 Budget Balance \$25,132.51

Three quotes packages were handed out to:

- a. John Osmun: No quote received
- b. Thomas Bartha: No quote received
- c. Clifford Insulating Co. Inc. d/b/a/ Clifford Contracting \$15,300.00

Clifford Insulating Co. is the low and only quote received. The Township Attorney should review and make his recommendation regarding completeness of this quote package. A question was asked by the Committee if the house could be sold without doing this project. The Engineer response was "No".

A motion was made by Committeeman Farber, seconded by Committeeman Mathez to award the contract to Clifford Insulating Co. d/b/a Clifford Contracting for \$15,300.00, pending certification of funds from the Treasurer. Roll Call followed:

Roll Call

Ayes: Committeewoman Cuntala-Y Committeeman Mathez-Y Committeeman Farber-Y Committeewoman Shipps -Y Mayor Starrs- Y

Nays: None

Absent: None

4. Refurbish of Tennis Court • Funding Source: DEP Grant

- a. Nu-Tech Paving, Stanhope, NJ \$34,500.00
- b. Accurate Paving, Clifton, NJ \$44,650.00
- c. Paveco Paving, Saddle Brook, NJ \$42,500.00

A motion was made by Committeewoman Starrs, seconded by Committeewoman Cuntala to award the contract to Nu-Tech, Stanhope, NJ for \$34,500.00.00, pending certification of funds from the Treasurer. Roll Call followed:

Roll Call

Ayes: Committeewoman Cuntala – Y Committeeman Mathez-Y Committeeman Farber-Y Committeewoman Shipps -Y Mayor Starrs- Y

Nays: None

Absent: None

Zoning Map: Mr. Rodman, Engineer noted that he has been working with the Planning Board Secretary Alfia Schemm on this problem. In the Secretary's research she noted that the wrong map was placed in the old book. Question now is who pays for correcting this

error. It looks like the 1994 map was placed in the book instead of the 2002 map. Question also asked was this a Codification error. Mayor Starrs will research and whatever is found it will be deferred to the Attorney.

There was a meeting with Adam Stern, owner of the Applied Environmental {Sewer Plant}. Issues have been resolved and a schedule worked out. The 1996 ordinance with the rules and recommendations will be followed. They have agreed to another meeting in about 2 to 3 weeks.

150 Vail Road: The Engineer reported that there are many issues at this location. Noted was that the Unsafe Building Ordinance is not enforceable at this time. The County has posted this location several time and the signs were missing again. The Engineer went over all the items that he found while doing his inspection. Committeewoman Shipps has agreed to follow up on this. A demo permit will be needed along with Warren County Board of Heath to sign off on the abandonment of the septic. NJDEP will need to have a report on the decommissioning of the well. This will need to be done by a NJDEP licensed well driller that is licensed to seal the well.

2016 Municipal Budget: 2nd Reading and Public Hearing

Christine Rolef, CMFO was present and informed the Committee that the State has reviewed their Budget and given approval for the Committee to adopt tonight. The Municipal Tax has been reduced by 1 point this year. The Committee members were able to ask questions at this time. One point that was raised is that the donation for the Fire Company for 2016 should read \$53,000. So noted and it will be correct in November. The Committee has not determined the employees percentage increase for 2016; when this is done, the 2016 Salary Ordinance will be presented to the Committee for their review.

A motion was then made by Committeeman Mathez, seconded by Committeewoman Cuntala to open this portion of the meeting on the 2016 Municipal Budget to the public. Motion carried. Members of the Fire were present and their question was about their donation for 2016. They noted that they rely on the Township's donation to run their operations and pay bills. Ms. Rolef asked about getting copies of their 990 tax returns. This is something that she has been requesting for the last 2 years and it has not been provided to the Township. The members noted that they are all volunteers and that it would be helpful it maybe they could get a portion of their donation from the Township in early January from the Township's Temporary Budget.

Mr. Frank Van Horn asked about the Recycling Grant and how it is filed. It was suggested that he speak with the Recycling Coordinator, JoAnn Fascenelli.

A motion was made by Committeeman Farber, seconded by Committeewoman Starrs to close this portion of the meeting to the public. Motion carried.

A motion was then made by Committeeman Farber, seconded by Committeewoman Cuntala to adopt the 2016 Knowlton Township Municipal Budget. Motion carried,

Roll Call followed:

Ayes: Committeewoman Cuntala-Y Committeeman Mathez-Y Committeeman Farber-Y Committeewoman Shipps -Y Mayor Starrs-Y **Nays:** None **Absent:** None

Presentation

Gene Gast, Atlantic Health System decided not to be present for tonight's meeting.

Committeeman Mathez along with the Knowlton Rescue reviewed the proposal from St. Luke's for EMS coverage. It is their recommendation that the Township sign the agreement with St. Luke's for a one year period renewal after that time for two years. Their contract would start July 3rd, 2016 and this all would be pending Township Attorney review.

Committeeman Mathez then recommended that the Township recognize the services of Atlantic Health System by sending them a thank you letter. He also suggested that Phillipsburg Rescue be sent a thank you letter for their services.

A motion was made by Committeeman Farber, seconded by Committeewoman Starrs, motion carried to authorize the Mayor and Clerk to execute the contract between the Township of Knowlton and St. Luke's Emergency & Transportation Services effective July 3, 2016, pending Township Attorney review.

Roll Call

Ayes: Committeewoman Cuntala- Y Committeeman Mathez- Y Committeeman Farber- Y Committeewoman Shipp -Y Mayor Starrs- Y

Nays: None

Absent: None

Public Comment: None at this time

RESOLUTION:

A motion was made by Committeewoman Cuntala, seconded by Committeeman Farber and carried to adopt Resolution 2016-62.

2016-62 Amending Resolution 2015-83 for Hunters Lodge Motel

RESOLUTION TO CORRECT THE RETAIL LIQUOR LICENSE APPLICATION FOR PLENARY RETAIL CONSUMPTION LICENSE NUMBER 2113-33-005-005 FROM JAYSHREE REALTY, INC. TO HUNTERS LODGE MOTEL LIMITED LIABILITY COMPANY

WHEREAS, the 12 page application was received from Hunters Lodge for a Person to Person transfer and a Place to Place transfer on September 14, 2015, and

WHEREAS, according to Resolution 2015-83 only the Person to Person transfer was approved, and

WHEREAS, the Acting Clerk received a call from ABC requesting that page one of the application be corrected to reflect that only the Person to Person transfer was done and approved at a Knowlton Township Committee meeting held on September 14, 2015.

NOW, THEREFORE BE IT RESOLVED that the Acting Municipal Clerk is instructed to correct page one of the application to reflect that only the Person to Person transfer is what their 12 page application was filed for.

Dated: May 26, 2016

Motion: Cuntala

Second: Farber

Motion carried and all were in favor

CERTIFICATION

I, Judith Fisher, RMC Acting Municipal Clerk of the Township of Knowlton hereby certified that the foregoing Resolution is a true copy of a Resolution adopted by the Knowlton Township Committee at meeting held on the 26th day of May, 2016.

Judith M. Fisher RMC, Acting Municipal Clerk

Roll Call followed:

Ayes: Committeewoman Cuntala-Y Committeeman Mathez-Y Committeeman Farber-Y
Committeewoman Shipps -Y Mayor Starrs-Y

Nays: None

Absent: None

2016-63 Hunters Lodge 2015 Liquor License Application Correction to Page 1

A motion was made by Committeeman Farber, seconded by Committeeman Mathez and carried to adopt Resolution 2016-63.

RESOLUTION AMENDING RESOLUTION 2015-83 APPROVING THE PERSON TO PERSON TRANSFER OF LIQUOR LICENSE FOR PLENARY RETAIL CONSUMPTION LICENSE NUMBER 2113-33-005-002 FROM JAYSHREE REALTY, INC. TO HUNTERS LODGE MOTEL LIMITED LIABILITY COMPANY

WHEREAS, the application has been received for a person to person transfer of Plenary Retail Consumption License 2113-33-005-002 heretofore issued to Jayshree Realty Inc. to Hunters Lodge Motel Limited Liability Company for premises located at 64 Route 46, Delaware, New Jersey, 07833, and

WHEREAS, the adopted date of Resolution 2015-83 mistakenly shows the date of September, 14, 2014, and

WHEREAS, the Knowlton Township Committee meeting was held on September 14, 2015.

NOW, THEREFORE BE IT RESOLVED that Resolution 2015-83 be corrected to show the adopted date of September 14, 2015.

Dated: May 26, 2016

Motion: Farber

Second: Mathez

Motion carried and all were in favor

CERTIFICATION

I, Judith Fisher, Acting Municipal Clerk of the Township of Knowlton hereby certified that the foregoing Resolution is a true copy of a Resolution adopted by the Knowlton Township Committee at meeting held on the 26th day of May, 2016.

Judith M. Fisher RMC
Acting Municipal Clerk

Roll Call followed:

Ayes: Committeewoman Cuntala-Y Committeeman Mathez-Y Committeeman Farber-Y
Committeewoman Shipps -Y Mayor Starrs-Y

Nays: None

Absent: None

ORDINANCE: 2nd Reading and Public Hearing

Notice is hereby given that the following Ordinance 2016-08 was approved at the April 28, 2016 for adoption.

2016-08 Bond Ordinance Providing an Appropriation of \$430,000 for Improvement to Various Roads for and by the Township of Knowlton, in the County of Warren, New Jersey and Authorizing the issuance of \$408,500 Bonds or Notes of the Township for Financing part of the Appropriation.

BE IT ORDAINED, BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF KNOWLTON, IN THE COUNTY OF

WARREN, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

SECTION 1:

The improvements described in Section 3 of this bond ordinance (the "Improvements") are hereby authorized to be undertaken by the Township of Knowlton, New Jersey (the "Township") as general improvements. For the said Improvement there is hereby appropriated the amount of \$430,000, such sum includes the sum of (a) \$200,000 expected to be received as a grant from the New Jersey Department of Transportation and (b) \$21,500 as the down payment (the "Down Payment") required by the Local Bond Law of the State of New Jersey, constituting Chapter 2 of Title 40A of the New Jersey Statutes, as amended and supplemented (the "Local Bond Law"). The Down Payment is now available by virtue of provisions in one or more previously adopted budgets for down payments for capital improvement purposes.

SECTION 2:

In order to finance the cost of the Improvements not covered by application of the Down Payment, negotiable bonds of the Township are hereby authorized to be issued in the principal amount of \$408,500 pursuant to the provisions of the Local Bond Law (the "Bonds"). In anticipation of the issuance of the Bonds and to temporarily finance said improvements or purposes, negotiable bond anticipation notes of the Township are hereby authorized to be issued in the principal amount not exceeding \$408,500 pursuant to the provisions of the Local Bond Law (the "Bond Anticipation Notes" or "Notes").

SECTION 3:

(a) The Improvements authorized and the purpose for the financing of which said obligations are to be issued is for improvements to various roads within the Township of Knowlton, including, as applicable, all work, materials, equipment and appurtenances necessary therefor and incidental thereto, all in accordance with the plans therefor on file in the Office of the Clerk of the Township and hereby approved.

(b) The estimated maximum amount of Bonds or Notes to be issued for the purpose of financing a portion of the cost of the Improvements is \$408,500.

(c) The estimated cost of the Improvements is \$430,000 which amount represents the initial appropriation made by the Township.

SECTION 4:

All Bond Anticipation Notes issued hereunder shall mature at such times as may be determined by the chief financial officer of the Township (the "Chief Financial Officer"); provided that no Note shall mature later than one year from its date. The Notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with Notes issued pursuant to this ordinance, and the signature of the Chief Financial Officer upon the Notes shall be conclusive evidence as to all such determinations. All Notes issued hereunder may be renewed from time to time subject to the provisions of Section 8(a) of the Local Bond Law. The Chief Financial Officer is hereby authorized to sell part or all of the Notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The Chief Financial Officer is directed to report in writing to the Township Committee of the Township at the meeting next succeeding the date when any sale or delivery of the Notes pursuant to this ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the Notes sold, the price obtained and the name of the purchaser.

SECTION 5:

The capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. The resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget and capital program as approved by the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey is on file with the Township Clerk and is available for public inspection.

SECTION 6:

The following additional matters are hereby determined, declared, recited and stated:

(a)The Improvements described in Section 3 of this bond ordinance are not current expenses, and are capital improvements or properties that the Township may lawfully make or acquire as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b)The period of usefulness of the Improvements, within the limitations of the Local Bond Law, and according to the reasonable life thereof computed from the date of the Bonds authorized by this bond ordinance, is 5 years.

(c)The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Township Clerk and a complete executed duplicate thereof has been filed in the office of the Director, Division of Local Government Services, Department of Community Affairs, State of New Jersey. Such statement shows that the gross debt of the Township, as defined in the Local Bond Law, is increased by the authorization of the Bonds and Notes provided in this bond ordinance by \$408,500 and the obligations authorized herein will be within all debt limitations prescribed by the Local Bond Law.

(d)An aggregate amount not exceeding \$10,000 for items of expense listed in and permitted under Section 20 of the Local Bond Law is included in the estimated cost of the Improvements, as indicated herein.

SECTION 7:

Any funds received from time to time by the Township as contributions in aid of financing the purposes described in Section 3 of this Ordinance shall be used for financing said Improvements by application thereof either to direct payment of the cost of said Improvements or to the payment or reduction of the authorization of the obligations of the Township authorized therefor by this Bond Ordinance. Any such funds received may, and all such funds so received which are not required for direct payment of the cost of said Improvements shall, be held and applied by the Township as funds applicable only to the payment of obligations of the Township authorized by this Bond Ordinance.

SECTION 8:

The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

SECTION 9:

This Bond Ordinance constitutes a declaration of official intent under Treasury Regulation Section 1.150-2. The Township reasonably expects to pay expenditures with respect to the Improvements prior to the date that Township incurs debt obligations under this Bond Ordinance. The Township reasonably expects to reimburse such expenditures with the proceeds of debt to be incurred by the Township under this Bond Ordinance. The maximum principal amount of debt expected to be issued for payment of the costs of the Improvements is \$408,500.

SECTION 10:

This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

NOTICE OF PENDING BOND ORDINANCE

The bond ordinance, the summary terms of which are included herein, was introduced and passed upon first reading at a meeting of the governing body of the Township of Knowlton, in the County of Warren, State of New Jersey, on April 28, 2016. It will be further considered for final passage, after public hearing thereon, at a meeting of the governing body to be held at the Municipal Building, 628 Route 94, Columbia, New Jersey, on May 26, 2016 at 7:30 o'clock PM. During the week prior to and up to and including the date of such meeting copies of the full ordinance will be available at no cost and during regular business hours, at the Clerk's office

for the members of the general public who shall request the same. The summary of the terms of such bond ordinance follows:

Title: Bond Ordinance Providing An Appropriation Of \$430,000 For Improvements To Various Roads For And By The Township Of Knowlton In The County Of Warren, New Jersey And Authorizing The Issuance Of \$408,500 Bonds Or Notes Of The Township For Financing Part Of The Appropriation

Purpose(s): For improvements to various roads within the Township of Knowlton.

Appropriation: \$430,000

Bonds/Notes Authorized: \$408,500

Grants (if any) Appropriated: None

Section 20 Costs: \$10,000

Useful Life: 5 Years

Theresa Tamburro, Acting Clerk

This Notice is published pursuant to N.J.S.A. 40A:2-17.

Motion was made by Committeeman Mathez, seconded by Committeewoman Cuntala to open this portion of the meeting to the public. Motion carried.

Mr. McNinch talked about financing, Knowlton's Municipal taxes, expenditures, Committee person pay increases and the Bond for road improvements.

A motion was made by Committeeman Mathez, seconded by Committeewoman Starrs to close this portion of the meeting to the public. Motion carried.

A motion was then made by Committeeman Mathez, seconded by Committeewoman Starrs to adopted Bond Ordinance 2016-08, Motion carried followed by a Roll Call.

Roll Call:

Ayes: Committeewoman Cuntala-Y Committeeman Mathez-Y Committeeman Farber-Y Committeewoman Shipps -Y Mayor Starrs-Y

Nays: None

Absent: None

OLD BUSINESS:

Sale of the 1996 Ambulance: Title was found

Committeeman Mathez questioned if the Township could sell or donate this vehicle to the Fire and Rescue Squad. The Acting Clerk suggested that it could be donated by Resolution to them, but that it should be passed by the Township Attorney. Committee discussed that it would be better to donate to them; this way they can sell it and that this way the funds would be theirs.

D & H Alternative Risk Solutions: Certification of Non-Ownership of Paulinskill Viaduct's.

This request is coming from our insurance company. There was an accident on the Viaducts and the injured person had filed a Notice of Tort Claim. D & H Alternatives was notified that the Township does not own, maintain and/or control the Paulinskill Viaduct's. A motion was made by Committeewoman Cuntala, seconded by Committeeman Mathez to authorize Mayor Starrs to sign the Certification of Non-Ownership. Motion carried.

NEW BUSINESS:

Raffle Application 2016-009 Antler Ridge for August 14, 2016

Motion was made by Committeeman Mathez, seconded by Committeewoman Cuntala and carried to approve Raffle application 2016-009.

Resignation of Violations Clerk, Carol Oleszek: Mayor Starrs noted that the Court Administer Ms. McPartland informed her that Ms. Oleszek gave her verbal notice that she will resign her position in 2 weeks as she has another job. Ms. McPartland has asked that she put this in writing, but this was never done. Ms. McPartland contacted the AOC and they give her permission to not hire another violations clerk.

Motion was made by Committeeman Farber, seconded by Committeewoman Shipps and carried to accept the resignation of Carol Oleszek.

DEP - Blue Acres Program: This program is part of NJ Green Acres Program that purchases flood-prone properties. Through the DEP's Superstorm Sandy Blue Acres Buyout Program will spend millions in federal disaster recovery funds to give homeowners the option to sell Sandy-damaged homes in flood-prone areas. The State would purchase clusters of homes or whole neighborhoods and these homes would be demolished and the land would be permanently preserved as open space, accessible to the public, for recreation or conservation. The goal of the Blue Acres Program is to dramatically reduce the risk of future catastrophic flood damage and to help families to move out of harm's way.

There are several options for Knowlton:

1. Community Rating System which is no cost to the Township, but the township needs to sign up for this program.
2. Warren County has applied for this program for a possible buy-out

There is no application fee and the Committee discussed doing a letter of Municipal Support that could help the residents when they do their application. The application for this program will be placed on the Township's web page.

Public Comments:

Committeeman Farber reminded the Acting Clerk that now that the Gypsy Moth spraying has been completed, a copy of the completed voucher needs to be sent to the Dept. of Agriculture.

A resident in the audience encouraged the Committee to take control of the meeting.

Mr. VanHorn talked about the Freeholders resolution supporting the Knowlton Dam. He suggested that the Committee talk to Congressman Garrett and/or Congressman Lance about the success of using the fish ladders.

Knowlton Fire and Rescue recognized a past member, Fred Osman who turned 96 years young. He is a life member and the founder. The family of Brenden Norwicki let the Squad know that he has cancer. There will be a Chicken BBQ June 11 and all the proceeds will be donated to the family.

Approval of the Minutes:

Monthly Meeting: February 8, 2016 as prepared by Alfia Schemm

Motion made by Committeewoman Starrs, seconded by Committeewoman Cuntala to approve the minutes of February 8, 2016. Motion carried

Ayes: Committeewoman Starrs, Committeewoman Cuntala, Committeeman Farber

Absent: Committeewoman Shipps and Committeeman Mathez

Monthly Meeting: April 28, 2016 as prepared by Attorney Richard Cushing

Motion made by Committeeman Farber, seconded by Committeewoman Starrs to approve the minutes of April 28, 2016. Motion carried.

Ayes: Committeewoman Starrs, Committeewoman Cuntala, Committeeman Farber, Committeeman Mathez, Committeewoman Shipps

Executive Session: April 28, 2016 as prepared by Attorney Richard Cushing

Motion made by Committeewoman Starrs, seconded by Committee Cuntala to approve the Executive Session minutes of April 28, 2016. Motion carried.

Ayes: Committeewoman Starrs, Committeewoman Cuntala, Committeeman Mathez, Committeewoman Shipps

Abstaining: Committeeman Farber

Monthly Meeting: May 9, 2016 as prepared by Judith Fisher, Acting Clerk

Motion made by Committeewoman Cuntala, seconded by Committeewoman Starrs to approve the minutes of May 9, 2016. Motion carried

Ayes: Committeewoman Starrs, Committeewoman Cuntala, Committeeman Mathez, Committeewoman Farber

Abstaining: Committeewoman Shipps

EXECUTIVE SESSION

A motion was made by Committeeman Mathez, seconded by Committeewoman Cuntala and carried to adopt the Resolution to go into Closed Session at 9:28PM.

Resolution

WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L.1975 permits the exclusion of the public from a meeting under certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Knowlton, in the County of Warren and State of New Jersey as follows:

1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
 - A. Contract Negotiation

As nearly as can be ascertained, the matter or matters to be discussed at this time will be disclosed to the public when such matters are resolved.

Time In: 9:28PM

Present: Committeewoman Shipps, Committeewoman Cuntala, Committeeman Mathez, Committeeman Farber and Mayor Starrs

Also Present: Action Clerk Judith Fisher, RMC

Time Out: 9:47PM

A motion was made by Committeewoman Starrs, seconded by Committeewoman Cuntala and carried to return to regular session.

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No official action was taken by the Committee at this time. Copies of the minutes will be made available at such time as the Committee determines that there is no harm to the public.

Adjournment:

A motion was made by Committeewoman Starrs, seconded by Committeewoman Cuntala and carried to adjourn tonight's meeting of the Knowlton Township Committee at 9:47PM

Respectfully submitted
Judith M. Fisher, RMC
Acting Municipal Clerk