The monthly meeting of the Knowlton Township Committee was held on this date at the Municipal Building, 628 Route 94, Columbia, New Jersey. This meeting was called to order at 7:04 p.m. by Mayor Starrs.

Mayor Starrs led the public in the pledge of allegiance.

The Mayor read the following statement in compliance with the "Open Public Meetings Act": “In accordance with Chapter 231 of the Public Laws of 1975, notice of this meeting was given by way of publication with the Star Gazette and/or the Express-Times, filed in the Municipal Clerk's Office and posted in the Knowlton Municipal Building.”

Roll Call
Present: Deputy Mayor Cuntala, Committeeman Farber, Committeewoman Shipps, Committeeman Van Horn (arrived at 7:25) and Mayor Starrs
Also present was Township Engineer Ted Rodman, DPW Supervisor Brain Peck and Attorney Leslie Parikh (Gebhardt & Keifer)

EXECUTIVE SESSION Motion to go into Closed Session: Mayor Starrs, Seconded by Committeewoman Cuntala and carried at 7:06.

Resolution
WHEREAS, Section 8 of the Open Public Meeting Act, Chapter 231, P.L.1975 permits the exclusion of the public from a meeting under certain circumstances; and
WHEREAS, this public body is of the opinion that such circumstances presently exist.
NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Knowlton, in the County of Warren and State of New Jersey as follows:
1. The public shall be excluded from that portion of this meeting
2. The general nature of the subject matter to be discussed is as follows:
   A. Personnel - has been cancelled
   B. Potential litigation
Motion was made by Mayor Starrs, Seconded by Deputy Mayor Cuntala and carried to come out of Closed Session at 7:22 p.m. and return to Regular Session.

RESOLUTIONS
2017-2b Resolution Approving Compensated Appointments
WHEREAS, it is necessary to appoint various persons to fill the numerous positions of authority in the Township of Knowlton for the year 2017.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that the following appointments be made with terms being until December 31, 2017:

Acting Municipal Clerk
Kristin Shipps
Shared Services/Grant Administrator
May 8, 2017
Public Meeting Minutes

Assessment Search Officer
Deputy Clerk
Registrar of Vital Statistics
Deputy Registrar of Vital Statistics
Office Assistant
Finance Assistant
Recycling Coordinator
Chief Financial Officer
Tax Collector
Tax Search Officer
Assistant Tax Collector
Tax Assessor
Tax Assessment Assistant
Code Enforcement Officer/Zoning Officer

Driveway Inspector
Fire Official
Planning Board Secretary
Board of Adjustment Secretary
Animal Control Officer
*Municipal Judge
Court Administrator
Deputy Court Administrator
Alternate Deputy Court Admin.
Violations Clerk
Court Attendant
Public Works Manager
Public Works Assistant Supervisor
Public Works Driver/Laborer I
Public Works Driver/Laborer II
Public Works Driver/Laborer III
Public Works Driver/Laborer IV
Public Works Driver/Laborer-Part Time
Recreation Director
Recreation Laborer
Community Service/Clean Comm. Supervisor
**Emergency Management Coordinator
911 Coordinator
Deputy Emergency Management Coordinator
Emergency Management Assistant

Doreen Apgar
JoAnn Fascenelli
Christine Rolef
Evan Howell
Evan Howell
Doreen Apgar
Richard Motyka
Kenna Pearson
Joseph Rossi
Glenn Wilson, Jim McAleer
Alfia Schemm
Alan DeCarolis
Dominick Santini
Rosanne McPartland
Ruth DeGeorge
Ann Marie Tracy
Dennis Kelley, Doug Kopen
Brian Peck
Thomas Steckel
David Quick
Geoff Littlehale
Dennis Lembeck
John Sikora, George Trongone
Dennis Lembeck, John Sikora
Frank Makowski
Frank Makowski
Frank Van Horn
Kristin Shipps

*Shared Municipal Court – Knowlton/Frelinghuysen/Franklin/Blairstown - term expires 12/31/17
**term expires 12/31/19

Motion made by Deputy Mayor Cuntala, second Mayor Starrs and approved by Roll Call vote

Cuntala - yes, Farber - yes, Shipps- yes, Van Horn- absent, Starrs - yes
2017-64 A Resolution Authorizing the Fund Drives for the Knowlton Township Fire and Rescue Squad—Attorney Parikh believes coin tosses may require an ordinance. Tabled for Attorney Parikh to review Township Ordinance

2017-65 Payment of Vouchers
BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

May 8, 2017
Motion was made by Deputy Mayor Cuntala, second by Mayor Starrs and approved by Roll Call vote
Cuntala -- yes , Farber--yes , Shipps--yes , Van Horn-- abstain , Starrs-- yes resolution 2017-65

PUBLIC COMMENT
Mayor Starrs had responded to resident Bob McNinch’s comment from a prior meeting on township debt at the end of 2016 by email but wanted to respond in public session of this meeting. Mayor Starrs responded $1.47 million was the township debt at the end of 2016, which is 0.484% of equalized value. For comparison, she presented a chart showing percentages for nearby towns’ debt: Allamuchy 2.065%, Belvidere 1.286%, Hotpatcon 0.552%, Knowlton 0.484%, Blairstown 0.347%, and White: 0.00%.

OLD BUSINESS
622 Route 94
Attorney Leslie Parikh is going to check to see if Municipalities can accept a profit for renting out 622 Route 94.

NEW BUSINESS
Insurance Salt Coverage
Mayor Starrs explained that she has been negotiating with the insurance company and Chubb, the pollution insurance carrier, is now reserving its rights regarding coverage and requesting further investigation. They will not give a final decision regarding coverage until the six months after a notice of tort claim has been filed has passed.

Parking Ordinance Language
Attorney Leslie Parikh would like to take a look at the township Ordinance and speak with Zoning Officer Joe Rossi regarding the summons that was issued for parking violations.

Projector
Committee agreed to purchase a projector for presentations. Mayor Starrs, at Committeewoman Cuntala’s suggestion, asked Superintendent Billotti if North Warren Regional High School could donate a used one later on during the meeting.

Logo Sign Meeting
Acting Clerk Shipps stated that a meeting is tentatively scheduled for May 23, 2017, 11:00am at the Knowlton Municipal Building with the DOT regarding Route 80 signage.

Meeting with Bob Martin
Mayor Starrs and Committeeeman Van Horn are meeting with NJDEP Commissioner Bob Martin tomorrow regarding grants for salt.
Delaware Beach Road
Mayor Starrs and DPW Supervisor Brian Peck will be meeting next week. Committeeman Farber asked if the signs at Station Rd. could be replaced.

DEPARTMENT REPORTS
Brian Peck—DPW Supervisor
1990 International truck cross bar is completely distorted and broke free from the frame. Mr. Peck is not sure if this snow plow can be fixed. Committeeman Van Horn will take a look at it.

Ted Rodman—Township Engineer
Mr. Rodman received a phone call from the engineer working on the gas station on the corner of Walnut Rd. They would like to put in an oil separator. Mr. Rodman believes that there should be a sight plan amendment.
Salt shed—The Committee agreed to use a hard design without a fabric roof. Mr. Rodman be coming up with estimates and dimensions.

PRESENTATION
Knowlton Township Fire and Rescue
EMS Captain David Neal and President Bob Peterson addressed the Township Committee regarding acquiring a new ambulance. Committeewoman Shipps and Committeeman Van Horn were present when the Fire & Rescue had a demonstration for a 2017 Ambulance. Fire & Rescue is also in need of a stretcher. Committeewoman Shipps looked into both leasing and financing for a new ambulance and a new stretcher. Cost for a new 2-wheel drive is $138,000 or $165,000 for a 4-wheel drive. Committeeman Van Horn also asked if St. Luke’s would be willing to sell Knowlton Fire & Rescue a used ambulance. Committeewoman Shipps and Van Horn will gather more info.

Paul Avery Blairstown Rotary
Motion was made by Mayor Starrs, seconded by Deputy Mayor Cuntala and approved by Roll Call vote Cuntala--yes, Farber--yes, Shipps--yes, Van Horn--abstain, Starrs--yes for Knowlton Township to donate $750.00 for the Blairstown 4th of July Fireworks display, the same donation as the previous year.

North Warren School Budget
Superintendent Sarah Bilotti and Business Administrator Christopher Heagele presented the 2017-2018 North Warren School Budget. Handouts were provided to the Township Committee and audience. The presentation including budget goals, reducing costs, and current enrollment, which is steady but they are expecting a decrease in enrollment within the next few years. The school is “going to cap” or 2.00% this year. Knowlton’s proportionate Share is 5.97%, which means an increase, for the average home valued at $206,768, of $9.87 per month. Some ideas and programs supported by the 2017-2018 budget are new schedule/unit lunch, Google Classroom Expansion, 1:1 laptops for all incoming 7th graders, replacing classroom projectors and an integrated security camera into single use.

CORRESPONDENCE
No Correspondence
APPROVAL OF MINUTES

April 10, 2017 Executive Session Meeting Minutes
Motion was made by Deputy Mayor Cuntala, seconded by Committeeewoman Shipps and carried to approve April 10, 2017 Executive Session Meeting Minutes.

April 10, 2017 Public Meeting Minutes
Motion was made by Deputy Mayor Cuntala, seconded by Committeeewoman Shipps and carried to approve April 10, 2017 Public Session Meeting Minutes.

April 27, 2017 Executive Session Meeting Minutes
Motion was made by Deputy Mayor Cuntala, seconded by Mayor Starrs and carried to approve April 27, 2017 Executive Session Meeting Minutes.

April 27, 2017 Public Meeting Minutes
Motion was made by Deputy Mayor Cuntala, seconded by Committeeewoman Shipps and carried to approve April 27, 2017 Public Meeting Minutes.

PUBLIC COMMENT

No Public Comment

ADJOURNMENT

Motion was made by Mayor Starrs, seconded by Deputy Mayor Cuntala, and carried to adjourn tonight’s Township meeting at 10:15 p.m.

Respectfully submitted,

Kristin Shipps
Acting Municipal Clerk