

Knowlton Township Recreation

Application for Use of Tunnel Field Recreation Facility

Rental Guidelines

1. Alcoholic beverages, smoking, and other illegal or controlled substances are not permitted.
2. Please pick up litter and place garbage and recyclables in proper containers.
3. Pets are not permitted.
4. The hitting of golf balls, fires, and the use of go-carts, model airplanes, dirt bikes, and the recreational use of other motorized vehicles are prohibited in the park.
5. Please leave the restrooms the way you found them. Clean any spills, throw out paper towels left on sinks/floors, report any problems with plumbing to the Recreation director promptly.
6. Fees were set by ordinance §134-28 and are as follows:

Daily table rental: \$20 per table.
Hourly table rental: \$5 per table per hour.
Daily pavilion rental: fee of \$200 plus a refundable deposit of \$250.
Field usage: \$20 per hour per field.
Large group fee: \$1 per person will be assessed for additional event participants over 100 persons plus a refundable deposit of \$250.

8. Events and activities sponsored by the Knowlton Athletic Association, the Knowlton Township Recreation Committee or the Knowlton Recreation Foundation are exempt from the permit requirement provided that these events and activities are scheduled and approved by the Knowlton Township Recreation Director.
9. Fees and deposits may be waived for other community organizations with the approval of the Knowlton Township Committee.
10. A refund of fees will be made for cancellations received 48 hours prior to the start of the event or activity. Refunds for cancellations made within 48 hours of the start of the event or activity may be granted with the approval of the Knowlton Township Committee.

Applicant Information

| | | | |
|-----------------------|-------|-------------|-------|
| Name of Organization: | _____ | Date: | _____ |
| Street Address: | _____ | City/State: | _____ |
| Telephone: | _____ | Email: | _____ |

| | | |
|----------------------|-------|--------------------------|
| Date Requested: | _____ | _____ |
| | _____ | _____ |
| Describe Activities: | _____ | Hours of Usage: _____ |
| | _____ | _____ |
| Bathrooms Needed? | _____ | _____ |
| Receipt Issued? | _____ | Receipt Issued By: _____ |
| | _____ | _____ |

Requisites

| | | |
|---|-----|----|
| I have attached the required Certificate of Insurance | YES | NO |
| I have attached a check payable to Knowlton Township | YES | NO |

I have read the guidelines and rules accompanying this application. On behalf of my organization, _____, we agree to abide by them.

Signature: _____