

**KNOWLTON TOWNSHIP
WARREN COUNTY, NEW JERSEY
RESOLUTION 2018-37**

RESOLUTION AUTHORIZING EXECUTIVE SESSION

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

- A. Litigation
- B. Contract Negotiation/Possible Litigation/Advice of Attorney
- C. Personnel

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

DATE: February 12, 2018

Motion:

Second:

Roll Call: Cuntala-- , McNinch-- , Shipps-- , Van Horn-- , Starrs--

Kristin Shipps, Acting Clerk

**TOWNSHIP OF KNOWLTON
COUNTY OF WARREN, STATE OF NEW JERSEY**

**RESOLUTION 2018-38
RESOLUTION APPROVING CONSENT AGENDA**

WHEREAS, Resolutions 2018-39 2018-40, 2018-41 ,2018-42, 2018-43, 2018-45, 2018-46, , are considered routine, non-controversial and require no individual discussion; and,

WHEREAS, if discussion is required on a consent agenda item, it is removed from the consent agenda and placed on the regular agenda.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Knowlton that approval is granted for adoption of the consent agenda items.

Introduction/Passage: February 12, 2018

Motion:

Second:

Roll Call: Cuntala-- , McNinch-- , Shipps-- , Van Horn-- , Starrs--

Kristin Shipps, Acting Municipal Clerk

I herby certify the foregoing to be a true copy of a resolution adopted by the Township Committee of the Township of Knowlton, Warren County, Sate of New Jersey at the annual reorganization meeting held on February 12, 2018.

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2018-39

**RESOLUTION APPROVING THE ISSUANCE OF RAFFLES LICENSES #18-01
TO KNOWLTON TOWNSHIP LIONS CLUB TO CONDUCT
50/50 RAFFLES ON JULY 14, 2018**

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 14, 2018 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #18-01; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #18-01 to The Knowlton Township Lions Club.

Introduction/Adoption: February 12, 2018

Motion:

Second:

Committee Polled: Cuntala - ,McNinch-- , Shipps - ,Van Horn- , Starrs -

Kristin Shipps, Acting Municipal Clerk

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2018-40

**RESOLUTION APPROVING THE ISSUANCE OF RAFFLES LICENSES #18-02
TO KNOWLON TOWNSHIP LIONS CLUB TO CONDUCT
50/50 RAFFLES ON JULY 14, 2018**

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 14, 2018 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #18-02; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #18-02 to The Knowlton Township Lions Club.

Introduction/Adoption: February 12, 2018

Motion:

Second:

Committee Polled: Cuntala - ,McNinch-- , Shipps - ,Van Horn- , Starrs -

Kristin Shipps, Acting Municipal Clerk

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2018-41

**RESOLUTION APPROVING THE ISSUANCE OF RAFFLES LICENSES #18-03
TO KNOWLON TOWNSHIP LIONS CLUB TO CONDUCT
50/50 RAFFLES ON JULY 14, 2018**

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 14, 2018 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #18-03; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #18-03 to The Knowlton Township Lions Club.

Introduction/Adoption: February 12, 2018

Motion:

Second:

Committee Polled: Cuntala - ,McNinch-- , Shipps - ,Van Horn- , Starrs -

Kristin Shipps, Acting Municipal Clerk

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2018-42

**RESOLUTION APPROVING THE ISSUANCE OF RAFFLES LICENSES #18-04
TO KNOWLON TOWNSHIP LIONS CLUB TO CONDUCT
50/50 RAFFLES ON JULY 14, 2018**

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 14, 2018 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #18-04; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #18-04 to The Knowlton Township Lions Club.

Introduction/Adoption: February 12, 2018

Motion:

Second:

Committee Polled: Cuntala - ,McNinch-- , Shipps - ,Van Horn- , Starrs -

Kristin Shipps, Acting Municipal Clerk

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2018-43

**RESOLUTION APPROVING THE ISSUANCE OF RAFFLES LICENSES #18-05
TO KNOWLON TOWNSHIP LIONS CLUB TO CONDUCT
50/50 RAFFLES ON JULY 14, 2018**

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 14, 2018 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #18-05; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #18-05 to The Knowlton Township Lions Club.

Introduction/Adoption: February 12, 2018

Motion:

Second:

Committee Polled: Cuntala - ,McNinch-- , Shipps - ,Van Horn- , Starrs -

Kristin Shipps, Acting Municipal Clerk

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2018-44

**RESOLUTION APPROVING THE ISSUANCE OF RAFFLES LICENSES #18-06
TO KNOWLON TOWNSHIP LIONS CLUB TO CONDUCT
50/50 RAFFLES ON JULY 14, 2018**

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 14, 2018 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #18-06; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #18-06 to The Knowlton Township Lions Club.

Introduction/Adoption: February 12, 2018

Motion:

Second:

Committee Polled: Cuntala - ,McNinch-- , Shipps - ,Van Horn- , Starrs -

Kristin Shipps, Acting Municipal Clerk

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2018-45

**RESOLUTION APPROVING THE ISSUANCE OF RAFFLES LICENSES #18-07
TO KNOWLON TOWNSHIP LIONS CLUB TO CONDUCT
50/50 RAFFLES ON JULY 14, 2018**

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on July 14, 2018 at Lions Field on Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #18-07; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #18-07 to The Knowlton Township Lions Club.

Introduction/Adoption: February 12, 2018

Motion:

Second:

Committee Polled: Cuntala - ,McNinch-- , Shipps - ,Van Horn- , Starrs -

Kristin Shipps, Acting Municipal Clerk

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2018-46

**RESOLUTION APPROVING THE ISSUANCE OF RAFFLES LICENSES #18-08
TO KNOWLON TOWNSHIP LIONS CLUB TO CONDUCT
50/50 RAFFLES ON OCTOBER 27, 2018**

WHEREAS, the Knowlton Township Lions Club has applied for raffles licenses to conduct raffles on October 27, 2018 at Knowlton Lions Club Pavilion Route 46, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #18-08; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #18-08 to The Knowlton Township Lions Club.

Introduction/Adoption: February 12, 2018

Motion:

Second:

Committee Polled: Cuntala - ,McNinch-- , Shipps - ,Van Horn- , Starrs -

Kristin Shipps, Acting Municipal Clerk

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2018-47

**RESOLUTION APPROVING THE ISSUANCE OF RAFFLES LICENSES #18-09
TO FREDON EDUCATIONAL FOUNDATION TO CONDUCT
50/50 RAFFLES ON MARCH 24, 2018**

WHEREAS, the Fredon Educational Foundation has applied for raffles licenses to conduct raffles on March 24, 2018 at Brook Hollow Winery , 594 Route 94, Columbia, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications #18-09; and,

WHEREAS, the proper fees have been filed with the application, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license #18-09 to Fredon Educational Foundation.

Introduction/Adoption: February 12, 2018

Motion:

Second:

Committee Polled: Cuntala - ,McNinch-- , Shipps - ,Van Horn- , Starrs -

Kristin Shipps, Acting Municipal Clerk

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION #2018-48

**AUTHORIZING THE INSERTION OF DRAFT EXECUTIVE SESSION MINUTES DATED JULY 12, 2010 AND
MAY 23, 2013 INTO THE OFFICIAL RECORDS**

WHEREAS, a review conducted in 2016 showed that executive session minutes were omitted from Knowlton's records; and

WHEREAS, a review of the public meeting minutes from that period indicates that these executive session minutes were not previously presented to the Township Committee for approval; and

WHEREAS, draft minutes of the executive sessions that occurred on July 12, 2010 and May 23, 2013 have been located on the Knowlton Township server by the acting clerk while responding to an OPRA request;

WHEREAS, the current Township Committee is unable to testify to the accuracy of these minutes since a majority of the members from 2010 and 2013 are no longer in office but would like to include them in the official records in the interest of having as complete an official record as possible.

NOW, THEREFORE, BE IT SOLVED, that the Township Committee authorizes the Acting Clerk to reinsert these draft executive session minutes into the official record books.

Motion:

Second:

Roll Call: Shipps-- , Cuntala-- , McNinch-- , Van Horn-- , Starrs--

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION 2018- 49

**RESOLUTION RESCINDING RESOLUTION 02-81 REGARDING POST-RETIREMENT HEALTH BENEFITS FOR
CERTAIN EMPLOYEES**

WHEREAS, on July 25, 2002 the Knowlton Township Committee (the “Committee”) adopted Resolution 02-81 providing “Chapter 48” retiree health benefits to employees of the Township’s Department of Public Works after twenty (20) years of service as more fully set forth in such resolution, which is attached hereto; and

WHEREAS, the Committee has determined that it is in the best interests of the taxpayers of the Township that such resolution be rescinded to the extent permitted by law, including N.J.S.A. 52:14-1.38(c) and N.J.A.C. 17:9-5.4(e); and

WHEREAS, such rescission and revocation of post-retirement benefits shall only be effective as to Township of Knowlton Public Works Department employees that, as of January 1, 2018, have *not* attained twenty (20) years of service; and

WHEREAS, it is the Committee’s understanding that there are no current Township of Knowlton Public Works Department employees that have attained twenty (20) years of service as of January 1, 2018; and

WHEREAS, the Township currently provides benefits to two former Township of Knowlton Public Works Department employees pursuant to Resolution 02-81 at a cost of \$2,257.80 per month, and the benefits of those employees shall not be affected by this rescission and revocation.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of Knowlton:

1. Hereby rescinds Resolution 02-81 providing “Chapter 48” retiree health benefits to certain employees to the extent permitted by law, including N.J.S.A. 52:14-1.38(c) and N.J.A.C. 17:9-5.4(e) as applied to any Township of Knowlton Public Works Department employees that have no attained twenty (20) years of service as of January 1, 2018; and

2. Acknowledges that Resolution 02-81 remains in full force and effect as applied to any Township of Knowlton Public Works Department employees that are currently receiving benefits pursuant to resolution 02-81 or have attained twenty (20) years of service with the Township of Knowlton Public Works Department as of January 1, 2018.

Date: February 12, 2018

Motion:

Second:

Roll Call: Cuntala-- , McNinch-- , Shipps-- , Van Horn-- ,Starrs--

Kristin Shipps, Acting Clerk

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

RESOLUTION #2018-50

RESOLUTION AUTHORIZING THE HIRE OF TWO SNOWPLOW DRIVERS

WHEREAS, the Township of Knowlton desires to add to its roster of snowplow drivers since all drivers are not available in all storms and turnover in this position is high; and

WHEREAS, the number of snowplow drivers used by Knowlton in each storm is not anticipated to change; and

WHEREAS, the Township Committee authorized advertising for snowplow drivers at the Township Committee meeting on November 13, 2017; and

WHEREAS, advertisements were posted on the Knowlton Township website from Nov. 14, 2018 to February 7, 2018 and ran in the *Treasure Hunt* classified newspaper for a total of 5 weeks; and

WHEREAS, the Township of Knowlton has received applications from two qualified persons; and

WHEREAS, the Township's Department of Public Works Supervisor has interviewed these persons and recommended their hire.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of Knowlton authorizes the hire of Rich Boyer and John Krieger at a rate of \$17/hour as snowplow drivers for Knowlton Township.

Motion:

Second:

Roll Call: Shipps— , Cuntala— , McNinch— , Van Horn— , Starrs—

February 12, 2018

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**TOWNSHIP OF KNOWLTON
WARREN COUNTY, NEW JERSEY**

**RESOLUTION #2018-51
Resolution to Allocate Salary for Wastewater Collector**

WHEREAS, the Planning Board and Board of Adjustment Secretary is also serving as the Wastewater Utility Collector; and

WHEREAS, the Township of Knowlton would like to allocate \$7,687.20 of this Salary and Wages to the Wastewater Utility Fund; and

WHEREAS, the Mayor and Committee deem this to be a fair and accurate amount.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, County of Warren, and State of New Jersey that \$7,687.20 be allocated.

Motion:

Second:

Roll Call: Shipps— , Cuntala— , McNinch— , Van Horn— , Starrs—

February 12, 2018

CERTIFICATION: I hereby certify that the foregoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk

**KNOWLTON TOWNSHIP
WARREN COUNTY, NEW JERSEY**

**RESOLUTION 2018-52
RESOLUTION APPROVING PAYMENT OF VOUCHERS**

BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

February 12, 2018

Motion:

Second:

Roll Call: Cuntala-- , McNinch-- , Shipps-- , Van Horn-- , Starrs--

Kristin Shipps, Acting Clerk

CERTIFICATION: I hereby certify that the forgoing is a true copy of a Resolution adopted by the Knowlton Township Committee at the meeting held on February 12, 2018

Kristin Shipps, Acting Municipal Clerk