

**MINUTES OF KNOWLTON TOWNSHIP  
WARREN COUNTY, NEW JERSEY  
PUBLIC MEETING MINUTES  
August 13, 2018**

The monthly meeting of the Knowlton Township Committee was held on this date at the Municipal Building, 628 Route 94, Columbia, New Jersey. This meeting was called to order at 7:00 p.m. by Mayor Starrs.

Mayor Starrs led the public in the Pledge of Allegiance.

Mayor Starrs read the following statement: "This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the Star Gazette and/or the Express Times as well as providing said schedule in the Municipal Clerk's office."

**Roll Call**

Present: Deputy Mayor Cuntala, Committeeman McNinch, Committeewoman Shipps (arrived at 7:11p.m.), Committeeman Van Horn and Mayor Starrs

Also present was Township Engineer Ted Rodman, Township Attorney Richard Cushing

**EXECUTIVE SESSION**

**Motion made by Mayor Starrs, second by Deputy Mayor Cuntala and approved by an all-in-favor to go into executive session at 7:02**

**Resolution 2018- 111 Authorizing an Executive Session**

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

- A. Litigation
- B. Potential Litigation
- C. Contract Negotiations

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

**Motion made by Mayor Starrs, second by Deputy Mayor Cuntala and approved by an all-in-favor to return to public session at 7:50pm.**

### **PUBLIC COMMENT**

Resident Sharon Cheslock addressed the fireworks that were on display during 4th of July weekend. She felt the fireworks were not public; it was on private property with no trespassing signs. She also explained that there were cars parking on the streets and that there was no way for an emergency vehicle to get through.

### **DEPARTMENT REPORTS**

#### **Township Engineer Ted Rodman**

Problem statement for Simpson Road—Still no response from NJDOT.

Polkville Rd. is scheduled for October 1st for the milling and October 4th and 5th for the paving.

Kill/Station Rd is scheduled for October 8th and 9th for paving.

Simpson Rd. project still working on punch list.

### **RESOLUTIONS**

#### **2018-112- Resolution Approving the Issuance of a Raffle License to North Warren Regional High School PTO to Conduct a 50/50 on August 28, 2018**

WHEREAS, the North Warren Regional High School PTO has applied for a raffle license to conduct a raffle on August 26, 2018 at the Brook Hollow Winery consisting of New Jersey Legalized Games of Chance Control Commission application #18-10; and

WHEREAS, the proper fees have been filed with the application, and the findings and determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles.

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County New Jersey, that approval is hereby given for the issuance of raffle license #18-10 to the North Warren Regional High School PTO.

**Motion was made by Deputy Mayor Cuntala, second by Committeeman McNinch and approved by an all-in-favor to Resolution 2018-112.**

#### **2018-113- Corrective Action Plan**

WHEREAS, the North Warren Regional High School PTO has applied for a raffle license to conduct a

raffle on August 26, 2018 at the Brook Hollow Winery consisting of New Jersey Legalized Games of Chance Control Commission application #18-10; and

WHEREAS, the proper fees have been filed with the application, and the findings and determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles.

THEREFORE BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County New Jersey, that approval is hereby given for the issuance of raffle license #18-10 to the North Warren Regional High School PTO.

**Motion was made by Mayor Starrs, second by Deputy Mayor Cuntala and approved by an all-in-favor to Resolution 2018-113. Committee agreed to divide the items on the list to follow up on.**

#### **2018-114 Resolution Approving Payment of Vouchers**

BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

**Motion was made by Mayor Starrs, second by Committeeman McNinch and approved by roll call vote: Cuntala—yes, McNinch—yes, Shipps—yes, Van Horn—yes, Starrs—yes to Resolution 2018-114.**

#### **OLD BUSINESS**

##### **Decatur Street traffic/speeding**

A resident complained about traffic from Route 80 backing up on Decatur Street. Resident Matthew Baley stated that there is a lot of litter on his lawn from people driving through Decatur and dropping Chick-Fil-A trash. Mayor Starrs received an email complaint from a resident regarding the traffic that has been happening on Decatur St. The resident suggested blocking off the entrance to Decatur St. from the Route 80 ramp.

**Motion was made by Mayor Starrs, second by Deputy Mayor and approved by an all-in-favor to have Mayor Starrs draft a letter to the Warren County Freeholders suggesting blocking off the entrance to Decatur St. from Route 80 ramp.** Attorney Cushing suggested having a resolution regarding this matter. Mayor Starrs agreed to have that prepared for a later meeting. Resident Pam Rusweiler offered to start a petition to see how much support there is for the idea.

#### **NEW BUSINESS**

## **Opening of Proposals for Exterior Wood Painting of Municipal Building**

Acting Clerk Shipps opened the three proposals:

- All Trades Contracting: \$17,750, plus option of \$1,600 extra for replacing rotten wood
- Frank's Painting and Home Improvements LLC: \$13,825, plus option of \$3600 for replacing rotten wood
- Quality Painting: \$7,453. Does not include option for replacing rotten wood.

After discussion regarding the woodwork that needs to be repaired around the building before painting committee agreed to table the awarding of a proposal until the next meeting.

### **CORRESPONDENCE**

Warren County Planning Department—Transportation Technical Study

**Motion was made by Mayor Starrs, second by Deputy Mayor Cuntala and approved by an all-in-favor to send a letter of support. Committee Van Horn has agreed to be the representative for this.**

### **APPROVAL OF MINUTES**

July 26, 2018 Public Meeting Minutes

**Motion was made by Deputy Mayor Cuntala, second by Committeewoman Shipps and approved by an all-in-favor for the July 26, 2018 Public Meeting Minutes.**

### **PUBLIC COMMENT**

Resident Jeff Milesky commented on the business being open for 24 hours and how the T&A truck stop is full and truck drivers are parked all along the road and at gas stations also along Route 80.

### **EXECUTIVE SESSION**

**Motion made by Mayor Starrs, second by Deputy Mayor Cuntala and approved by an all-in-favor to go into executive session at 8:45**

#### **Resolution 2018- 115 Authorizing an Executive Session**

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

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WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

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**Motion made by Mayor Starrs, second by Deputy Mayor Cuntala and approved by an all-in-favor to return to public session at 9:10**

**ADJOURNMENT**

Motion was made by Mayor Starrs, seconded by Committeeman McNinch, and carried to adjourn tonight's Township meeting at 9:11 p.m.

Respectfully submitted,  
Kristin Shipps  
Acting Municipal Clerk