

**MINUTES OF KNOWLTON TOWNSHIP
WARREN COUNTY, NEW JERSEY
PUBLIC MEETING MINUTES
August 22, 2019**

The monthly meeting of the Knowlton Township Committee was held on this date at the Municipal Building, 628 Route 94, Columbia, New Jersey. This meeting was called to order at 7:02 p.m. by Mayor Starrs.

Mayor Starrs led the public in the Pledge of Allegiance.

Mayor Starrs read the following statement: “This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the New Jersey Herald and/or the Star Gazette and/or the Star Ledger as well as providing said schedule in the Municipal Clerk’s office.”

Roll Call

Present: Committeewoman Cuntala, Committeeman McNinch, Deputy Mayor Shipps, and Mayor Starrs

Also present was Township Engineer Ted Rodman

Absent: Committeeman Van Horn

PUBLIC COMMENT

No Public Comment

Department Report

Township Engineer Ted Rodman

No response from NJDOT on Frog Pond and Simpson Rd. problem statement.

Bruglar Rd.— still working on accident reports for the last 3 years to provide to NJDOT

Kill/ Station Rd. —paving scheduled for September 3rd weather permitting.

Stark Rd. —paving scheduled for September 3rd weather permitting.

Water at Tunnel field—still waiting on one final signature for permit.

Mayor Starrs asked for a status regarding the mailbox that was in the right of way on Woodruff. Mr. Rodman will speak to the residents.

Introduction

2019-07 An Amended Ordinance “Fixing the Salaries and Wages of the Officials, Appointees and Employees of the Township of Knowlton in the County of Warren and State of New Jersey” by Salary Range

BE IT ORDAINED by the Mayor and Township Committee of the Township of Knowlton, in the County of Warren and State of New Jersey:

SECTION 1: That the Salary Range of the elected officials, appointees and employees of the Township of Knowlton, in the County of Warren and State of New Jersey, shall be as follows:

ADMINISTRATION	AMOUNT	PER
Mayor	3,000.00-5,000.00	Year
Township Committee Person	3,000.00-4,800.00	Year
Township Clerk	30,000.00-60,000.00	Year
Acting Clerk	10.00-60.00	Hour
Deputy Clerk	15.00-30.00	Hour
Registrar	3,500.00-8,500.00	Year
Deputy Registrar	2,500.00-5,000.00	Year
Office Assistant (P/T)	13.00-30.00	Hour
Recreation Director	6,000.00-12,000.00	Year
Recreation Laborer (P/T)	15.00-18.00	Hour
Housing Liaison	20.00-35.00	Hour
Grant Administrator	30.00-40.00	Hour
Maintenance Custodian	7,000.00-8,500.00	Year
FINANCE		
Tax Assessor	16,000.00-20,000.00	Year
Assistant to Tax Assessor	3,500.00-5,000.00	Year
Property List Certification	10.00	As billed
Tax Collector	22,000.00-30,000.00	Year
Assistant to Tax Collector	16.00-25.00	Hour
PLANNING & ZONING		
Planning Board Secretary	\$6,500.00-9,000.00	Year
Board of Adjustment Board Secretary	6,500.00-9,000.00	Year
Code Enforcement Official	10,000.00-15,000.00	Year
Code Enforcement Official Court Appearance	43.38	Per Hour
Fire Prevention Official	5,500.00-7,000.00	Year
Driveway Inspector	30.00-35.00	Per Inspection
DEPARTMENT OF PUBLIC WORKS		
Manager	\$25.00-33.00	Hour
Assistant Supervisor	22.00-33.00	Hour
Driver/Laborer I	17.00-25.00	Hour
Driver/Laborer II	16.00-25.00	Hour
Driver/Laborer III	15.00-20.00	Hour
Driver/Laborer Part Time	15.00-18.00	Hour
CLEAN COMMUNITIES		

Supervisor 3,000.00-5,500.00 Year

ANIMAL CONTROL

Animal Control Officer \$7,000.00-10,000.00 Year
(\$15.00 per hour for court)

EMERGENCY MANAGEMENT

Coordinator \$3,500.00-5,000.00 Year

Deputy Coordinator 1,500.00-4,000.00 Year

Assistant 30.00-35.00 Hour

9-1-1- Coordinator 1,500.00-2,500.00 Year

Municipal Court

Judge \$30,000.00-37,000.00 Year

Court Administrator 65,000.00-78,000.00 Year

Deputy Court Administrator 35,000.00-45,000 Year

Violations Clerk 14.00-17.00 Hour

Court Attendant 200.00-225.00 Per Session

Call Outs 55.00-65.00 As Billed

SECTION II: Other employees' benefits and compensation are set forth in a Personnel Policy.

SECTION III: If any section, clause, sentence, or other part of this Ordinance shall, for any reason, be adjudged by a court of competent jurisdiction to be invalid, such judgement shall not effect, impair, or invalidate the remainder of this Ordinance.

SECTION IV: All Ordinances or parts of Ordinance inconsistent with the Ordinance are hereby repealed to the extent of such inconsistency only.

SECTION V: This Ordinance shall take effect after the Second Reading.

Motion made by Mayor Starrs, second by Committeeman McNinch approved by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--absent, Starrs—yes to Ordinance 2019-07.

RESOLUTIONS

2019-122- Payment of Vouchers

BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

Motion made by Committeewoman Cuntala, second by Committeeman McNinch and approved by

roll call vote: Cuntala -- yes, McNinch--yes, Shipps--yes, Van Horn--absent, Starrs—yes to Resolution 2019-122.

2019-123-Award Contract Paving of Hemlock Road

WHEREAS, the Township of Knowlton is a member of the Morris County Cooperative Pricing System and wishes to utilize various contracts for the paving of Hemlock Road; and

WHEREAS, Tilcon New York, Inc. New Jersey has been awarded Contract #6 for Road Resurfacing and Contract #5 for Paving Materials. This has been awarded through the Morris County Cooperative Pricing Council of which the Township of Knowlton is an active participant; and

WHEREAS, Denville Line Painting, Inc. New Jersey has been awarded Contract #36 for Traffic Striping on Roadways. This has been awarded through the Morris County Cooperative Pricing Council of which the Township of Knowlton is an active participant; and

WHEREAS, the Chief Financial Officer has certified that funds are available thru Capital Ordinance 2019-01 within the General Capital Fund

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, County of Warren, and State of New Jersey that Paving of Hemlock Road contracts totaling \$152,000.00 be awarded to the following:

- * \$150,800.00 Tilcon New York, Inc. 9 Entin Road, Parsippany, New Jersey 07054
- * \$ 1,200.00 Denville Line Painting, Inc. 2 Green Pond Road, Rockaway, New Jersey 07866

Motion made by Mayor Starrs, second by Committeewoman Cuntala and approved by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--absent, Starrs--yes to Resolution 2019-123.

OLD BUSINESS

Citizens of Distinction-resolution draft—Tabled

In REM Foreclosures/Notification to Neighbors

Mayor Starrs explained that the lots now have final judgement with the exception of one that was redeemed. Mayor Starrs prepared a draft letter to send to adjoining property owners for the committee to review. Committeeman McNinch requested to speak with other committees such as environmental, open space and historic regarding these properties and get their input. Committee agreed and will revisit this at the October 24th meeting.

Rockwall update

Committeeman McNinch commented that there was a nice letter from the Warren County Freeholder objecting to the funding of the Route 80 Rockwall and on July 26th the Historic Commission sent a

letter to the Governor and the NJDOT.

Mayor Starrs stated that there have been 213 letters received in this office opposed to the Rockwall. Mayor Starrs also found out that the funding for all NJDOT is approved by a board called NJTPA North Jersey Transportation Planning Authority. There is a Warren County Freeholder who is on that board and he requested that the project be rejected. Mayor Starrs wrote a letter to the board as well as forwarding all 213 letters opposing the rock wall, requesting that the project be rejected. They are going to vote on this September 9th in Newark, which is a public meeting. Mayor Starrs and Mayor Duffy from Hardwick will go to the meeting.

Motion was made by Mayor Starrs, second by Committeeman McNinch and approved by a roll call vote: Cuntala---yes, McNinch--yes, Shipps--yes, Van Horn--absent, Starrs--yes to request letter of support from our Legislators to have the Route 80 Rockwall Project removed from the current TIP.

Resident Tara Mezzanotte explained that she called Senator Booker's office pressuring them for a position. Senator Booker's office called Mrs. Mezzanotte that day stating that the request is in for a briefing with the NJDOT and they will be bringing every question that the township has and coming back with answers.

Hemlock Rd. Update

Mayor Starrs explained that at the last meeting there was motion made to have the township engineer and OEM representative take a look at Hemlock Rd. and make the call if the road should be closed. DPW Supervisor went with them on the site visit and it was not suggest to close the road but to shore it up. The expense was more then expected and there is going to be another load of stones. The cost will be taking out of DPW budget.

NEW BUSINESS

Hope Township Ordinance

Committee was provided with a copy of Hope Township Ordinance regarding warehouses that are proposed to go in along 519 in White Township. Mayor Starrs felt that the committee may want to discuss the ordinance because there will be an increase in truck traffic on Route 46 and Route 519 which is why Hope Township has passed an Ordinance to oppose of the warehouses.

Tom Bodolsky, Vice President, and Theresa Chapman, President of the Citizens of Sustainable Development Organization were present at the meeting and explained to the committee why they are against this warehouse. An application has not been submitted yet. One of the main reasons is because the site is prime farmland and the increase of truck traffic on route 519 and route 46. Mr. Bodolsy provided the committee with a traffic chart showing the possible increase in truck traffic.

After discussion the committee agreed to pass a resolution at the next township meeting opposing the warehouses along Route 519 in White township.

Seat on Air Liquide Community Advisory Panel (C.A.P.)

Mayor Starrs requested to have committee members rotate going to the Air Liquide meetings which is held on 1st Wednesday of every month. Mayor Starrs was attending the meetings but is no longer able to. Committee agreed to rotate.

Parking on Township property

There is an issue with residents parking on township property and the Zoning officer would like direction on how the committee would like to handle it. Committee agreed to be consistent and not allow parking on any Township property and to have the Zoning Officer begin by politely requesting not to park there.

CORRESPONDENCE

Rich Rd.—Resident is requesting to make repairs to the road. Committeewoman Cuntala will follow up with DPW Supervisor Brian Peck.

MEETING MINUTES

August 12, 2019 Executive Session Meeting Minutes

Motion was made by Committeewoman Cuntala, second by Committeeman McNinch and carried to approve August 12, 2019 Executive Session Meeting Minutes.

August 12, 2019 Public Session Meeting Minutes

Motion was made by Committeewoman Cuntala, second by Committeeman McNinch and carried to approve August 12, 2019 Public Session Meeting Minutes.

PUBLIC COMMENT

Resident Pam Rusweiler wanted to thank DPW Supervisor Brian Peck for working on their drain.

Resident Vincent Gaeta also commented that the sinkhole in front of the post office has been fixed.

ADJOURNMENT

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to adjourn tonight's Township meeting at 8:29 p.m.

Respectfully submitted,

Kristin Shipps
Municipal Clerk