

**MINUTES OF KNOWLTON TOWNSHIP
WARREN COUNTY, NEW JERSEY
PUBLIC MEETING MINUTES
December 19, 2019**

The monthly meeting of the Knowlton Township Committee was held on this date at the Municipal Building, 628 Route 94, Columbia, New Jersey. This meeting was called to order at 7:00 p.m. by Mayor Starrs.

Mayor Starrs led the public in the Pledge of Allegiance.

Mayor Starrs read the following statement: "This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the New Jersey Herald and/or the Star Gazette and/or the Star Ledger as well as providing said schedule in the Municipal Clerk's office."

Roll Call

Present: Committeewoman Cuntala, Committeeman McNinch, Committeeman Van Horn, and Mayor Starrs

Also present was Township Engineer Ted Rodman

Absent: Deputy Mayor Shipps

PRESENTATION

Mark Lohman- St. Luke's Contract

Mr. Lohman discussed Knowlton Township's contract renewal. St. Luke's currently provides EMS service to Knowlton 24 hours a day, 7 days a week. In 2019, they lost approximately a quarter of a million dollars. Committee discussed with Mr. Lohman ways the township can help generate more money for St. Luke's. The Committee agreed to review the options that they were giving and to also to speak with Knowlton Fire & Rescue who will be attending the first meeting in January.

PUBLIC COMMENT

No Public Comment

DEPARTMENT REPORTS

Township Engineer Ted Rodman

Still no response from the problem statement for Route 80 ramp.

Bruglar Road spur— Need permission from the owner and no DOT response yet.

Coring on Stark Road—Township and Tilcon have completed coring. No answer yet regarding the penalty.

Frog Pond Road Y intersection— DOT states the intersection is owned privately and that the owners need to give permission for removal of the Y. If the township received permission, an application would

need to be submitted to DOT with a fee, along with a study, detailed construction drawings, and traffic safety set up. Committee agreed because of the excessive cost that they wish to withdraw the problem statement for Frog Pond Rd.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to pull problem statement for Frog Pond Road.

Tunnel field water Treatment —still waiting on DEP.

Lime Kiln Road Right-of-way—Mr. Rodman recommends obtaining a 50 ft right-of-way on Lime Kiln Rd. before the Vass Farm is approved for Farmland Preservation. Once it is approved for Farmland Preservation they will not have the opportunity to purchase it again.

Motion was made by Committeeman McNinch, second by Committeewoman Cuntala and approved by roll call vote: Cuntala—yes, McNinch—yes, Shipps—absent, Van Horn—yes, Starrs—no, to proceed to purchase the initial right-of-way of 25 ft along Lime Kiln Rd. with a maximum cost to the township of \$1,000.00. Mayor Starrs would like there to be a need and a purpose for the purchase of any land before she agrees to it.

Committeewoman Cuntala to call DPW Supervisor Brian Peck to get a timeline on paper for repairs and repaving of Hemlock Rd.

2019-150 Consent Agenda

WHEREAS, Resolutions 2019-151, 2019-152, 2019-153, 2019-154, 2019-155, 2019-156, 2019-157, 2019-158 and 2019-159 are considered routine, non-controversial and require no individual discussion; and,

WHEREAS, if discussion is required on a consent agenda item, it is removed from the consent agenda and placed on the regular agenda.

THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Knowlton that approval is granted for adoption of the consent agenda items.

Motion made by Mayor Starrs, second by Committeeman McNinch and carried to approve Resolution 2019-150.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and approved by roll call vote: Cuntala—yes, McNinch—yes, Shipps—absent, Van Horn—yes, Starrs—yes to pass Resolutions 2019-151, 2019-152, 2019-153, 2019-154, 2019-155, 2019-156, 2019-157, 2019-158 and 2019-159.

2019-151 Cancellation of Improvement Authorizations within the General Capital Fund

WHEREAS, the following improvement authorization are outstanding in the Township’s General Capital Fund and have been deemed no longer necessary;

<u>Ordinance:</u>	<u>Purpose</u>	<u>Amount</u>
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2013-05	Purchase of Land and and Septic Improvement	\$ 9,232.51
2015-05	Acquisition of Fire Truck and Refurbishment of Fire Apparatus	\$18,050.00
2017-02	Purchase of DPW Truck	\$ 1,562.00
2018-06	Construction of New Salt Shed	\$ 23.15
2018-06	Purchase of DPW Truck with Plow	\$ 7,380.00
2018-07	Purchase of Sickle Bar Mower	\$ 23.15

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, County of Warren, and State of New Jersey that the above Ordinance balances be cancelled to as follows: \$7,433.15 to General Capital – Fund Balance and \$28,844.51 of Authorized Debt.

2019-152 Authorizing the Transfer of Funds

WHEREAS, NJSA 40A:4-58 permits transfers between current year budget appropriations during the last two months of the municipal fiscal year; and;

WHEREAS, there are certain Budget Year 2019 appropriations that require transfers to meet the charges and obligations that will be incurred by the end of this fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the transfer below is hereby authorized by a 2/3 vote of the full Governing Body

Transfer From:		Transfer To:	
Municipal Clerk O/E	7,250.00	Finance S/W	21,250.00
Engineering Services	5,000.00	Finance O/E	500.00
Streets and Roads O/E	15,000.00	Zoning Officer S/W	3,500.00
Vehicle Maintenance	12,000.00	Emergency Management O/E	2,000.00
Municipal Clerk S/W	5,000.00	Recreation O/E	500.00
Tax Collector S/W	3,000.00	Fuel Oil	1,500.00
Gas	2,000.00	Social Security	5,000.00
		Streets and Roads S/W	10,000.00
		Building and Grounds O/E	5,000.00

49,250.00

49,250.00

2019-153 Transfer of 2019 Budget Appropriations

WHEREAS, NJSA 40A:4-59 permits appropriation transfers during the first 3 months of the succeeding year; and;

WHEREAS, there are certain appropriations requiring transfers of 2018 appropriation reserves:

NOW, THEREFORE, BE IT RESOLVED, confirmation 2/3 of the full Governing Body; that the following transfers are authorized:

Transfer From:		Transfer To:	
Vehicle Maintenance O/E	10,600.00	Legal Services	4,300.00
		Historical Commission	150.00
		Building and Grounds O/E	6,000.00
		Recreation O/E	<u>150.00</u>
	<u>10,600.00</u>		<u>10,600.00</u>

2019-154 Requesting Approval of Items of Revenue and Appropriation NJSA 40A: 4-87 (Warren County Cultural & Heritage Council Arts Grant)

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$2,400.00 which is now available from the Warren County Cultural & Heritage Council Arts Grant.

BE IT FURTHER RESOLVED that the like sum of \$2,400.00 is hereby

Appropriated under the caption Warren County Cultural & Heritage Council Arts Grant; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Warren County Cultural &

Heritage Council Arts Grant in the amount of \$2,400.00.

**2019-155 Requesting Approval of Items of Revenue and Appropriation NJSA 40A: 4-87
(Warren County Cultural & Heritage Council Arts Grant)**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$350.00 which is now available from the Warren County Cultural & Heritage Council Arts Grant.

BE IT FURTHER RESOLVED that the like sum of \$350.00 is hereby Appropriated under the caption Warren County Cultural & Heritage Council Arts Grant – Fall Open House Festivities; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Warren County Cultural & Heritage Council Arts Grant in the amount of \$350.00.

**2019-156 Requesting Approval of Items of Revenue and Appropriation NJSA 40A: 4-87
(Warren County Department of Human Services-Council on Alcoholism and Drug Abuse Grant-Municipal Alliance)**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$4,942.00 which is now available from the Warren County Department of Human Services – Council on Alcoholism and Drug Abuse Grant – Municipal Alliance.

BE IT FURTHER RESOLVED that the like sum of \$4,942.00 is hereby

Appropriated under the caption Warren County Department of Human Services – Council on Alcoholism and Drug Abuse Grant – Municipal Alliance; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Warren County Department of Human Services – Council on Alcoholism and Drug Abuse Grant – Municipal Alliance in the amount of \$4,942.00

**2019-157 Requesting Approval of Items of Revenue and Appropriation NJSA 40A: 4-87
(Clean Communities)**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$13,396.65 which is now available from the Solid Waste Administration – Clean Communities.

BE IT FURTHER RESOLVED that the like sum of \$13,396.65 is hereby Appropriated under the caption Clean Communities; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Solid Waste Administration – Clean Communities in the amount of \$13,396.65.

**2019-158 Requesting Approval of Items of Revenue and Appropriation NJSA 40A: 4-87
(Warren County Department of Land Preservation-CHPP)**

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2019 in the sum of \$1,000.00 which is now available from the Warren County Department of Land Preservation.

BE IT FURTHER RESOLVED that the like sum of \$1,000.00 is hereby Appropriated under the caption Warren County Department of Land Preservation - CHPP; and

BE IT FURTHER RESOLVED that the above is the result of funds from the Warren County Department of Land Preservation CHPP Grant in the amount of \$1,000.00.

2019-159 Resolution to Cancel Reconciling items greater than 180 days old

WHEREAS, there are outstanding checks and reconciling items greater than 180 days old in various accounts; and

WHEREAS, it has been determined that checks and reconciling items over 180 days old should be cancelled to the appropriate funds,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, County of Warren, and State of New Jersey that reconciling items over 180 days be cancelled to the appropriate funds.

RESOLUTIONS

2019-2d- Resolution Approving Compensated Appointments

WHEREAS, it is necessary to appoint various persons to fill the numerous positions of authority in the Township of Knowlton for the year 2019.

WHEREAS, a Knowlton Township's public works laborer resigned in September 2019; and

WHEREAS, the Township of Knowlton advertised for the position on multiple local social media sites, in *The Treasure Hunt* newspaper, and on the Township website; and

WHEREAS, the Township received 12 applications and subsequently interviewed applicants; and

WHEREAS, the Township Committee has agreed to offer a full-time position to Michael Carpenter at a rate of \$15/hour.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that the following appointments be made with terms being until December 31, 2019:

Municipal Clerk	Kristin Shipps
Shared Services/Grant Administrator	
Assessment Search Officer	
Deputy Clerk	Doreen Apgar
Registrar of Vital Statistics	Kristin Shipps
Deputy Registrar of Vital Statistics	Doreen Apgar
Office Assistant	
Finance Assistant	Doreen Apgar

Recycling Coordinator
Chief Financial Officer
Tax Collector
Tax Search Officer
Assistant Tax Collector
Tax Assessor
Tax Assessment Assistant
Code Enforcement Officer/Zoning Officer
Driveway Inspector
Fire Official
Planning Board Secretary
Board of Adjustment Secretary
Animal Control Officer
*Municipal Judge
Court Administrator
Deputy Court Administrator
Alternate Deputy Court Admin.
Violations Clerk
Court Attendant
Public Works Manager
Public Works Assistant Supervisor
Public Works Driver/Laborer I
Public Works Driver/Laborer II
Public Works Driver/Laborer III
(hire date 12-9-19 start date 12-19-19)
Public Works Driver/Laborer-Part Time
Recreation Director
Recreation Laborer
Alternate Recreation Laborer
Community Service/Clean Comm. Supervisor
**Emergency Management Coordinator
911 Coordinator
Deputy Emergency Management Coordinator
Emergency Management Assistant
Municipal Housing Liaison

JoAnn Fascenelli
Christine Rolef
Evan Howell
Evan Howell
Doreen Apgar
Richard Motyka
Kenna Pearson
Eric Snyder
Eric Snyder
Glenn Wilson, Jim McAleer
Alfia Schemm
Alfia Schemm
Alan DeCarolis
Dominick Santini
Rosanne McPartland
Ruth DeGeorge
Ann Marie Tracy
Lynda Stadtler
Dennis Kelley, Doug Kopen
Brian Peck
Thomas Steckel

David Quick
Michael Carpenter

Dennis Lembeck
George Trongone
Ryan Lembeck
Dennis Lembeck
Frank Makowski
Frank Makowski
Michael Bates
Kristin Shipps
Kristin Shipps

*Shared Municipal Court – Knowlton/Frelinghuysen/Franklin/Blairstown - term expires 12/31/20

**term expires 12/31/19

Motion made by Committeewoman Cuntala, second by Committeeman McNinch and approved by roll call vote: Cuntala—yes, McNinch—yes, Shipps—absent, Van Horn—abstain, Starrs—yes Resolution 2019-2d.

2019-160- Resolution Authorizing the Retainer of an Auctioneer for the Sale of 184 Route 46 (Block 76 Lot 2) Foreclosed Property Owned by the Township of Knowlton

WHEREAS, the Township of Knowlton is the owner of 9 foreclosed properties due to tax sales: Block 4 Lot 3, Block 15 Lot 11, Block 28 Lot 13, Block 41 Lot 8.04, Block 55 Lot 12, Block 68 Lot 23, Block 71 Lot 14, Block 46 Lot 3.03, and Block 76 Lot 2; and

WHEREAS, the Township Committee authorized the retention of a professional auctioneer at the December 9, 2019 Township meeting to market and auction for public sale said lands in accordance with N.J.S.A. 40A:12-13(a); and

WHEREAS, one of the 9 properties was inadvertently omitted from the list of properties to be auctioned.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Knowlton, in the County of Warren, State of New Jersey, as follows:

The Township Committee hereby declares Max Spann Real Estate & Auction Co. (hereinafter "Auctioneer"), to be retained as Auctioneer for sale to the highest bidder by open public sale at auction, of the property and land located at 184 Route 46 (Block 76 Lot 2).

BE IT FURTHER RESOLVED, 8 of the foreclosed properties were approved on December 9, 2019 Resolution 2019-134.

BE IT FURTHER RESOLVED, that this resolution take effect immediately.

BE IT FURTHER RESOLVED that the Mayor and Clerk is authorized to sign and execute the Professional Service Resolution hereby attached as.

Motion made by Mayor Starrs, Second by Committeewoman Cuntala and carried to approve Resolution 2019-160.

2019-161- In Support of S2505/A2558 – "Vegetation Management Response Act" -- Urging Legislators to Pass the Bills for Vegetation Management Related to Electric Utility Infrastructure

WHEREAS, it is the desire of the Township Committee of the Township of Knowlton to promote matters that benefit the health, welfare, comfort and safety of the citizens of Knowlton Township; and

WHEREAS, the Knowlton Township Committee finds that Superstorm Sandy, Hurricane Irene and recent snow storms and nor'easters have inflicted unprecedented damage on the citizens of the Township in recent years; and

WHEREAS, these storms left extensive downed or damaged utility poles leaving Township residents and businesses without power and, as a result, the Board of Public Utilities ordered the State's electric public utilities to undertake additional efforts to better prepare for any major weather event in the future; and

WHEREAS, the Township Committee feels it is necessary for electric public utilities to maintain, remove and replace dangerous vegetation to prevent future power disruptions and preserve the

uninterrupted transmission and distribution of power to the residents and businesses in Knowlton Township.

NOW, THEREFORE, BE IT RESOLVED that the Knowlton Township Committee supports the passage of New Jersey Senate Bill S2505/Assembly Bill A2558 which concerns “Vegetation Management Response Act” and urges the legislative leadership to ensure this bill becomes law before the New Year 2020.

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to Governor Phil Murphy, Senate President Stephen Sweeney, Assembly Speaker Craig Coughlin, Minority Leader Jon Bramnick, Republican Leader Thomas Kean, Jr., Senator Steven Oroho, Assemblyman Parker Space, Assemblyman Harold “Hal” Wirths, New Jersey League of Municipalities Executive Director Mike Darcy, New Jersey League of Municipalities Deputy Executive Director Mike Cerra, New Jersey League of Municipalities Legislative Analyst Lori Buckelew, New Jersey League of Municipalities President James Perry, Sr., Warren County Freeholders, and the Warren County Emergency Management Coordinator.

Motion was made by Mayor Starrs, Second by Committeewoman Cuntala and carried to approve Resolution 2019-161.

2019-162- In Support of S-719/A-2426, the “Reliability, Preparedness, and Storm Response Act, “Which requires Public Utilities to Set Benchmarks for Power Restoration during Storm Management and Stipulates Penalties for Failure to Reasonably Comply

WHEREAS, the Knowlton Township Committee finds that Superstorm Sandy, Hurricane Irene and recent snow storms and nor’easters have inflicted unprecedented damage on the citizens of the Township in recent years; and

WHEREAS, weather incidents leaving residents without power for more than 5 days have occurred annually for several years in a row; and

WHEREAS, the Township of Knowlton relies upon well water, which means loss of power leaves residents without electricity, heat, and water, circumstances that quickly become dangerous to the health and safety of residents; and

WHEREAS, the Board of Public Utilities ordered the State’s electric public utilities to undertake additional efforts to better prepare for any major weather event in the future; and

WHEREAS, despite these additional efforts, power restoration during storms continues to focus on more populated areas leaving those in rural towns such as Knowlton without power for days on end; and

WHEREAS, legislation S-719/A-2426 calls for the “designation and prioritization of areas where a power

outage may result in... the loss of drinkable water due to customers' use of electric well water"; and

WHEREAS, legislation S-719/A-2426 calls for the imposition of civil administrative penalties "If, after evidentiary hearings or other investigatory proceedings... the length of the widespread outage was materially longer than it would have been but for the electric public utility's failure or the electric public utility's communications were materially less effective than they would have been but for the electric public utility's failure;" and

WHEREAS, the legislation referenced above successfully passed the NJ State Assembly but awaits a vote in the NJ State Senate.

NOW, THEREFORE, BE IT RESOLVED that the Knowlton Township Committee supports the passage of New Jersey Senate Bill S-719/Assembly Bill A-2426 which concerns "RELIABILITY, PREPAREDNESS, AND STORM RESPONSE ACT" and urges the legislative leadership to ensure this bill becomes law as soon as possible.

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to Governor Phil Murphy, Senate President Stephen Sweeney, Assembly Speaker Craig Coughlin, Minority Leader Jon Bramnick, Republican Leader Thomas Kean, Jr., Senator Steven Oroho, Assemblyman Parker Space, Assemblyman Harold "Hal" Wirths, New Jersey League of Municipalities Executive Director Mike Darcy, New Jersey League of Municipalities Deputy Executive Director Mike Cerra, New Jersey League of Municipalities Legislative Analyst Lori Buckelew, New Jersey League of Municipalities President James Perry, Sr., Warren County Freeholders, and the Warren County Emergency Management Coordinator.

Motion was made by Mayor Starrs, Second by Committeewoman Cuntala and carried to approve Resolution 2019-162

2019-163- Contracting for Professional Services Without Competitive Bidding in Accordance with the Local Public Contracts Law (N.J.S.A.40A-11.1, Et Seq.)

WHEREAS, the Mayor and Township Committee of the Township of Knowlton are desirous of attaining professional services for the betterment of the Township of Knowlton; and,

WHEREAS, there exists a need for appraisal of Block 46, Lot 2 Block 46.01 Lot 1 and Block 47 Lot 4 (also known as Vass Farm)

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the awarding of contracts and appointments for professional services without competitive bidding must be publicly advertised:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that the services of Robert Heffernan & Associates at a cost of \$1,945.00 and the services of Joshua D. Mackoff, LLC at a cost of \$1,950.00 be retained.

BE IT FURTHER RESOLVED that a copy of this Resolution and contract is available for public inspection in the office of the Municipal Clerk and that this resolution be published in the official newspaper as required by law.

Motion was made by Mayor Starrs, second by Committeeman McNinch and approved by roll call vote: Cuntala—yes, McNinch—yes, Shippis—absent, Van Horn—yes, Starrs—yes to Resolution 2019-163.

2019-164-Cancel Unexpended 2019 Current Appropriations

WHEREAS, there are 2019 Current Appropriation Balances that are no longer needed; and

WHEREAS, these balances are able and eligible to be cancelled as outlined in the schedule below; and

NOW, THEREFORE, BE IT RESOLVED that these Unexpended Balances of Appropriations listed below is hereby cancelled to Current Fund, Fund Balance.:

Streets and Roads O/E \$40,000.00

Motion made by Committeewoman Cuntala, second by Committeeman McNinch and approved by Roll Call vote: Cuntala—yes, McNinch—yes, Shippis—absent, Van Horn—yes, Starrs—yes to Resolution 2019-164.

2019-165--Resolution Approving Payment of Vouchers

BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

Motion made by Committeewoman Cuntala, second by Committeeman McNinch and approved by roll call vote: Cuntala—yes, McNinch—yes, Shippis—absent, Van Horn—yes, Starrs—yes to Resolution 2019-165.

OLD BUSINESSNo Old Business

NEW BUSINESSNo New Business

CORRESPONDENCE

Resignation of Pam Rusweiler Environmental Commission

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to accept Pam Rusweiler’s resignation with regret.

Sussex/ Warren Energy Aggregation Contract

Mayor Starrs read from an email received on December 19 notifying all the towns in the energy co-op of an opportunity to extend the current contract. Motion made by Mayor Starrs, second by Committeeman McNinch and carried to approve to *not* extend Knowlton Township’s contract to November 30, 2021 and to end the town’s participation in December of 2020.

MEETING MINUTES

November 14, 2019 Executive Session Meeting Minutes—**Motion made by Committeewoman Cuntala, second Committeeman McNinch and carried to approve November 14, 2019 Executive Session Meeting Minutes. Committeeman Van Horn abstained.**

November 14, 2019 Public Session Meeting Minutes—**Motion made by Committeewoman Cuntala, second Committeeman McNinch and carried to approve November 14, 2019 Public Session Meeting Minutes. Committeeman Van Horn abstained.**

December 9, 2019 Executive Session Meeting Minutes—**Motion made by Committeewoman Cuntala, second Committeeman McNinch and carried to approve December 9, 2019 Executive Session Meeting Minutes. Committeeman Van Horn abstained.**

December 9, 2019 Public Session Meeting Minutes—**Motion made by Committeewoman Cuntala, second Committeeman McNinch and carried to approve December 9, 2019 Public Session Meeting Minutes. Committeeman Van Horn abstained.**

PUBLIC COMMENTNo Public Comment

ADJOURNMENT

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to adjourn tonight’s Township meeting at 8:45 p.m.

Respectfully submitted,
Kristin Shipps
Municipal Clerk