

**MINUTES OF KNOWLTON TOWNSHIP
WARREN COUNTY, NEW JERSEY
PUBLIC MEETING MINUTES
June 27, 2019**

The monthly meeting of the Knowlton Township Committee was held on this date at the Municipal Building, 628 Route 94, Columbia, New Jersey. This meeting was called to order at 7:01 p.m. by Mayor Starrs.

Mayor Starrs led the public in the Pledge of Allegiance.

Mayor Starrs read the following statement: "This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the New Jersey Herald and/or the Star Gazette and/or the Star Ledger as well as providing said schedule in the Municipal Clerk's office."

Roll Call

Present: Committeewoman Cuntala, Committeeman McNinch, Deputy Mayor Shipps, Committeeman Van Horn, and Mayor Starrs

Also present was Township Engineer Ted Rodman

PUBLIC COMMENT

No Public Comment

CONSENT AGENDA

2019-95 Resolution Approving Consent Agenda

WHEREAS, Resolutions 2019-96, 2019-97, 2019-98 2019-99, 2019-100, 2019-101 are considered routine, non-controversial and require no individual discussion; and,

WHEREAS, if discussion is required on a consent agenda item, it is removed from the consent agenda and placed on the regular agenda.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Knowlton that approval is granted for adoption of the consent agenda items.

Motion made by Mayor Starrs, second Committeewoman Cuntala and carried to approve by roll call vote: Cuntala--yes, McNinch--yes, Shipps--abstain, Van Horn--yes, Starrs--yes to Resolution 2019-95.

The following Resolutions will be on a Consent Agenda with no discussion

2019-96 Renewal of Liquor Licenses for 2019-2020 (RDSO INC. t/a Dalton's Columbia Inn}

WHEREAS, the following renewal application has been completed, the proper fees have been paid to the Division of Alcoholic Beverage Control and the Township of Knowlton; and

WHEREAS, the licensee is qualified according to all statutory, regulatory and local government NJABC laws and regulation.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Knowlton, County of Warren, State of New Jersey approves the following NJABC liquor license renewal:

RDSO Inc. t/a Dalton's Columbia Inn 2113-33-006-008

2019-97 Renewal of Liquor Licenses for 2019-2020 (Lahoud Enterprise, LLC t/a Elias)

WHEREAS, the following renewal application has been completed, the proper fees have been paid to the Division of Alcoholic Beverage Control and the Township of Knowlton; and

WHEREAS, the licensee is qualified according to all statutory, regulatory and local government NJABC laws and regulation.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Knowlton, County of Warren, State of New Jersey approves the following NJABC liquor license renewal:

Lahoud Enterprise, LLC t/a Elias. 2113-33-002-005

2019-98 Renewal of Liquor Licenses for 2019-2020 (L'Auberg De France t/a Buckwood Bistro)

WHEREAS, the following renewal application has been completed, the proper fees have been paid to the Division of Alcoholic Beverage Control and the Township of Knowlton; and

WHEREAS, the licensee is qualified according to all statutory, regulatory and local government NJABC laws and regulation.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Knowlton, County of Warren, State of New Jersey approves the following NJABC liquor license renewal:

L' Auberg De France t/a Buckwood Bistro 2113-33-001-002

2019-99 Renewal of Liquor Licenses for 2019-2020 (Shree Nathght Corp. t/a Smitty's Liquor Store)

WHEREAS, the following renewal application has been completed, the proper fees have been paid to the Division of Alcoholic Beverage Control and the Township of Knowlton; and

WHEREAS, the licensee is qualified according to all statutory, regulatory and local government NJABC laws and regulation.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Knowlton, County of Warren, State of New Jersey approves the following NJABC liquor license renewal:

Shree Nathght Corp. t/a Smitty's Liquor Store 2113-44-011-004

2019-100 Renewal of Liquor Licenses for 2019-2020 (Minton's Log Cabin Inc)

WHEREAS, the following renewal application has been completed, the proper fees have been paid to the Division of Alcoholic Beverage Control and the Township of Knowlton; and

WHEREAS, the licensee is qualified according to all statutory, regulatory and local government NJABC laws and regulation.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Knowlton, County of Warren, State of New Jersey approves the following NJABC liquor license renewal:

Mintons Log Cabin In. 2113-33-008-005

2019-101 Renewal of Liquor Licenses for 2019-2020 (Hunter's Lodge)

WHEREAS, the following renewal application has been completed, the proper fees have been paid to the Division of Alcoholic Beverage Control and the Township of Knowlton; and

WHEREAS, the licensee is qualified according to all statutory, regulatory and local government NJABC laws and regulation.

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Knowlton, County of Warren, State of New Jersey approves the following NJABC liquor license renewal:

Hunters Lodge Motel, LLC. . 2113-33-005-007

RESOLUTIONS

2019-102- Special Affairs Permit for Lions club

WHEREAS, the Knowlton Township Lions Club special affair permit application is complete in all respects, the proper fees have been paid to the Division of Alcoholic Beverage Control and the Township of Knowlton; and,

WHEREAS, the licensees are qualified according to all statutory, regulatory and local governmental New Jersey Alcoholic Beverage Control laws and regulations;

NOW THEREFORE BE IT RESOLVED that the Governing Body of Knowlton Township hereby approves NJABC special affair permit for the Knowlton Township Lions Club Truck Raffle to be held on July 13, 2019 at Gary Grey Field located at 70 Route 46, Delaware, New Jersey.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve Resolution 2019-102. Committeeman Van Horn abstained.

2019-103- Award of Contract for Road Resurfacing

WHEREAS, the Township of Knowlton is a member of the Morris County Cooperative Pricing System and wishes to utilize the contract for Road Resurfacing for Resurfacing of Stark; and

WHEREAS, Tilcon New York, Inc., Wharton, NJ has been awarded Contract #6 for Road Resurfacing through the Morris County Cooperative Pricing Council of which the township of Knowlton is an active participant; and

WHEREAS, Denville Line Striping, Rockaway, NJ, has been awarded Contract #36 for Traffic Striping through the Morris County Cooperative Pricing Council of which the township of Knowlton is an active participant; and

WHEREAS, J. Fletcher Creamer & Son, Inc., Hackensack, NJ, has been awarded Contract #26 for Beam Guide Rail & Safety Ends through the Morris County Cooperative Pricing Council of which the township of Knowlton is an active participant; and

WHEREAS, the Chief Financial Officer has certified that funds are available thru Ordinance 2019-06

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, County of Warren, and State of New Jersey that road resurfacing services for Stark Road is awarded to Tilcon New York, Inc., 625 Mt. Hope Road, Wharton, NJ, 07885, in the amount not to exceed \$152,640.00, Denville Line Striping, Rockaway, NJ, in the amount not to exceed \$6,600.00 and J. Fletcher Creamer & Son. Inc. not to exceed \$23,000.

Motion made by Committeewoman Cuntala, second by Committeemen McNinch and carried to approve by roll call vote: Cuntala--yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes to Resolution 2019-103.

2019-104-Contracting for Professional Services without Competitive Bidding in Accordance with the Local Public Contracts Law

WHEREAS, the Mayor and Township Committee of the Township of Knowlton are desirous of attaining professional services for the betterment of the Township of Knowlton; and ,

WHEREAS, there exists a need for appraisal of Block 10, Lot 6 (also know as Brook Hollow Winery Farm)

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the awarding of contracts and appointments for professional services without competitive bidding must be publicly advertises:

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that the services of Norman J. Goldberg, INC. at a cost of \$1,950.00 and the services of Joshua D. Mackoff, LLC at a cost of \$2,000.00 be retained.

BE IT FURTHER RESOLVED that a copy of this Resolution and contract is available for public inspection in the office of the Municipal Clerk and that this resolution be published in the official newspaper as required by law.

Motion was made by Committeeman Cuntala, second by Committeeman McNinch and carried to approve Resolution 2019-104

2019-105- Payment of Vouchers

BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve by roll call vote: Cuntala --yes, McNinch--yes, Shipps--yes, Van Horn--yes, Starrs--yes to Resolution 2019-106

OLD BUSINESS

NJDOT Route 80 Rockwall Open House Review

Committee members addressed how they thought the June 18, 2019 Open House pertaining to the DOT's plans to install a rockwall on Route 80 through the Delaware Water Gap went. Committeeman McNinch felt that residents received a lot of information. Committeewoman Cuntala felt that it was a great turn out. Mayor Starrs suggested having the legislators request financials or a study on the economic impacts that four or more years of construction will have on area businesses.

Rockfall Mitigation Draft Letter

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve two draft letters to the NJDOT regarding their Rockfall Mitigation Project: one regarding how the NJDOT will measure and protect the air quality in Knowlton during 4 to 5 years of traffic congestion on Route 80 and one clarifying questions from the Open House.

Mayor Starrs discussed that all comments received on the project would be forwarded to the Governor, the DOT Commissioner, and the DOT project team. The Committee agreed that statements made during the Open House would be sent to NJDOT in transcript form by our municipal office.

Firework Notice—Firework notice, advising residents that there will be fireworks on July 13, has been put on the Township website.

DEPARTMENT REPORTS

Township Engineer Ted Rodman

Discussion regarding no parking signs along Simpson Rd. The signs need to be 200 feet apart and also need to be breakaway signs. The signs are to run from McDonalds down to Starlite Rd.

Stark Rd. and Station/ Kill Road are scheduled to be paved around July 29th. The date is weather dependent and may change.

Tunnel Field —application has been sent to NJDEP to issue the permit to fix the water issue at Tunnel Filed.

Mr. Rodman needs to nominate a road for paving for the State Aid grant application. He will discuss with DPW Supervisor Brian Peck.

NEW BUSINESS

Knowlton Fire & Rescue Insurance Coverage

Discussion regarding Fire and Rescue's request for the Township to finance additional insurance coverage for family members of Fire & Reuse who help during the Knowlton Lions Club Truck Raffle. Committeewoman Cuntala thought that it would be the Lions Club's responsibility to pay for insurance during Lions Clubs event. Committeeman Van Horn is going to reach out to the Lions Club members to see if there was away for them to cover family members.

Township Committee Meeting Dates

November 18, 2019 meeting has been changed to November 14, 2019 due to court now being in session on Mondays.

Motion was made by Committeewoman Cuntala, second by Committeeman Van Horn and carried to approve to cancel the July 8, 2019 meeting due to lack of quorum.

CORRESPONDENCE—No Correspondence

MEETING MINUTES

June 10, 2019 Executive Session Meeting Minutes

Motion made by Committeewoman Cuntala, second by Committeeman McNinch and carried to approve June 10, 2019 Executive Session Meeting Minutes.

June 10, 2019 Public Session Meeting Minutes

Motion made by Committeewoman Cuntala, second by Committeeman McNinch and carried to approve June 10, 2019 Public Session Meeting Minutes.

PUBLIC COMMENT

Resident John Kopaciewicz thanked the committee and everyone else that was involved for all that they did regarding the FEMA buyout.

EXECUTIVE SESSION

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to go into Executive Session at 7:50 p.m.

Resolution 2019-106 Authorizing an Executive Session

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

- A. Personnel
- B. Contract Negotiations

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to return to public session at 8:30 p.m.

ADJOURNMENT

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to adjourn tonight's Township meeting at 8:30 p.m.

Respectfully submitted,
Kristin Shipps
Acting Municipal Clerk