

## **Knowlton Township Planning Board**

### **Minutes**

**Tuesday, January 22, 2019**

There was the reorganization and regular meeting of the Knowlton Township Planning Board on Tuesday, January 22, 2019. Thomas Prol led the Board in the flag salute at 7:30 p.m. He announced that adequate notice of the meeting has been provided in accordance with the "Open Public Meetings Act" by publishing notice of all regularly scheduled meetings in the Star Gazette and Express Times, as well as providing said schedule in the Municipal Clerk's Office. A moment of silence was held for our Military Personnel in harm's way.

#### **Swearing in of New/Reappointed Members**

The oaths of office were administered to Cuntala, Drake, Smith, and Prosser .

#### **Roll call:**

**Present:** Costantino, Taylor, Glynn, Prosser, Drake, Cuntala, Tironi, and Smith

**Absent:** Murray, Bromm, and Starrs

**Also Present:** Prol and Rodman

#### **Reorganization:**

##### **Election of Chairman**

Attorney Prol called for a nomination for the election of a Chairman. Mr. Tironi made the motion to nominate Clayton Taylor as Chairman. Motion seconded by Ms. Cuntala. With there being no other nominations, a voice vote, was taken: Glynn-Yes, Smith-Yes, Drake-Yes, Costantino-Yes, Tironi-Yes, Cuntala-Yes, Prosser--Yes, and Taylor-Yes.

##### **Election of Vice Chairman**

Chairman Taylor called for a nomination for the election of a Vice Chairman. Mr. Glynn nominated David Smith as Vice-Chairman. Motion seconded by Ms. Costantino. With there being no further nominations, in a motion made and seconded the nominations were closed. Roll Call Vote: Glynn-Yes, Smith-Yes, Drake-Yes, Costantino-Yes, Tironi-Yes, Cuntala-Yes, Prosser-Yes, and Taylor-Yes.

##### **Appointment of Board Professionals**

Ms. Cuntala made the motion to appoint the Board Professionals as per the prepared Resolution: Attorney Thomas Prol, Engineer Ted Rodman, and Planner Dan Bloch. Motion seconded by Mr. Glynn. Roll Call Vote: Glynn-Yes, Smith-Yes, Drake-Yes, Costantino-Yes, Tironi-Yes, Cuntala-Yes, Prosser-Yes, and Taylor-Yes.

##### **Appointment of Board Secretary**

Mr. Glynn made the motion to appoint Alfia Schemm, as the Board Secretary. Motion seconded by Ms. Costantino. Roll Call Vote: Glynn-Yes, Smith-Yes, Drake-Yes, Costantino-Yes, Tironi-Yes, Cuntala-Yes, Prosser-Yes, and Taylor-Yes.

##### **Designation of Meeting Dates, Time, and Place**

Ms. Costantino made the motion to designate the Meeting dates as per the prepared schedule, 7:30 p.m., at the Knowlton Township Municipal Building. Motion seconded by Ms. Cuntala. Voice vote: Glynn-Yes, Smith-Yes, Drake-Yes, Costantino-Yes, Tironi-Yes, Cuntala-Yes, Prosser-Yes, and Taylor-Yes.

**Designation of Official Newspaper**

Ms. Cuntala made the motion to designate the Official Newspapers, same as the Governing Body (NJ Herald and Star Gazette). Motion seconded by Ms. Costantino. Voice Vote: Glynn-Yes, Smith-Yes, Drake-Yes, Costantino-Yes, Tironi-Yes, Cuntala-Yes, Prosser-Yes, and Taylor-Yes.

**Planning Board Rules Acceptance**

The Board reviewed the rules. It was agreed to amend the order of the agenda, moving forward, so that it reflects the order in the rules.

Mr. Glynn made the motion to adopt the Planning Board Rules. Motion seconded by Ms. Costantino. Voice Vote: Glynn-Yes, Smith-Yes, Drake-Yes, Costantino-Yes, Tironi-Yes, Cuntala-Yes, Prosser -Yes, and Taylor-Yes.

**Approval of Minutes:**

Ms. Costantino noted a correction (she is not listed in the roll call of the completeness matter and in error Ms. Prosser who was absent is listed). Board Secretary Schemm noted that she will make that correction.

Ms. Costantino made the motion to adopt the minutes of November 27, 2018, as amended this evening. Motion seconded by Mr. Smith. Roll call vote: Glynn-Yes, Smith-Yes, Drake-Yes, Tironi-Yes, Cuntala-Yes, Costantino-Yes, Prosser-Abstain, and Taylor-Yes.

**Open to the Public:**

Chairman Taylor opened the meeting to the public. With there being no public comment, the meeting was closed to the public.

**Payment of Vouchers:**

Ms. Costantino made the motion to approve the vouchers. Motion seconded by Ms. Cuntala. Roll Call Vote: Glynn-Yes, Smith-Yes, Drake-Yes, Costantino-Yes, Tironi-Yes, Cuntala-Yes, Prosser-Yes, and Taylor-Yes.

**Adjournment:**

In a motion made and seconded the meeting adjourned at 7:48 p.m. In a voice vote, all were in favor.

Respectfully Submitted:

Alfia Schemm  
Board Secretary

6/17/19