

Knowlton Township Planning Board

Minutes

Tuesday, February 23, 2016

There was the reorganization and regular meeting of the Knowlton Township Planning Board on Tuesday, February 23, 2016. Ursula Leo led the Board in the flag salute. She announced that adequate notice of the meeting has been provided in accordance with the "Open Public Meetings Act" by publishing notice of all regularly scheduled meetings in the Star Gazette and the Star Ledger as well as providing said schedule in the Municipal Clerk's Office.

Swearing in of New/Reappointed Members

The oaths of office were administered to Cuntala, VanHorn, Taylor, Costantino, and Starrs.

Roll call:

Present: Taylor, Bromm, Glynn, Starrs, Costantino, VanHorn, Murray, Cuntala, and Smith

Absent: Tironi and Prosser

Also Present: Leo and Rodman

Reorganization:

Election of Chairman

Attorney Leo called for a nomination for the election of a Chairman. Mr. Glynn made the motion to elect David Smith as Chairman. With there being no second, the motion died.

Ms. Cuntala made the motion to elect Clayton Taylor as Chairman. Motion seconded by Mr. VanHorn. With there being no further nominations, the nominations were closed. Roll Call Vote: Glynn-Yes, Smith-Yes, Costantino-Yes, Bromm-Yes, VanHorn-Yes, Cuntala-Yes, Murray-Yes, Starrs-Yes, and Taylor-Abstain.

Election of Vice Chairman

Chairman Taylor called for a nomination for the election of a Vice Chairman. Mr. Glynn made the motion to elect David Smith as Vice-Chairman. Motion seconded by Mr. VanHorn. Roll Call Vote: Glynn-Yes, Smith-Abstain, Costantino-Yes, Bromm-Yes, VanHorn-Yes, Cuntala-Yes, Murray-Yes, Starrs-Yes, and Taylor-Yes

Appointment of Board Professionals

Chairman Taylor reviewed the rates for Attorney Leo, Engineer Rodman, and Planner Layton.

Mr. Glynn made the motion to appoint the Board Professionals: Attorney Ursula Leo, Engineer Ted Rodman, and Planner Joseph Layton. Motion seconded by Mr. Van Horn. Discussion on the motion: Mr. VanHorn clarified that the Board Professionals do not bill the Board, if the meetings get cancelled or they are not in attendance. Attorney Leo and Engineer Rodman agreed. Roll Call Vote: Glynn-Yes, Smith-Yes, Costantino-Yes, Bromm-Yes, VanHorn-Yes, Cuntala-Yes, Murray-Yes, Starrs-Yes, and Taylor-Yes

Appointment of Board Secretary

Mr. Glynn made the motion to appoint Alfia Schemm, as the Board Secretary. Motion seconded by Ms. Cuntala. Roll Call Vote: Glynn-Yes, Smith-Yes, Costantino-Yes, Bromm-Yes, VanHorn-Yes, Cuntala-Yes, Murray-Yes, Starrs-Yes, and Taylor-Yes

Designation of Meeting Dates, Time, and Place

Ms. Murray made the motion to designate the Meeting dates as the 4th Tuesday of the month, 7:30 p.m., at the Knowlton Township Municipal Building. Motion seconded by Mr. Bromm. Voice vote: Glynn-Yes, Smith-Yes, Costantino-Yes, Bromm-Yes, VanHorn-Yes, Cuntala-Yes, Murray-Yes, Starrs-Yes, and Taylor-Yes

Designation of Official Newspaper

Mr. Bromm made the motion to designate the Official Newspapers, (Star Gazette, Express Times, and Star Ledger) same as the Governing Body. Motion seconded by Mr. VanHorn. Voice vote: Glynn-Yes, Smith-Yes, Costantino-Yes, Bromm-Yes, VanHorn-Yes, Cuntala-Yes, Murray-Yes, Starrs-Yes, and Taylor-Yes

Planning Board Rules Acceptance

Ms. Costantino made the motion to adopt the Planning Board Rules. Motion seconded by Mr. Smith. Voice vote: Glynn-Yes, Smith-Yes, Costantino-Yes, Bromm-Yes, VanHorn-Yes, Cuntala-Yes, Murray-Yes, Starrs-Yes, and Taylor-Yes

Approval of Minutes:

Ms. Murray made the motion to adopt the minutes of November 24, 2015. Motion seconded by Mr. VanHorn. Roll call vote: Smith-Yes, VanHorn-Yes, Murray-Yes, and Taylor-Yes. Not eligible to vote on the minutes as they were not present at the November meeting: Glynn, Costantino, Bromm, Cuntala, and Starrs.

Other:

The correspondence was reviewed. Mr. Bromm asked if a site plan was ever approved for the "BP" gas station, as referenced in the Zoning Officer's memo. Board Secretary Schemm stated that she is not sure of what is in the file. The Board then acknowledged the letter from Kenneth Weintick in regards to Delaware River Family Campground.

Ms. Murray questioned the status of the Wastewater Management Plan. Mayor Starrs addressed the matter and she stated that there will be a presentation at the March Township Committee Meeting. The sewer plant/sewer service area/build out/capacity was discussed with the Board.

The Board then reviewed the LOI request from Marksboro Holding Company.

Mr. Bromm updated the Board on the Warren County Preservation Day to be held in May at the Ramsaysburg Homestead.

Ms. Murray updated the Board on the submitted scenic by way application and the possibility of it being extended, which was discussed with the Board, at great length.

Mr. Smith asked if the Board has received any feedback from the Township Committee on the sign ordinance. Chairman Taylor stated that the Planning Board can always revisit the matter if the Township Committee has specific concerns.

Open to the Public:

Chairman Taylor opened the meeting to the public. With there being no public comment, the meeting was closed to the public.

Payment of Vouchers:

Mr. Van Horn made the motion to approve the vouchers. Motion seconded by Ms. Costantino. Roll call vote: Glynn-Yes, Smith-Yes, Costantino-Yes, Bromm-Yes, VanHorn-Yes, Cuntala-Yes, Murray-Yes, Starrs-Abstain, and Taylor-Yes

Other Business:

Mr. Van Horn questioned the status of the Affordable Housing issue. Mayor Starrs stated that the Township would look to possibly settle if the Township were to get fair numbers. Attorney Leo also provided some additional input on the process.

Adjournment:

In a motion made and seconded the meeting adjourned.

Respectfully Submitted:

Alfia Schemm
Board Secretary
8/16/16