

**Minutes**  
**Knowlton Township Zoning Board of Adjustment**  
**Tuesday, November 5, 2019**

There was the regular meeting of the Knowlton Township Zoning Board of Adjustment on Tuesday, November 5, 2019. Chairman Tillman led the Board in the pledge of allegiance. Board Secretary Alfia Schemm announced that adequate notice of the meeting has been provided in accordance with the "Open Public Meetings Act" by publishing notice of all meetings in the Official Newspapers as well as providing said schedule in the Municipal Clerk's Office.

**Roll call: Present:** DeVincenzi, Suggs, Schad, Tillman, Melillo, Peck (arriving at 8:28 p.m.) and Werner  
**Absent:** Lund and O'Neill

**Approval of Minutes:**

The October 1, 2019 meeting minutes were distributed prior to the meeting. Ms. DeVincenzi made the motion to approve the minutes. Motion seconded by Ms. Schad. Roll call vote: Tillman-yes, Schad-yes, DeVincenzi-yes, Melillo-abstain, Suggs-abstain, and Werner-abstain

**Open to the Public:**

The meeting was opened to the public. With there being no public comment, the meeting was closed to the public.

**Executive Session:**

Ms. Schad made the motion to go into Executive Session at 7:35 p.m. Motion seconded by Dr. Melillo. Roll call vote: Tillman-yes, Schad-yes, DeVincenzi-yes, Melillo-yes, Suggs-yes, and Werner-yes

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist;

**NOW, THEREFORE, BE IT RESOLVED** by the Zoning Board of Adjustment, the Township of Knowlton, Warren County, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Litigation
3. It is anticipated at this time that the above stated subject matter will be made public at the conclusion of each individual specified subject matter.
4. This Resolution shall take effect immediately.

Date adopted: November 5, 2019

Ms. Schad left at 8:26 p.m. Ms. Peck arrived at 8:28 p.m. In a motion made by Mr. Suggs and seconded by Ms. DeVincenzi, the Board came out of Executive Session and resumed the regular meeting at 8:40 p.m. Roll call vote: Tillman-yes, Peck-yes, DeVincenzi-yes, Melillo-yes, Suggs-yes, and Werner-yes

**Other Business:**

Board Attorney Thomas touched on the jurisdictional evidentiary procedure that the Board will hear at their December meeting along with the appeal that was filed.

**Approval of Vouchers:**

Mr. Suggs made the motion to approve the vouchers. Motion seconded by Dr. Melillo.  
Roll call vote: Tillman-yes, Peck-yes, DeVincenzi-yes, Melillo-yes, Suggs-yes, and  
Werner-yes

**Adjournment:**

In a motion made and seconded the meeting was adjourned at 8:50 p.m.

Respectfully Submitted:

Alfia Schemm  
Board Secretary  
11/27/19