

Minutes
Knowlton Township Zoning Board of Adjustment
Tuesday, September 7, 2021

There was the regular meeting of the Knowlton Township Zoning Board of Adjustment on Tuesday, September 7, 2021, held via Zoom. Chairman Tillman led the Board in the pledge of allegiance. Board Secretary Alfia Schemm announced that adequate notice of the meeting has been provided in accordance with the "Open Public Meetings Act" by publishing notice of all meetings in the Official Newspapers as well as providing said schedule in the Municipal Clerk's Office.

Roll call: Present: Tillman, Walsh, Werner, Peck, Lund, DeVincenzi, and O'Neill
Absent: Melillo
Also Present: Board Attorney Thomas and Board Planner Bloch

Approval of Minutes:

The August 3, 2021 minutes were distributed prior to the meeting.

Mr. Werner made the motion to approve the minutes. Motion seconded by Ms. Peck. Roll call vote: O'Neill-yes, Werner-yes, Walsh-yes, DeVincenzi-yes, Peck-yes, Lund-yes, and Tillman-yes

Memorializing Resolution:

#ZB21-002 Belvidere Congregation of the Jehovah Witnesses, Block 68, Lot 10.01

Mr. Thomas stated that the suggested modifications were incorporated into the distributed draft, which is ready for adoption.

Ms. Peck made the motion to approve the resolution. Motion seconded by Ms. Lund. Roll call vote: O'Neill-yes, Werner-yes, DeVincenzi-yes, Peck-yes, Lund-yes, and Tillman-yes. Walsh-abstained (alternate)

New Business:

#ZB21-001 AT Truck Stop Inc, Block 55, Lot 16

The Applicant has requested that this matter be carried to October 5th meeting without further notice. Mr. Thomas announced that this matter is carried to the Board's October 5th meeting without further public notice.

Open to the Public:

The meeting was opened to the public for non-agenda items. With there being no public comment, the meeting was closed to the public.

Other Business:

October Meeting

The Board discussed whether the next meeting will be in person or via Zoom. It was agreed to meet in October via Zoom.

Mr. Werner questioned materials being distributed outside of the record. Mr. Thomas then addressed the Board's responsibility and the verification of materials that are submitted, on the record, and the necessary attendance of interested parties at hearings.

Zoning Officer Memo

Mr. Thomas stated that he spoke with the Zoning Officer and they are working on something for the future.

Approval of Vouchers:

Ms. O'Neill made the motion to approve the vouchers . Motion seconded by Ms. Peck.
Roll call vote: O'Neill-yes, Walsh-yes, Werner-yes, DeVincenzi-yes, Peck-yes, Lund-yes, and Tillman-yes

Other:

Ms. O'Neill asked about doing site inspections. Mr. Thomas stated that Board Members can perform site inspections; however, they should not go as a quorum.

Adjournment:

In a motion made and seconded the meeting was adjourned at 7:55 p.m.

Respectfully Submitted:

Alfia Schemm
Board Secretary
9/29/21