

**MINUTES OF KNOWLTON TOWNSHIP
WARREN COUNTY, NEW JERSEY
Public Session Meeting Minutes
June 8, 2020**

The meeting of the Knowlton Township Committee was held on this date at the Knowlton Municipal Building, 628 Route 94, Columbia, New Jersey. This meeting was held by electronic means via ZOOM as a result of the COVID-19 pandemic and various executive orders in connection with same and was called to order at 7:01 p.m. by Mayor Starrs.

Mayor Starrs led the public in the Pledge of Allegiance.

Mayor Starrs read the following statements "This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the *New Jersey Herald* and/or the *Star Gazette* as well as providing said schedule in the Municipal Clerk's office."

ELECTRONIC MEETING STATEMENT:

In addition, as a result of the State of Emergency issued by Governor Murphy and the various executive orders limiting social gatherings, the Township has provided a link and dial-in number for residents to participate in, or listen to, this meeting electronically. The public will be able to participate and provide comment during the public comment section of the meeting. In addition, residents have been encouraged to submit any additional comments via email. Those emails will be read into the record during the public portion of the meeting.

Roll Call

Present: Committeewoman Cuntala, Committeeman McNinch, Committeeman Van Horn, and Mayor Starrs.

Also present was Township Engineer Ted Rodman, Zoning Officer Eric Snyder and Township Attorney Leslie Parikh

Absent: Deputy Mayor Shipps

PUBLIC COMMENT

Stan Prater from JCP&L provided the committee with an update regarding the supplemental tree trimming granted for Meadow Ridge Road. Markings and identifying of trees have already begun. Tree trimming will start around the week of June 22nd. JCP&L will then install the trip saver after the tree trimming is completed. The total process will take approximately 5 weeks.

DEPARTMENT REPORTS

Township Engineer Ted Rodman-

There are no new updates from the problems statements that were sent out for Route 80/ Simpson Road exit ramp and for Bruglar Road no truck signs.

Paperwork has been submitted for the overlay of Linnabery Road a resolution will be introduced at the next township meeting.

Paperwork has been submitted for the 2021 grant for an overlay of Mt. Pleasant Road from Route 94 to the bridge on Hemlock Rd.

Mr. Rodman explained that the Sam Milron owner of the new Simpson Rd. travel center has requested for a minor adjustment to his original plans to have electric charging station installed which was granted by Mr. Rodman.

Mr. Rodman submitted the emergency permit for Hemlock Rd to NJDEP because it is along a C1 stream. Knowlton Township's DPW was working on Hemlock Road but has stopped until approval of the permit.

Discussion took place regarding trucks going on Decatur Street. Committeeman Van Horn discussed about having an island put it at the beginning of Decatur St. off the ramp from route 80.

Committeeman Van Horn is following up and will reach out to the County Engineer.

Municipal Clerk Kristin Shipps

Clerk Shipps explained that she received a phone call from resident Alex Weber regarding Delaware Beach. There were people camped out overnight at the beach and they were in cars that were from out of state. Because the beach has signs stating "for residents only" the police were called but nothing was done about it. Attorney Parikh agreed to look in to the situation more and Clerk Shipps agreed to contact Mr. Weber to get more details on why the police did not issue a ticket.

Discussion took place on when the governor will announce opening government buildings and how the municipal building will handle social distancing. Clerk Shipps explained that there is already Plexiglass in the clerk's office as well as the court her only concern would be the construction and zoning department. She suggested getting a thick clear plastic sheet to hang in the window. If there is a need to sign documents with a resident, mask must be worn. Clerk Shipps agreed to get the plastic sheet.

RESOLUTIONS

2020-2c Resolution Approving Compensated Appointments

WHEREAS, it is necessary to appoint various persons to fill the numerous positions of authority in the Township of Knowlton for the year 2020; and

WHEREAS, the instant Resolution reflects the current status in connection with the positions of authority within the Township and the persons chosen to fill the numerous positions in the Township of Knowlton for the year 2020.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that the following appointments be made with terms being until December 31, 2020:

Municipal Clerk
Shared Services/Grant Administrator
Assessment Search Officer
Deputy Clerk

Kristin Shipps

Doreen Apgar

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Registrar of Vital Statistics	Kristin Shipps
Deputy Registrar of Vital Statistics	Doreen Apgar
Office Assistant	
Finance Assistant	Doreen Apgar
Recycling Coordinator	JoAnn Fascenelli
Chief Financial Officer	Christine Rolef
Tax Collector	Evan Howell
Tax Search Officer	Evan Howell
Assistant Tax Collector	Doreen Apgar
Tax Assessor	Richard Motyka
Tax Assessment Assistant	Kenna Pearson
Code Enforcement /Zoning Officer	Eric Snyder
Driveway Inspector	Eric Snyder
Temporary Code Enforcement/ Zoning Officer (January 8 th – April 5 th)	George Boesze
Alternate Driveway Inspector (January 8 th – April 5 th)	George Boesze
Fire Official	Glenn Wilson, Jim McAleer
Planning Board Secretary	Alfia Schemm
Board of Adjustment Secretary	Alfia Schemm
Animal Control Officer	Alan DeCarolis
*Municipal Judge	Louis P. Mellinger
Court Administrator	
Acting Court Administrator (effective January 1, 2020)	Ruth DeGeorge
Deputy Court Administrator	
Temporary Court Administrator	Laura Moore & Maria Molina (January Courts)
Violations Clerk	Lynda Stadtler/Jackie Geisheimer
Court Attendant	Dennis Kelley, Doug Kopen
Municipal Court Bookkeeper	Donna Surdich
Public Works Manager	Brian Peck
Public Works Assistant Supervisor	Thomas Steckel
Public Works Driver/Laborer I	
Public Works Driver/Laborer II	David Quick
Public Works Driver/Laborer III	Michael Carpenter
Public Works Driver/Laborer-Part Time	
Recreation Director	Dennis Lembeck
Recreation Laborer	Ryan Lembeck
Alternate Recreation Laborer	George Trongone
Community Service/Clean Comm. Supervisor	Dennis Lembeck
**Emergency Management Coordinator	Frank Makowski
911 Coordinator	Frank Makowski

***Deputy Emergency Management Coordinator Michael Bates
 Emergency Management Assistant Kristin Shipps
 Municipal Housing Liaison Kristin Shipps

*Shared Municipal Court – Knowlton/Frelinghuysen/Franklin/Blairstown –Unexpired term of
 Judge Santini ending 12/31/20
 **term expires 12/31/2022
 ***term expires 12/31/2020

**Motion made by Committeewoman Cuntala, second by Committeeman Van Horn and approved by
 roll call vote: Cuntala—yes, McNinch—yes, Shipps—absent, Van Horn—yes, Starrs—yes Resolution
 2020-2c**

**2020-69 Fixing the Salaries and Wages of Officials Appoints and Employees of the Township of
 Knowlton in the County of Warren State of NJ**

BE IT RESOLVED by the Mayor and Township Committee of the Township of Knowlton, in the County of Warren
 and State of New Jersey that the salaries of the elected officials, appointees and employees of the Township of
 Knowlton, in the County of Warren and State of New Jersey, shall be as follows for the year 2020:

	AMOUNT	PER
Mayor	3,790.00	Year
Committee Member	3,236.00	Year
Township Clerk	53,040.00	Year
Registrar	5,100.00	Year
Deputy Clerk	26.06	Hour
Deputy Registrar	2,675.00	Year
Recreation Director	8,798.00	Year
Recreation Laborer (P/T)	15.00-16.37	Hour
Municipal Housing Liaison	35.00	Hour
Tax Assessor	18,698.00	Year
Assist. Tax Assessor	4,161.00	Year

Property List Certification	10.00	as billed
Tax Collector	26,771.00	Year
Deputy Tax Collector	21.24	Hour
Fire Prevention Official	6,569.00	Year
Code Enforcement Official	12,610.00	Year
Code Enforcement Official Court Appearance	43.38	hour
Public Works Manager	31.67	hour
Public Works Assist. Supervisor	28.12	hour
Public Works Driver/Laborer I	19.92	hour
Public Works Laborer II	21.41	hour
Public Works Laborer III	15.30	hour
Public Works Driver/Laborer Part Time	15.00-16.52	hour
Animal Control Officer	7,782.00	Year
Driveway Inspector	30.09	per inspection
Secretary - Board of Adjustment	8,079.00	Year
Secretary – Planning Board	8,079.00	Year
Emergency Management Coordinator	3,951.00	Year
Emergency Management Assistant	35.00	Hour
Emergency Management Deputy	1,738.00	Year
9-1-1 Coordinator	1,888.00	Year
Municipal Court Judge (Until February 2020)	35,238.00	Year
Municipal Court Judge (March 2020 – present)	28,671.00	Year
Acting Court Administrator	50,000	Year
Violations Clerk	15.00-16.32	Hour
Municipal Court Bookkeeper	27.54	Hour

Call Outs	62.94	as billed
Municipal Court Attendant	227.75	per session
Clean Communities Supervisor	3,450.00	Year
Maintenance Custodian	7,845.00	Year
Chief Financial Officer (Interlocal)	23,835.36	Year

BE IT FURTHER RESOLVED that other employees’ benefits and compensation are set forth in a Personnel Policy, as amended.

BE IT FURTHER RESOLVED that this resolution shall be retroactive to January 1, 2020, except as otherwise noted.

Motion made by Committeewoman Cuntala, second by Mayor Starrs and approved by roll call vote: Cuntala—yes, McNinch—yes, Shipp—absent, Van Horn—yes, Starrs—yes to Resolution 2020-69

2020-74- Resolution of the Township of Knowlton Authorizing Temporary Procedures to Assist Certain Establishments with Outdoor Dining Permits during COVID-19 Pandemic

WHEREAS, Governor Murphy has issued Executive Order No. 150 permitting, in part, the resumption of outdoor dining and beverage sales and consumption with restrictions imposed by the New Jersey Department of Health; and,

WHEREAS, according to Executive Order No. 150, effective at 6:00 a.m. on Monday, June 15, 2020, restaurants, cafeterias, dining establishments, and food courts, with or without a liquor license, bars, and all other holders of a liquor license with retail consumption privileges, collectively referred to as “food or beverage establishments,” are permitted to offer in-person service at outdoor areas; and,

WHEREAS, on June 3, 2020, the State of New Jersey Department of Health has issued Executive Directive No.20-014, which further Ordered and Directed food and/or beverage establishments offering service at outdoor areas pursuant to Executive Order No. 150 to adhere to certain guidelines and protocols; and

WHEREAS, on June 3, 2020, the State of New Jersey, Department of Law and Public Safety/Division of Alcohol Beverage Control (NJABC) issued Special Ruling 2020-10, authorizing a process pursuant to which certain food and beverage establishments may obtain a temporary COVID 19 permit to expand licensed premises through their local municipalities and the NJABC; and

WHEREAS, the Township is desirous to assist restaurant businesses during the COVID-19 pandemic and emergency by establishing an expedited process for the possible temporary expansion of the space available for outdoor dining in compliance with Executive Order No. 150, State of New Jersey Department of Health has issued Executive Directive No.20-014 and Special Ruling 2020-10

NOW, THEREFORE, BE IT RESOLVED that, in light of the fact that Executive Order No. 150, and

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Department of Health Executive Directive 20-014 and Special Ruling 2020-10, have specifically allowed outdoor dining to resume with the restrictions contained therein, the Township of Knowlton hereby temporarily waives any regular procedures for land use permits for outdoor dining expansion by permitting businesses to submit an expedited Outdoor Dining Permit application and plan (Expedited Application and Plan) for the balance of the year 2020, including the potential expansion of such dining onto sidewalks and parking lots, to the Township appropriate Code official for review; and,

BE IT FURTHER RESOLVED, the appropriate Code Official, in consultation with the Fire Code Official, Sub code Official, local Police Department and the Board of Health and any other official deemed necessary, shall review such Expedited Application and Plan on an expedited basis, pending necessary NJABC permit, if applicable and shall work with such business to reach accommodations to assist such businesses with obtaining an Outdoor Dining Permit from the Township, keeping in mind that the safety and health of the public shall be of the utmost importance; and,

BE IT FURTHER RESOLVED, that once the appropriate Code Official, in consultation with the other aforementioned Township officials, is satisfied that the business has demonstrated that their outdoor seating plan is safe for customers, staff and the general public, she/he shall issue such Outdoor dining permit; and,

BE IT FURTHER RESOLVED, that the fees associated with such Outdoor Dining Permit shall be waived for the year 2020 to assist such businesses during the COVID-19 pandemic and

BE IT FURTHER RESOLVED that all approvals granted pursuant to this Resolution shall expire on December 21, 2020.

Discussion took place regarding a business that requested expanded seating in the parking area but did not have any Jersey barriers in their sketch. Discussion also took place regarding violations which could result in revoking their permit for outdoor dining, contacting ABC and/or contacting the State Police.

Motion made by MayorStarrs second by CommitteemanVan Horn and approved by roll call vote: Cuntala—yes, McNinch—yes, Shipps—absent, Van Horn—yes, Starrs—yesto Resolution 2020-74with one change: eliminating“appropriate code official” to read“Knowlton Township Zoning Officer.”

2020-75- Resolution for Professional Services without Competitive Bidding in Accordance with the Local Public Contract Law (N.J.S.A 40A-11.1 ET. SEQ.)

WHEREAS, on March 15, 2015 the NJ Supreme Court ruled that the Council on Affordable Housing (COAH) had failed to act and as a result, the courts assumed jurisdiction over the Fair Housing Act; and

WHEREAS, on July 1, 2015, Knowlton Township filed its Declaratory Judgment with the Court; and

WHEREAS, on December 5, 2016, Knowlton Township entered in to a Settlement Agreement with the Fair Share Housing Center to memorialize the terms of the Township’s affordable housing obligations and proposed mechanisms to address said obligations; and

WHEREAS, the Settlement Agreement was approved in NJ Superior Court on May 19, 2017; and

WHEREAS, the Knowlton Township Planning Board adopted a Housing Element & Fair Share Plan on September 25, 2018 pursuant to the terms of the Settlement Agreement; and

WHEREAS, the Settlement Agreement requires the Township to prepare a Spending Plan, which must be prepared by a licensed professional and approved by the Court, and to meet state-mandated requirements for ongoing Monitoring and Reporting of Knowlton’s affordable housing activities; and

WHEREAS, Maser Consulting prepared Knowlton’s housing element and is familiar with the particulars of Knowlton’s obligations; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that the resolution authorizing the awarding of contract and appointments for Professional Services without competitive bidding must be publicly advertised with copies of the contracts available for public inspection in the office of the Municipal Clerk.

NOW, THEREFORE, BE IT RESOLVED, the Mayor and Committee of the Township of Knowlton accepts Maser Consulting’s proposal for Professional Planning Services, MC Proposal No. KNL-062P-2 dated May 29, 2020, which includes fees not to exceed \$3,100, for the preparation of Knowlton’s Midpoint Realistic Opportunity Review.

Motion made by Mayor Starrs, second by Committeeman McNinch and approved by roll call vote: Cuntala—yes, McNinch—yes, Shipps—absent, Van Horn—yes, Starrs—yes to Resolution 2020-75.

2020-76- Resolution Authorizing Approval of Liquor License Premises Expansion for Brook Hollow Winery during the COVID-19 Pandemic

WHEREAS, Coronavirus disease 2019 (“COVID-19”) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, pursuant to Executive Order No. 103, NJ Governor Phil Murphy declared that a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, Governor Murphy issued Executive Order No. 150 permitting, in part, the resumption of outdoor dining and beverage sales and consumption with restrictions imposed by the New Jersey Department of Health; and

WHEREAS, according to Executive Order No. 150, effective 6:00 a.m. on Monday, June 15, 2020, restaurants, cafeterias, dining establishments, and food courts (with or without a liquor license) bars, and all other holders of a liquor license with retail consumption privileges, collectively referred to as “food or beverage establishments,” are permitted to offer in-person service at outdoor areas; and

WHEREAS, on June 3, 2020, the State of New Jersey Department of Health issued Executive Directive No.20-014, which further Ordered and Directed food and/or beverage establishments offering service at outdoor areas pursuant to Executive Order No. 150 to adhere to certain guidelines and protocols; and

WHEREAS, on June 3, 2020, the State of New Jersey, Department of Law and Public Safety/Division of Alcohol Beverage Control (“NJABC”) issued Special Ruling 2020-10, authorizing a process pursuant to which certain food and beverage establishments may obtain a “COVID-19 Temporary Permit to Expand the Licensed Premises” to include adjacent outdoor areas due to the COVID-19 pandemic through their local municipalities and the NJABC; and

WHEREAS, such applications must be endorsed by the Municipal Clerk; and

WHEREAS, Brook Hollow Winery holds a winery license # 3403-22-127-001 and has applied for a COVID-19 Temporary Permit to Expand the Licensed Premises, which is attached hereto.

WHEREAS, the Township Committee has reviewed the application and determined that the application should be endorsed, provided that the proper zoning permit is granted by the Zoning Officer to permit the proposed outdoor dining area.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Knowlton, County of Warren, New Jersey, that the Township Clerk is authorized to endorse Brook Hollow Winery’s application for a COVID-19 Temporary Permit to Expand the Licensed Premises.

BE IT FURTHER RESOLVED, such endorsement is conditioned upon and outdoor dining and alcohol consumption shall not be permitted on the proposed expanded premises until the Zoning Officer issues the appropriate permit for outdoor dining.

Motion made by Committeewoman Cuntala, second by Committeeman Van Horn and approved by roll call vote: Cuntala—yes, McNinch—yes, Shipps—absent, Van Horn—yes, Starrs—yes to Resolution 2020-76

2020-77- Payment of Vouchers

BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

Motion made by Committeewoman Cuntala, second by Committeeman McNinch and approved by roll call vote: Cuntala—yes, McNinch—yes, Shipps—absent, Van Horn—yes, Starrs—yes to Resolution 2020-77

2020-79-Resolution Authorizing Approval of Liquor License Premises Expansion for Minton’s Log Cabin Inc. during the COVID-19 Pandemic

WHEREAS, Coronavirus disease 2019 (“COVID-19”) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, pursuant to Executive Order No. 103, NJ Governor Phil Murphy declared that a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, Governor Murphy issued Executive Order No. 150 permitting, in part, the resumption of outdoor dining and beverage sales and consumption with restrictions imposed by the New Jersey Department of Health; and

WHEREAS, according to Executive Order No. 150, effective 6:00 a.m. on Monday, June 15, 2020, restaurants, cafeterias, dining establishments, and food courts (with or without a liquor license) bars, and all other holders of a liquor license with retail consumption privileges, collectively referred to as “food or beverage establishments,” are permitted to offer in-person service at outdoor areas; and

WHEREAS, on June 3, 2020, the State of New Jersey Department of Health issued Executive Directive No.20-014, which further Ordered and Directed food and/or beverage establishments offering service at outdoor areas pursuant to Executive Order No. 150 to adhere to certain guidelines and protocols; and

WHEREAS, on June 3, 2020, the State of New Jersey, Department of Law and Public Safety/Division of Alcohol Beverage Control (“NJABC”) issued Special Ruling 2020-10, authorizing a process pursuant to which certain food and beverage establishments may obtain a “COVID-19 Temporary Permit to Expand the Licensed Premises” to include adjacent outdoor areas due to the COVID-19 pandemic through their local municipalities and the NJABC; and

WHEREAS, such applications must be endorsed by the Municipal Clerk; and

WHEREAS, Minton’s Log Cabin Inc. holds license # 2113-33-008-005 and has applied for a COVID-19 Temporary Permit to Expand the Licensed Premises, which is attached hereto.

WHEREAS, the Township Committee has reviewed the application and determined that the application should be endorsed, provided that the proper zoning permit is granted by the Zoning Officer to permit the proposed outdoor dining area.

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Knowlton, County of Warren, New Jersey, that the Township Clerk is authorized to endorse Minton’s Log Cabin’s application for a COVID-19 Temporary Permit to Expand the Licensed Premises.

BE IT FURTHER RESOLVED, such endorsement is conditioned upon and outdoor dining and alcohol consumption shall not be permitted on the proposed expanded premises until the Zoning Officer issues the appropriate permit for outdoor dining.

Motion made by Committeewoman Cuntala, second by Committeeman Van Horn and approved by roll call vote: Cuntala—yes, McNinch—yes, Shipps—absent, Van Horn—yes, Starrs—abstain to Resolution 2020-79.

2020-80- Resolution Authorizing Clerk to Endorse Outdoor Dining Prior to a Meeting.

WHEREAS, Coronavirus disease 2019 (“COVID-19”) is a contagious, and at times fatal, respiratory disease caused by the SARS-CoV-2 virus; and

WHEREAS, pursuant to Executive Order No. 103, NJ Governor Phil Murphy declared that a Public Health Emergency and State of Emergency exist in the State of New Jersey; and

WHEREAS, Governor Murphy issued Executive Order No. 150 permitting, in part, the resumption of outdoor dining and beverage sales and consumption with restrictions imposed by the New Jersey Department of Health; and

WHEREAS, according to Executive Order No. 150, effective 6:00 a.m. on Monday, June 15, 2020, restaurants, cafeterias, dining establishments, and food courts (with or without a liquor license) bars, and all other holders of a liquor license with retail consumption privileges, collectively referred to as “food or beverage establishments,” are permitted to offer in-person service at outdoor areas; and

WHEREAS, on June 3, 2020, the State of New Jersey, Department of Law and Public Safety/Division of Alcohol Beverage Control (“NJABC”) issued Special Ruling 2020-10, authorizing a process pursuant to which certain food and beverage establishments may obtain a “COVID-19 Temporary Permit to Expand the Licensed Premises” to include adjacent outdoor areas due to the COVID-19 pandemic through their local municipalities and the NJABC; and

WHEREAS, such applications must be endorsed by the Municipal Clerk; and

WHEREAS, the issuance of these permits is extremely time sensitive, and endorsements to the NJABC may be needed by an establishment prior to the time that regularly scheduled meetings fall; and

WHEREAS, the Township Clerk has been advised by the governing body that if appropriate, she may provide the endorsements to the NJABC, prior the time of a scheduled meeting in order to assist business owners during this COVID 19 Pandemic.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Knowlton, County of Warren, State of New Jersey that the Clerk is hereby authorized to review and issue, if appropriate, endorsements to the NJABC for outdoor dining prior to the same being authorized via resolution at the next regularly scheduled meeting.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve 2020-80.

OLD BUSINESS

Hemlock Road—Discussion took place during Dept. reports.

Contract for Hemlock Rip Rap—Discussion took place regarding contract for the Rip Rap Stone committee agreed to insert 60 days into the contract.

Tax Payment Update—Committeeman McNinch provided an update regarding 2nd quarter tax collection which seems to be close to last year's collection for the same time period.

NEW BUSINESS

Land Conservancy Proposal

Committeeman McNinch provided the committee with a proposal from the Land Conservancy to update Knowlton's open space plan, which is required by law every ten years. Discussion took place regarding where the funds will come from. Attorney Parikh will look at the wording from the Open Space Referendum and the Ordinance to see if the funds can be used from Open Space. A resolution will be introduced at the next meeting for Professional Service.

Delaware River Camp Ground

Committeeman Van Horn discussed an agreement that the committee had with Delaware River Camp Ground a while ago regarding the campgrounds using the Columbia Beach boat launch for patrons at the campground. Delaware River campground manager called into the meeting and commented that they give residents of Knowlton a discounted rate at their campground in exchange. After discussion with the manager of the campground committee agreed to continue with the past agreement and asked to formalize it in writing.

Municipal Building Landscaping—Tabled

CORRESPONDENCE

Decatur Street-discussed during public comment.

Mayor Starrs read an email from CFO Christine Rolef suggesting reducing the funds that are given to KAA and the Knowlton seniors by 50%- 75% since they are not meeting due to Covid.

Committeewoman Cuntala agreed to contact KAA to see if they will get reimbursed for insurance.

Committee agreed to not make any cuts to the senior funding.

PUBLIC COMMENT

Paul Ritter from the Brook Hollow Winery thanked the committee and for the extra effort that Mayor Starrs has done to help with the Governor's Covid mandates.

EXECUTIVE SESSION

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to go into executive session at 8:32

2020-78- Authorizing an Executive

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the

State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

- A. Personnel
- B. Litigation
- C. Contract Negotiations

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Motion made by Mayor Starrs, second by Committeewoman Cuntala and carried to approve to come out of Executive Session at 8:57 p.m.

ADJOURNMENT

Motion was made by Mayor Starrs, second by Committeewoman Cuntala and carried to adjourn tonight's Township meeting at 8:57 p.m.