

**Minutes**  
**Knowlton Township Zoning Board of Adjustment**  
**Tuesday, December 6, 2022**

There was a regular meeting of the Knowlton Township Zoning Board of Adjustment on Tuesday, December 6, 2022 at 7:30 p.m. Vice Chairwoman O'Neill led the Board in the pledge of allegiance and she announced that adequate notice of the meeting has been provided in accordance with the "Open Public Meetings Act" by publishing notice of all meetings in the Official Newspapers as well as providing said schedule in the Municipal Clerk's Office.

**Roll call: Present:** DeVincenzi, Werner, Walsh, Lund, Baley, O'Neill, and Mezzanotte  
**Absent:** Tillman  
**Also Present:** Board Engineer Keenan and Attorney Gibbons

**Approval of Minutes:**

The November 1, 2022 minutes were distributed prior to the meeting. Mr. Baley made the motion to approve the regular and executive session minutes. Motion seconded by Ms. Mezzanotte. Roll call vote: O'Neill-yes, Walsh-yes, Lund-yes, Mezzanotte-yes, Baley-yes, Werner-abstain, and DeVincenzi-abstain.

**Memorializing Resolution:**

**#ZB22-001 Daniel Deroche/Deroche Truck Covers & Tarps Inc, Block 12, Lots 7, 8 & 9-Completeness**

Ms. Lund made the motion to adopt the Resolution. Motion seconded by Ms. Mezzanotte. Roll call vote: O'Neill-yes, Walsh-yes, Lund-yes, Mezzanotte-yes, Baley-yes, Werner-abstain, and DeVincenzi-abstain

**Completeness:**

**#ZB22-001 Daniel Deroche/Deroche Truck Covers & Tarps Inc, Block 12, Lots 7, 8 & 9-Completeness**

Mr. Keenan reviewed his December 5, 2022 report completeness, which was discussed with the Board.

Mr. Baley made the motion to grant the waivers listed in Mr. Keenan's December 5, 2022 report and to deem the application complete. Motion seconded by Mr. Walsh. Roll call vote: O'Neill-yes, Walsh-yes, Lund-yes, Mezzanotte-yes, Baley-yes, Werner-yes, and DeVincenzi-yes

**#ZB22-002 Hayden's House of Healing**

Mr. Keenan reviewed his December 5, 2022 completeness report, which was discussed with the Board. The Board Members discussed, with Mr. Gibbons, the procedure if they are aware of discussion that has taken place at the Township Committee meeting. The Board continued to review the submission.

Ms. Lund made the motion to grant the waivers listed in Mr. Keenan's December 5, 2022 and to deem the application complete. Motion seconded by Mr. Werner. Roll call vote: O'Neill-yes, Walsh-yes, Lund-yes, Mezzanotte-yes, Baley-yes, Werner-yes, and DeVincenzi-yes

**Other:**

**January Meeting**

Ms. Schemm stated that Chairman Tillman is recommending that the Board schedule a

January meeting as the regular Board meeting is scheduled for 1/3/23 and the Governing Body needs to reorganize to make Board appointments and the Board has a very full agenda. After a brief discussion, the Board agreed to meet on 1/31/23 and then the next week on 2/7/23.

**Zoning Officer Memo**

Deferred

**Approval of Vouchers:**

Mr. Baley made the motion to approve the vouchers. Motion seconded by Ms. Mezzanotte. Roll call vote: O'Neill-yes, Walsh-yes, Lund-yes, Mezzanotte-yes, Baley-yes, Werner-yes, and DeVincenzi-yes Roll call vote: O'Neill-yes, Walsh-yes, Lund-yes, Mezzanotte-yes, Baley-yes, and Tillman-yes.

**Adjournment:**

In a motion made and seconded the meeting was adjourned at 8:03 p.m.

Respectfully Submitted:

Alfia Schemm  
Board Secretary  
12/31/22