

**TOWNSHIP OF KNOWLTON**  
**COUNTY OF WARREN, STATE OF NEW JERSEY**  
**TOWNSHIP COMMITTEE MEETING**  
**April 8 , 2024**

The meeting of the Knowlton Township Committee was held on this date at the Knowlton Municipal Building, 628 Route 94, Columbia, New Jersey and was called to order at 7:00 p.m. by Mayor Shipps. Mayor Shipps led the public in the Pledge of Allegiance.

Mayor Shipps read the following statements “This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the *New Jersey Herald* and/or Express Times as well as providing said schedule in the Municipal Clerk’s office.”

**Roll Call: Bates--yes Cuntala—yes, Mazza—yes, Van Horn--yes, Shipps—yes**

**PRESENTATION**

Amy Overman- JCP&L

Knowlton Townships JCP&L representative Amy Overman joined the meeting to address questions from the public. Ms. Overman explained tree trimming cycles are every 4 years throughout the Township. JCP&L is currently working on a \$30 million investment into the infrastructure of Knowlton which includes trip saver devices. JCP&L is awaiting approval from the BPU.

Ms. Kathy Walsh asked Ms. Overman if a letter of support to the BPU from the residents would be useful in order to get approval for the infrastructure funds. Ms. Overman advised Ms. Walsh that it could be helpful, and she could provide contact information to residents should they choose to do so.

Ms. Adele Starrs offered to generate a letter and circulate that around to residents to sign in support as they have done for previous Township roads.

Ms. Starrs asked Ms. Overman how many outages are required for emergency trimming to be considered. Ms. Overman states there is no exact number set, it is set more to the circumstances as to why the outages are happening.

Mr. Rich Boyer advised Ms. Overman that there have been over 7 outages for more than 12 hours at a time as of recent with concerns of more dead ash trees continuously falling.

Mr. Vince Gaeta asked Ms. Overman if JCP&L maintains powerlines that are down alleyways. Ms. Overman states they maintain 10 ft from their primary conductor but will check with forestry.

Ms. Blanchette read aloud a letter with her concerns of frequent power outages and the effect it has on residents who may be on life support and the elderly. Mayor Shipps advised Ms. Blanchette there is a list that residents can register for to notify JCP&L they have someone who requires life support in their home. The town also can provide up to 8 generators for residents in case of an emergency.

Committeeman Mike Bates advises that as OEM, it is required by the state that the emergency operations plan is updated every 2 years.

Chuck Walsh discussed the proposed Scranton- New York Amtrak passenger rail service. Mr. Walsh provided a slideshow to the Township committee with the proposed rail service schedule. Mr. Walsh is asking the Township committee to consider passing a resolution of support for the proposed passenger rail service. The committee will consider it for the next Township meeting. Mr. Walsh will forward his presentation to the clerk to be added onto the Township website for residents to view.

## **DEPARTMENT REPORT**

Karen Lance- Tax Collector

Ms. Karen Lance updated the committee that the property tax rebates are still ongoing.

Ms. Lance advises she is the temporary tax collector until the end of May. She is organizing and setting the tax office up for the new tax collector to have a successful start.

Ms. Lance has started to send out delinquency notices to residents on taxes due and if there are any questions or concerns, residents are encouraged to stop by during business hours to discuss.

Transportation: I80-611-Amtrak

Ms. Tara Mezzanotte addressed the committee on how the state police document crashes that occur in a work zone. A copy of the NJTR crash report manual is provided for the committee's review.

Ms. Mezzanotte suggested Knowlton's historic commission take lead and provide comment to NJDOT regarding historic properties and NJDOT's visual impact assessment. The committee agreed to have KTHC to take lead on providing comment.

Ms. Mezzanotte discussed the signage in the village of Columbia regarding truck traffic. NJDOT is currently working on a redesign on signage. Deputy Mayor Mazza asked if the NJDOT would be willing to come to a Township meeting and Ms. Mezzanotte stated historically they do not come to public meetings.

Lower Delaware Wild & Scenic River – Paulins Kill Update

No update.

## **ORDINANCES**

### **INTRODUCTION**

2024-03 Ordinance Amending Chapter 11, Part VII Of The Code Of The Township Of Knowlton, Entitled "Stormwater Management"

**WHEREAS**, by Ordinance No. 21-02, Township Committee of the Township of Knowlton adopted new stormwater management regulations; and

**WHEREAS**, in July 2023, the New Jersey Department of Environmental Protection published a simplified Model Stormwater Control Ordinance to assist municipalities in revising their municipal stormwater control ordinances to reflect amendments to the Stormwater Management rules at N.J.A.C. 7:8; and

**WHEREAS**, based on the foregoing, the Township Committee seeks to amend its stormwater control ordinance to ensure its full compliance with the current requirements of N.J.A.C. 7:8, as may be amended.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Knowlton, in the County of Warren and State of New Jersey, as follows:

**SECTION 1.** Section 11-330.2 of the Code of the Township of Knowlton (the "Code"), entitled "Applicability"

(1) is hereby amended as follows (additions noted in bold italics *thus* and deletions noted in strikethrough ~~thus~~); and (2) portions of the Code not set forth below shall remain unchanged:

A. This Part VII shall be applicable to the following major developments:

(1) Nonresidential major developments; and

(2) Aspects of residential major developments that are not pre-empted by the Residential Site

Improvement Standards at N.J.A.C. 5:21.

B. Part VII shall also be applicable to all major developments undertaken by Knowlton Township.

C. *An application required by ordinance pursuant to subsection C(1) above that has been submitted prior to May 13, 2024, shall be subject to the stormwater management requirements in effect on May 12, 2024.*

**D. Notwithstanding any rule to the contrary, a major development for any public roadway or railroad project conducted by a public transportation entity that has determined a preferred alternative or reached an equivalent milestone before July 17, 2023, shall be subject to the stormwater management requirements in effect prior to July 17, 2023.**

**SECTION 2.** Section 11-330.4, entitled “Definitions,” is hereby amended by adding the following definitions:

“Public roadway or railroad” means a pathway for use by motor vehicles or trains that is intended for public use and is constructed by, or on behalf of, a public transportation entity. A public roadway or railroad does not include a roadway or railroad constructed as part of a private development, regardless of whether the roadway or railroad is ultimately to be dedicated to and/or maintained by a governmental entity.

“Public transportation entity” means a Federal, State, county, or municipal government, an independent State authority, or a statutorily authorized public-private partnership program pursuant to P.L. 2018, c. 90 (N.J.S.A. 40A:11-52 et seq.), that performs a public roadway or railroad project that includes new construction, expansion, reconstruction, or improvement of a public roadway or railroad.

**SECTION 3.** §11-331.2(E) of the Code is amended to update the referenced website to <https://dep.nj.gov/stormwater/bmp-manual/>.

**SECTION 4.** §11-331.2(P) of the Code entitled “Groundwater Recharge Standards,” (1) is hereby amended as follows (additions noted in bold italics *thus* and deletions noted in strikethrough ~~thus~~); and (2) portions of the Code not set forth below shall remain unchanged:

P. Groundwater Recharge Standards

- 1) This subsection contains the minimum design and performance standards for groundwater recharge as follows:
- 2) The design engineer shall, using the assumptions and factors for stormwater runoff and groundwater recharge calculations at Section V, either:
  - a) Demonstrate through hydrologic and hydraulic analysis that the site and its stormwater management measures maintain 100 percent of the average annual pre-construction groundwater recharge volume for the site; or
  - b) Demonstrate through hydrologic and hydraulic analysis that the increase of stormwater runoff volume from pre-construction to post-construction for the *projected* 2-year storm, *as defined and determined pursuant to Section 88-93(D) of this ordinance*, is infiltrated.
- 3) This groundwater recharge requirement does not apply to projects within the “urban redevelopment area,” or to projects subject to 4 below.
- 4) The following types of stormwater shall not be recharged:
  - a) Stormwater from areas of high pollutant loading. High pollutant loading areas are areas in industrial and commercial developments where solvents and/or petroleum products are loaded/unloaded, stored, or applied, areas where pesticides are loaded/unloaded or stored; areas where hazardous materials are expected to be present in greater than “reportable quantities” as defined by the United States Environmental Protection Agency (EPA) at 40 CFR 302.4; areas where recharge would be inconsistent with Department approved remedial action work plan *approved pursuant to the Administrative Requirements for the Remediation of Contaminated Sites rules, N.J.A.C. 7:26C*, or *Department* landfill closure plan and areas; *and areas* with high risks for spills of toxic materials, such as gas stations and vehicle maintenance facilities; and
  - b) Industrial stormwater exposed to “source material.” “Source material” means any material(s) or machinery, located at an industrial facility, that is directly or indirectly

related to process, manufacturing or other industrial activities, which could be a source of pollutants in any industrial stormwater discharge to groundwater. Source materials include, but are not limited to, raw materials; intermediate products; final products; waste materials; by-products; industrial machinery and fuels, and lubricants, solvents, and detergents that are related to process, manufacturing, or other industrial activities that are exposed to stormwater.

**SECTION 5.** §11-331.2(R) of the Code entitled “Stormwater Runoff Quantity Standards,” (1) is hereby amended as follows (additions noted in bold italics *thus* and deletions noted in strikethrough ~~thus~~); and (2) portions of the Code not set forth below shall remain unchanged:

- 1) This subsection contains the minimum design and performance standards to control stormwater runoff quantity impacts of major development.
- 2) In order to control stormwater runoff quantity impacts, the design engineer shall, using the assumptions and factors for stormwater runoff calculations at Section V, complete one of the following:
  - a) Demonstrate through hydrologic and hydraulic analysis that for stormwater leaving the site, post-construction runoff hydrographs for the *current and projected* 2-, 10-, and 100-year storm events, *as defined and determined in Section 11-331.3 (C) and D, respectively, of this ordinance*, do not exceed, at any point in time, the pre-construction runoff hydrographs for the same storm events;
  - b) Demonstrate through hydrologic and hydraulic analysis that there is no increase, as compared to the pre-construction condition, in the peak runoff rates of stormwater leaving the site for the *current and projected* 2-, 10-, and 100-year storm events, *as defined and determined pursuant to Section 11-331.3(C) and (D), respectively, of this ordinance*, and that the increased volume or change in timing of stormwater runoff will not increase flood damage at or downstream of the site. This analysis shall include the analysis of impacts of existing land uses and projected land uses assuming full development under existing zoning and land use ordinances in the drainage area;
  - c) Design stormwater management measures so that the post-construction peak runoff rates for the *current and projected* 2-, 10-, and 100-year storm events, *as defined and determined in Section 11-331.3(C) and (D), respectively, of this ordinance*, are 50, 75 and 80 percent, respectively, of the pre-construction peak runoff rates. The percentages apply only to the post-construction stormwater runoff that is attributable to the portion of the site on which the proposed development or project is to be constructed; or
  - d) In tidal flood hazard areas, stormwater runoff quantity analysis in accordance with 2.i, ii and iii above is required unless the design engineer demonstrates through hydrologic and hydraulic analysis that the increased volume, change in timing, or increased rate of the stormwater runoff, or any combination of the three will not result in additional flood damage below the point of discharge of the major development. No analysis is required if the stormwater is discharged directly into any ocean, bay, inlet, or the reach of any watercourse between its confluence with an ocean, bay, or inlet and downstream of the first water control structure.
- 3) The stormwater runoff quantity standards shall be applied at the site’s boundary to each abutting lot, roadway, watercourse, or receiving storm sewer system.

**SECTION 6.** §11-331.3 of the Code entitled “Calculation of Stormwater Runoff and Groundwater Recharge,” (1) is hereby amended as follows (additions noted in bold italics *thus* and deletions noted in strikethrough ~~thus~~); and (2) portions of the Code not set forth below shall remain unchanged:

- A. Stormwater runoff shall be calculated in accordance with the following:

1. The design engineer shall calculate runoff using ~~one of~~ the following methods:  
The USDA Natural Resources Conservation Service (NRCS) methodology, including the NRCS Runoff Equation and Dimensionless Unit Hydrograph, as described in Chapters 7, 9, 10, 15 and 16 *Part 630, Hydrology National Engineering Handbook*, incorporated herein by reference as amended and supplemented. This methodology is additionally described in *Technical Release 55 - Urban Hydrology for Small Watersheds* (TR-55), dated June 1986, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the Natural Resources Conservation Service website at:  
~~[https://www.nrcs.usda.gov/Internet/FSE\\_DOCUMENTS/stelprdb1044171.pdf](https://www.nrcs.usda.gov/Internet/FSE_DOCUMENTS/stelprdb1044171.pdf)~~ or at United States Department of Agriculture Natural Resources Conservation Service, 220 Davison Avenue, Somerset, New Jersey 08873; or  
<https://directives.sc.egov.usda.gov/viewerFS.aspx?hid=21422>

*or at United States Department of Agriculture Natural Resources Conservation Service, New Jersey State Office.*

- ~~i. The Rational Method for peak flow and the Modified Rational Method for hydrograph computations. The rational and modified rational methods are described in "Appendix A-9 Modified Rational Method" in the Standards for Soil Erosion and Sediment Control in New Jersey, January 2014. This document is available from the State Soil Conservation Committee or any of the Soil Conservation Districts listed at N.J.A.C. 2:90-1.3(a)3. The location, address, and telephone number for each Soil Conservation District is available from the State Soil Conservation Committee, PO Box 330, Trenton, New Jersey 08625. The document is also available at:  
<http://www.nj.gov/agriculture/divisions/anr/pdf/2014NJSoilErosionControlStandardsComplete.pdf>~~

≡

2. For the purpose of calculating runoff coefficients *curve numbers* and groundwater recharge, there is a presumption that the pre-construction condition of a site or portion thereof is a wooded land use with good hydrologic condition. The term “~~runoff coefficient~~ *curve number*” applies to both the NRCS methodology above at Section V.A.1.i and the Rational and Modified Rational Methods at Section V.A.1.ii. A ~~runoff coefficient~~ *curve number* or a groundwater recharge land cover for an existing condition may be used on all or a portion of the site if the design engineer verifies that the hydrologic condition has existed on the site or portion of the site for at least five years without interruption prior to the time of application. If more than one land cover ~~have~~ *has* existed on the site during the five years immediately prior to the time of application, the land cover with the lowest runoff potential shall be used for the computations. In addition, there is the presumption that the site is in good hydrologic condition (if the land use type is pasture, lawn, or park), with good cover (if the land use type is woods), or with good hydrologic condition and conservation treatment (if the land use type is cultivation).
3. In computing pre-construction stormwater runoff, the design engineer shall account for all significant land features and structures, such as ponds, wetlands, depressions, hedgerows, or culverts, that may reduce pre-construction stormwater runoff rates and volumes.
4. In computing stormwater runoff from all design storms, the design engineer shall consider the relative stormwater runoff rates and/or volumes of pervious and impervious surfaces separately to accurately compute the rates and volume of stormwater runoff from the site. To calculate runoff from unconnected impervious cover, urban impervious area modifications as described in the NRCS *Technical Release 55 - Urban Hydrology for Small Watersheds* or other methods may be employed.

5. If the invert of the outlet structure of a stormwater management measure is below the flood hazard design flood elevation as defined at N.J.A.C. 7:13, the design engineer shall take into account the effects of tailwater in the design of structural stormwater management measures.

B. Groundwater recharge may be calculated in accordance with the following:

The New Jersey Geological Survey Report GSR-32: A Method for Evaluating Groundwater-Recharge Areas in New Jersey, incorporated herein by reference as amended and supplemented. Information regarding the methodology is available from the New Jersey Stormwater Best Management Practices Manual; at the New Jersey Geological Survey website at <https://www.nj.gov/dep/njgs/pricelst/gsreport/gsr32.pdf>, or at New Jersey Geological and Water Survey, 29 Arctic Parkway, PO Box 420 Mail Code 29-01, Trenton, New Jersey 08625-0420.

<https://www.nj.gov/dep/njgs/pricelst/gsreport/gsr32.pdf>

or at New Jersey Geological and Water Survey, 29 Arctic Parkway, PO Box 420 Mail Code 29-01, Trenton, New Jersey 08625-0420.

C. The precipitation depths of the current two-, 10-, and 100-year storm events shall be determined by multiplying the values determined in accordance with items 1 and 2 below:

1. The applicant shall utilize the National Oceanographic and Atmospheric Administration (NOAA), National Weather Service's Atlas 14 Point Precipitation Frequency Estimates: NJ, in accordance with the location(s) of the drainage area(s) of the site. This data is available at:

[https://hdsc.nws.noaa.gov/hdsc/pfds/pfds\\_map\\_cont.html?bkmrk=nj](https://hdsc.nws.noaa.gov/hdsc/pfds/pfds_map_cont.html?bkmrk=nj); and

2. The applicant shall utilize Table 5: Current Precipitation Adjustment Factors below, which sets forth the applicable multiplier for the drainage area(s) of the site, in accordance with the county where the drainage area(s) of the site is located.

**Table 5: Current Precipitation Adjustment Factors**

County	Current Precipitation Adjustment Factors		
	2-year Design Storm	10-year Design Storm	100-year Design Storm
Warren	1.02	1.07	1.15

D. Table 6: Future Precipitation Change Factors provided below sets forth the change factors to be used in determining the projected two-, 10-, and 100-year storm events for use in this chapter, which are organized alphabetically by county. The precipitation depth of the projected two-, 10-, and 100-year storm events of a site shall be determined by multiplying the precipitation depth of the two-, 10-, and 100-year storm events determined from the National Weather Service's Atlas 14 Point Precipitation Frequency Estimates pursuant to (c)1 above, by the change factor in the table below, in accordance with the county where the drainage area(s) of the site is located.

**Table 6: Future Precipitation Change Factors**

	<u>Future Precipitation Change Factors</u>

<u>County</u>	<u>2-year Design Storm</u>	<u>10-year Design Storm</u>	<u>10-year Design Storm</u>
<i>Warren</i>	<i>1.20</i>	<i>1.25</i>	<i>1.37</i>

**SECTION 7.** §11-331.4 of the Code entitled “Sources for Technical Guidance,” (1) is hereby amended as follows (additions noted in bold italics *thus* and deletions noted in strikethrough ~~thus~~); and (2) portions of the Code not set forth below shall remain unchanged:

A. Technical guidance for stormwater management measures can be found in the documents listed below, which are available to download from the Department’s website at:

<https://dep.nj.gov/stormwater/bmp-manual/>.

1. Guidelines for stormwater management measures are contained in the New Jersey Stormwater Best Management Practices Manual, as amended and supplemented. Information is provided on stormwater management measures such as, but not limited to, those listed in Tables 1, 2, and 3.
2. Additional maintenance guidance is available on the Department’s website at:

<https://dep.nj.gov/stormwater/maintenance-guidance/>.

B. Submissions required for review by the Department should be mailed to:

*The Division of Watershed Protection and Restoration, New Jersey Department of Environmental Protection, Mail Code 501-02A, PO Box 420, Trenton, New Jersey 08625-0420.*

**SECTION 8.** §11-331.6(C)(2) of the Code entitled “Safety Standards for Stormwater Maintenance Basins,” (1) is hereby amended as follows (additions noted in bold italics *thus* and deletions noted in strikethrough ~~thus~~); and (2) portions of the Code not set forth below shall remain unchanged:

2. An overflow grate is designed to prevent obstruction of the overflow structure. If an outlet structure has an overflow grate, such grate shall meet the following requirements:
  - a. The overflow grate shall be secured to the outlet structure but removable for emergencies and maintenance.
  - b. The overflow grate spacing shall be no less *greater* than two inches across the smallest dimension
  - c. The overflow grate shall be constructed and installed to be rigid, durable, and corrosion resistant, and shall be designed to withstand a perpendicular live loading of 300 pounds per square foot.

**SECTION 9.** All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

**SECTION 10.** If any section, provision, or part of provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance, or any part thereof, other than the part so held unenforceable or invalid.

**SECTION 11.** This Ordinance shall take effect upon (1) approval by the Warren County Planning Board pursuant to N.J.S.A. 40:55D-15. b and -16; and (2) passage and publication according to law.

**Motion made by Shipps, second by Cuntala and approved by roll call vote:  
Bates-yes, Cuntala-yes, Mazza-yes, Van Horn-yes, Shipps yes**



**PUBLIC HEARING/ADOPTION**

2024-01 An Ordinance Regulation Privately-Owned Salt Storage

**WHEREAS**, in order to prevent pollutants from being transported to local water bodies from Municipal Separate Storm Sewer Systems (MS4s), federal stormwater regulations require MS4 operators to obtain a National Pollutant Discharge Elimination System (NPDES) permit and implement a stormwater management program; and

**WHEREAS**, pursuant to NJPDES Master General Permit No. NJ0141852, as of January 1, 2023, all 101 New Jersey municipalities previously assigned to Tier B, such as Knowlton Township, have now been assigned to Tier A, in order to help better manage stormwater discharges and resulting pollutant and nutrient impacts to waterways.

**WHEREAS**, this reassignment requires Knowlton (and all former Tier B municipalities) to update their ordinances to be consistent with Tier A standards.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Knowlton, in the County of Warren and State of New Jersey, as follows:

**SECTION 1.** Chapter 141 of the Code of the Township of Knowlton, entitled “Privately-Owned Salt Storage” is hereby added as follows:

**§141-1 Purpose.**

The purpose of this ordinance is to prevent stored salt and other solid de-icing materials from being exposed to stormwater.

This ordinance establishes requirements for the storage of salt and other solid de-icing materials on properties not owned or operated by the municipality (privately-owned), including residences, in Knowlton Township to protect the environment, public health, safety and welfare, and to prescribe penalties for failure to comply.

**§141-2 Definitions:**

For the purpose of this ordinance, the following terms, phrases, words and their derivations shall have the meanings stated herein unless their use in the text of this Chapter clearly demonstrates a different meaning. When consistent with the context, words used in the present tense include the future, words used in the plural number include the singular number, and words used in the singular number include the plural number. The word “shall” is always mandatory and not merely directory.

- A. “De-icing materials” means any granular or solid material such as melting salt or any other granular solid that assists in the melting of snow.
- B. “Impervious surface” means a surface that has been covered with a layer of material so that it is highly resistant to infiltration by water.
- C. “Storm drain inlet” means the point of entry into the storm sewer system.
- D. “Permanent structure” means a permanent building or permanent structure that is anchored to a permanent foundation with an impermeable floor, and that is completely roofed and walled (new structures require a door or other means of sealing the access way from wind driven rainfall).

A fabric frame structure is a permanent structure if it meets the following specifications:

- 1. Concrete blocks, jersey barriers or other similar material shall be placed around the interior of the structure to protect the side walls during loading and unloading of de-icing materials;
- 2. The design shall prevent stormwater run-on and run through, and the fabric cannot leak;
- 3. The structure shall be erected on an impermeable slab;



4. The structure cannot be open sided; and
  5. The structure shall have a roll up door or other means of sealing the access way from wind driven rainfall.
- E. “Person” means any individual, corporation, company, partnership, firm, association, or political subdivision of this State subject to municipal jurisdiction.
- F. “Resident” means a person who resides on a residential property where de-icing material is stored.

**§141-3 Deicing Material Storage Requirements:**

- A. Temporary outdoor storage of de-icing materials in accordance with the requirements below is allowed between October 15<sup>th</sup> and April 15<sup>th</sup>:
1. Loose materials shall be placed on a flat, impervious surface in a manner that prevents stormwater run-through;
  2. Loose materials shall be placed at least 50 feet from surface water bodies, storm drain inlets, ditches and/or other stormwater conveyance channels;
  3. Loose materials shall be maintained in a cone-shaped storage pile. If loading or unloading activities alter the cone-shape during daily activities, tracked materials shall be swept back into the storage pile, and the storage pile shall be reshaped into a cone after use;
  4. Loose materials shall be covered as follows:
    - a. The cover shall be waterproof, impermeable, and flexible;
    - b. The cover shall extend to the base of the pile(s);
    - c. The cover shall be free from holes or tears;
    - d. The cover shall be secured and weighed down around the perimeter to prevent removal by wind; and
    - e. Weight shall be placed on the cover(s) in such a way that minimizes the potential of exposure as materials shift and runoff flows down to the base of the pile.
      - (1) Sandbags lashed together with rope or cable and placed uniformly over the flexible cover, or poly-cord nets provide a suitable method. Items that can potentially hold water (e.g., old tires) shall not be used;
  5. Containers must be sealed when not in use; and
  6. The site shall be free of all de-icing materials between April 16<sup>th</sup> and October 14<sup>th</sup>.
- B. De-icing materials should be stored in a permanent structure if a suitable storage structure is available. For storage of loose de-icing materials in a permanent structure, such storage may be permanent, and thus not restricted to October 15 -April 15.

- C. **All such temporary and/or permanent structures intended to store de-icing materials must also comply with all other local ordinances, including building and zoning regulations.**
- D. The property owner, or owner of the de-icing materials if different, shall designate a person(s) responsible for operations at the site where these materials are stored outdoors, and who shall document that weekly inspections are conducted to ensure that the conditions of this ordinance are met. Inspection records shall be kept on site and made available to the municipality upon request.
  - 1. Residents who operate businesses from their homes that utilize de-icing materials are required to perform weekly inspections.

**§141-4 Exemptions:**

- A. Residents may store de-icing materials outside in a solid-walled, closed container that prevents precipitation from entering and exiting the container, and which prevents the de-icing materials from leaking or spilling out. Under these circumstances, weekly inspections are not necessary, but repair or replacement of damaged or inadequate containers shall occur within 2 weeks.
- B. If containerized (in bags or buckets) de-icing materials are stored within a permanent structure, they are not subject to the storage and inspection requirements in Section 141-3 above.
- C. Piles of de-icing materials are not exempt, even if stored in a permanent structure.
- D. Chapter 141 of the Township Code does not apply to facilities where the stormwater discharges from de-icing material storage activities are regulated under another NJPDES permit.

**§141-5 Enforcement:**

This ordinance shall be enforced by the Township Zoning Officer during the course of ordinary enforcement duties.

**§141-6 Violations and Penalties:**

Any person(s) who is found to be in violation of the provisions of this ordinance shall have 72 hours to complete corrective action. Any person, firm or corporation who or which violates, disobeys, omits, neglects or refuses to comply with or who or which resists the enforcement of the provisions of this chapter and who or which refuses to abate the violation within 72 hours after written notice has been served upon him or her or it by registered mail or by personal service shall, for each and every violation, be subject to a fine of not more than \$500. Each and every day that such a violation continues after such notice shall be considered a separate and specific violation of this chapter without the service of additional notice.

**SECTION 3.** All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

**SECTION 4.** If any section, provision, or part of provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance, or any part thereof, other than the part so held unenforceable or invalid.

**SECTION 5.** This Ordinance shall take effect after passage and publication in the manner provided by law.

**Motion made by Shipps, Second by Cuntala and carried to open public hearing.**

**Motion made by Shipps, Second by Cuntala and carried to close public hearing.**

**Motion made by Shipps, second by Cuntala and approved by roll call vote:**

**Bates-yes, Cuntala-yes, Mazza- yes, Van Horn- yes, Shipps-yes**

2024-02 An Ordinance Prohibiting Overnight Parking At Tunnel Field

**WHEREAS**, the Township Committee desires to prohibit overnight parking at Tunnel Field.

**NOW, THEREFORE, BE IT ORDAINED**, by the Township Committee of the Township of Knowlton, in the County of Warren and State of New Jersey, as follows:

**SECTION 1.** Section 134-27 of the Code of the Township of Knowlton, entitled “Parking,” and regarding parking at Parks and Recreation Areas is hereby amended as follows (additions noted in bold italic *thus* and deletions noted in strikethrough ~~thus~~):

No person shall operate or have parked a vehicle except in designated driveway and parking areas. No person shall operate or have parked a vehicle on playing fields or areas covered by grass unless said area has been specifically designated, by the use of signs, to be a parking area. *No person shall park a vehicle overnight (i.e. between 9:00 pm and 6:00 am) at Tunnel Field without express permission from the Township Committee.*

**SECTION 2.** Section 174-15 of the Code of the Township of Knowlton, entitled “Schedule II: Parking Prohibited Certain Hours,” is hereby amended by adding the following:

Name of Street	Side	Hours	Location
Parking areas or parts of parking areas and public property of the Township of Knowlton, specifically, Tunnel Field	All	9:00pm to 6:00am; unless express permission is given by the Township Committee	Tunnel Field

**SECTION 3.** All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

**SECTION 4.** If any section, provision, or part of provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance, or any part thereof, other than the part so held unenforceable or invalid.

**SECTION 5.** This Ordinance shall take effect after passage and publication in the manner provided by law.

**Motion made by Shipps, Second by Cuntala and carried to open public hearing.**

**Motion made by Shipps, Second by Cuntala and carried to close public hearing.**

**Motion made by Shipps, second by Cuntala and approved by roll call vote:**

**Bates-yes, Cuntala-yes, Mazza- yes, Van Horn- yes, Shipps-yes**

**RESOLUTIONS**

2024-44 Resolution Approving The Issuance Of Raffles License Ra#24-01 -To Knowlton Township Fire And Rescue To Conduct A Raffle Starting April 15, 2024

**WHEREAS**, Knowlton Township Fire and Rescue has applied for raffles licenses to conduct a raffle starting April 15, 2024 located at 4 Roy Ace Street, Delaware, NJ consisting of New Jersey Legalized Games of Chance Control Commission applications RA#24-01 and,

**WHEREAS**, the proper fees have been filed with the applications, and the Findings and Determinations by the Municipal Clerk have determined that this organization is qualified to conduct raffles;

**THEREFORE, BE IT RESOLVED**, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that approval is hereby given for the issuance of raffle license RA#24-01 to the Knowlton Township Fire and Rescue.

**Motion made by Shipps, second by Cuntala and approved by roll call vote:  
Bates-yes, Cuntala-yes, Mazza-yes, Van Horn-yes, Shipps yes**

2024-45 Refunding Tax Sale Certificate 2023-002 Which Was Redeemed

**WHEREAS**, the property owned by Richard J and Jeanne Baratta, known as block 3 lot 28, located at 88 Hainesburg River Road had unpaid 2022 property taxes and was sold at a Tax Sale held on 15 December 2023 by the Knowlton Township Tax Collector; and

**WHEREAS**, Tax Lien Fund LP of PO Box 132, San Francisco, CA 94104 was the successful bidder of the above stated property. The amount of the Tax Sale consisted of unpaid 2022 property taxes, interest, and other costs, and totaled \$37.83 and is represented by Tax Sale Certificate 2023-002; and

**WHEREAS**, Visions Federal Credit Union, the mortgagee for the supposed owner of the property, paid \$2,816.51 on 22 March 2024 to the Knowlton Township Tax Collector to satisfy the outstanding Tax Sale Certificate 2023-002, subsequent taxes, and current taxes:

**NOW, THEREFORE BE IT RESOLVED** by the Mayor and Township Committee of the Township of Knowlton on this 8<sup>th</sup> day of April 2024 that the Chief Financial Officer be authorized to draw a check payable to Tax Lien Fund LP in the amount of \$2,776.51.

**BE IT FURTHER RESOLVED** that since the Tax Sale Certificate was neither issued nor recorded, a payment receipt shall be issued to Visions Federal Credit Union and mailed to Joseph Quinones, Loan Officer at 24 McKinley Avenue, Endicott, NY 13760.

**Motion made by Shipps, second by Cuntala and approved by roll call vote:  
Bates-yes, Cuntala-yes, Mazza-yes, Van Horn-yes, Shipps yes**

2024-46 Payment of Vouchers

**BE IT RESOLVED**, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

**THEREFORE, BE IT RESOLVED** that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

**Motion made by Shipps, second by Cuntala and approved by roll call vote:  
Bates-yes, Cuntala-yes, Mazza-yes, Van Horn-yes, Shipps yes**

## **NEW BUSINESS**

FEMA AFG

Acting Clerk Molion advised the committee that the deadline for this FEMA application as passed.

ACO Alan DeCarolis resignation

Mr. Alan DeCarolis will be retiring May 31, 2024.

**Motion by Shipps, second by Cuntala and approved resignation by roll call vote:**

**Bates-yes, Cuntala-yes, Mazza-yes, Van Horn-yes, Shipps-yes**

DPW Mowing of Tunnel Field

Mayor Shipps discusses DPW adding Tunnel Field to their mowing schedule.

**Motion by Shipps, second by Cuntala and approved by roll call vote:**

**Bates-yes, Cuntala-yes, Mazza-yes, Van Horn-yes, Shipps-yes**

NJDOT signage

Mayor Shipps states Senator Steinhardt reached out to let her know that the NJDOT has removed signage in the village of Columbia.

Trex Program

Mayor Shipps addresses the ongoing issue with lack of volunteers to take plastic bags to the ACME for the Trex program.

Ms. Adele Starrs offered to organize volunteers to continue the program. Ms. Starrs will collect names and forward them along to the clerk's office.

NWR Public Meeting Date

Mayor Shipps discussed a scheduled budget meeting with the Mayors and the Superintendent of NWR. Mayor Shipps felt it was best to have the public involved in the budget meeting as well. NWR Superintendent will be getting back to Mayor Shipps with possible dates that will accommodate the mayors and the public to attend.

Tunnel field concession stand

Mayor Shipps discusses the costs that are associated with keeping the concession stand open. The concession stand operates under a private 501(c)3 and not under the Township which means it is not covered under Township insurance. Recreation director Dennis Lembeck will be invited to the next Township meeting to discuss the future usage of the concession stand.

Land Use Board Memo- Pre-Existing Nonconforming Structures Ordinance

Attorney Tara St. Angelo discusses Pre Existing Nonconforming Structures and the process in which a resident would have to go through. The zoning officer is suggesting updating the current ordinance to allow him to approve certain structures without having to appear in front of the Land Use Board.

Land Use Board draft fee structure ordinance

The Land Use Board is requesting once applicants are approved, they are required to keep their escrow accounts up to date. Ms. St. Angelo states there are several land use ordinances that need to be updated and these can be added to the list.

**OLD BUSINESS**

KAA Shed- Tabled until May 13 meeting.

KTFR driving age requirement

Statewide recommends the lowest driving age would be 21. Committeeman Bates states there will be new driving requirements and training required by the state in the upcoming months.

**MEETING MINUTES**

March 11<sup>th</sup> Public Session Meeting Minutes

**Motion made by Shipps, second by Cuntala and carried to approve March 11<sup>th</sup> Public Session Meeting Minutes**

March 11<sup>th</sup> Executive Session Meeting Minutes

**Motion made by Shipps, second by Cuntala and carried to approve March 11<sup>th</sup> Executive Session Meeting Minutes**

**PUBLIC COMMENT- AGENDA ITEMS**

Mr. John Kero addressed the committee regarding his property and fill importation. Township Attorney Ms. St. Angelo advised the committee that this issue is currently in front of the municipal court and it is in their jurisdiction. Mr. Kero would need to be in contact with his attorney and the municipal court.

**EXECUTIVE SESSION**

**Motion by Shipps, Second by Cuntala and carried to go into executive session at 10:00 p.m.**

**WHEREAS**, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

**WHEREAS**, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

**WHEREAS**, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

**WHEREAS**, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

- A. Attorney Advice
- B. Personnel

**BE IT FURTHER RESOLVED** that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

**BE IT FURTHER RESOLVED** that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

**Motion by Shipps, Second by Cuntala and carried to come out of executive session at 10:45 p.m.**

**ADJOURNMENT**

**Motion made by Shipps, second by Cuntala and carried to adjourn tonight's meeting at 10:45 pm.**