

**TOWNSHIP OF KNOWLTON
COUNTY OF WARREN, STATE OF NEW JERSEY
TOWNSHIP COMMITTEE MEETING
December 11th, 2023**

The meeting of the Knowlton Township Committee was held on this date at the Knowlton Municipal Building, 628 Route 94, Columbia, New Jersey and was called to order at 7:00 p.m. by Deputy Mayor Debra Shipps. Deputy Mayor Shipps led the public in the Pledge of Allegiance.

Deputy Mayor Shipps read the following statements “This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the *New Jersey Herald* and/or Express Times as well as providing said schedule in the Municipal Clerk’s office.”

Roll Call: Bates--absent Cuntala—yes, Mazza—yes, Shipps—yes, Van Horn—absent

Motion made by Shipps, Second by Cuntala and approved by roll call vote to excuse Mayor Van Horns absence

Bates-absent, Cuntala-yes, Mazza-yes, Shipps-yes, Van Horn-absent approved to excuse Mayor Van Horn’s absence.

EXECUTIVE SESSION

2023-118 Resolution Authorizing Executive Session

Motion by Shipps, Second by Cuntala and carried to go into executive session at 7:05 p.m

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

- A. Attorney Advice
- B. Personnel

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Motion by Shipp, Second by Cuntala and carried to come out of executive session at 8:30 p.m.

PRESENTATION

Mr. Mark Bahnick from Vancleef Engineering presented the committee with sewer rates for 2024. Mr. Bahnick discussed payments to be made in 2024 towards bond issue and NSU for operations of the waste water system. The proposed budget is set for \$324,000.00, which is a small increase from 2023.

Mr. Bahnick discussed a new business, Quiet Valley requesting use of the waste water system. Committeeman Mazza asked if this proposed business would need to receive permission from the truck stop to hook up to their sewer lines. Mr. Bahnick explained the closet hook up to a sewer line from the proposed business would be through the truck stop and a plan would need to be set in place between the two businesses.

PUBLIC COMMENT

Mr. Bob McNinch addressed the committee regarding the yearly connection fee to the water waste system which should be updated annually.

Mr. McNinch discussed a property that was part of the auction that was recently held. Mr. McNinch had concerns with the price point at which a property was sold as it was below the minimum bid. Township Attorney Tara St. Angelo will reach out to Max Spann to confirm that proper bidding procedure was followed.

Mr. Frank Arena gave an update on the Blairstown Land Use Board warehouse application. The next meeting will be held on December 18th. Mr. Arena mentioned Belvidere has a proposed warehouse for development in front of their land use board.

ORDINANCES

PUBLIC HEARING/ADOPTION

2023-17- An Ordinance Increasing Dog Licensing and Redemption Fees and Establishing an Adoption Fee

WHEREAS, the Knowlton Township Mayor and Committee desire to increase the annual dog licensing fee, impose an adoption fee for impounded and seized animals, and impose a redemption fee for impounded and seized animals in order to defray the costs of animal control operations.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Knowlton, in the County of Warren and State of New Jersey, as follows:

SECTION 1. Subsection (A) of Knowlton Township Code Section 64-3, entitled “Fees,” is hereby amended as follows (additions noted in bold italic *thus* and deletions noted in strikethrough ~~thus~~):

A. Pursuant to N.J.S.A. 4:19-15.3, the owners of any dog of licensing age harbored and kept in the Township of Knowlton shall apply for and obtain a license in the Township and pay an annual license fee as follows:

Type	Fee
Spayed/neutered	\$10 <i>\$12.00</i>
Nonspayed/neutered	\$13 <i>\$15.00</i>
Late fees	\$5 per month

SECTION 2. Subsection (G) of Knowlton Township Code Section 64-12, entitled “Control of dogs; Fees,” is hereby amended as follows (additions noted in bold italic *thus* and deletions noted in strikethrough ~~thus~~):

G. Fees.

(1) A redemption fee is hereby established, which is payable to the Township of Knowlton to defray the cost of the animal control operations and shall be deposited in the Township Trust Fund. The redemption fee is \$2550. *This fee is in addition to any fees due and payable by the owner for daily boarding, medical treatment, disposal, and/or any euthanasia pursuant to subsection I hereunder.*

(2) *An adoption fee shall be payable to the Township of Knowlton to defray the cost of the animal control operations and shall be deposited in the Township Trust Fund. The adoption fee is \$35. Such fee shall be due from any person (other than the owner) seeking to adopt an animal impounded by the Township of Knowlton.*

SECTION 3. All ordinances or parts of ordinances in conflict or inconsistent with any part of this Ordinance are hereby repealed to the extent that they are in conflict or inconsistent.

SECTION 4. If any section, provision, or part of provision of this Ordinance shall be held to be unenforceable or invalid by any court, such holding shall not affect the validity of this Ordinance, or any part thereof, other than the part so held unenforceable or invalid.

SECTION 5. This Ordinance shall take effect after passage and publication in the manner provided by law.

Motion made by Cuntala, Second by Shipps and carried to open public hearing.

Motion made by Cuntala, Second by Shipps and carried to close public hearing.

Motion made by Cuntala, second by Shipps and approved for adoption by roll call vote:

Bates-absent, Cuntala-yes, Mazza- yes, Shipps-yes, Van Horn- absent

RESOLUTIONS

2023-106- Fixing the Salaries and Wages of Officials, Appointees and Employees of the Township of Knowlton in the County of Warren, State of NJ for 2023

BE IT RESOLVED by the Mayor and Township Committee of the Township of Knowlton, in the County of Warren and State of New Jersey that the salaries of the elected officials, appointees and employees of the Township of Knowlton, in the County of Warren and State of New Jersey, shall be as follows for the year 2023:

	AMOUNT	PER
Mayor	4,121.00	Year
Committee Member	3,520.00	Year
Acting Clerk	58,196.00	Year
Registered Municipal Clerk Classes	750.00	Per Class
Deputy Clerk and Registrar	64,485.00	Year
Deputy Clerk (Hourly Rate)	28.34	Hour
Deputy Registrar	2,919.00	Year
Administrative Assistant	16.08	Hour
American Rescue Plan Reporting	4,000.00	Year
Recreation Director	9,567.00	Year
Recreation Laborer (P/T)	15.00-18.41	Hour
Tax Assessor	20,332.00	Year
Assist. Tax Assessor	4,525.00	Year
Property List Certification	10.00	as billed
Tax Collector	29,108.00	Year
Deputy Tax Collector	23.09	Hour
Code Enforcement Official	13,712.00	Year
Code Enforcement Official Court Appearance	43.38	hour

Public Works Manager	34.44	hour
Public Works Assist. Supervisor	30.57	hour
Public Works Assist. Supervisor	22.66	hour
Public Works Laborer II	22.00	hour
Public Works Laborer III	17.42	hour
Public Works Driver/Laborer Part Time	15.00-20.00	hour
Animal Control Officer	8,462.00	Year
Driveway Inspector	30.09	per inspection
Emergency Management Coordinator	4,298.00	Year
Emergency Management Assistant	38.06	Hour
Emergency Management Deputy	1,892.00	Year
9-1-1 Coordinator	2,054.00	Year
Clean Communities Supervisor	3,644.00	Year
Maintenance Custodian	8,531.00	Year
Chief Financial Officer (Interlocal)	25,916.00	Year

BE IT FURTHER RESOLVED that other employees' benefits and compensation are set forth in a Personnel Policy, as amended.

BE IT FURTHER RESOLVED that this resolution shall be retroactive to January 1, 2023, except as otherwise noted.

Motion by Shipps, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shipps-yes, Van Horn-absent

2023-107- Resolution Approving Knowlton Township 2024 Annual Sewer Rates

WHEREAS, the Knowlton Township Committee has approved the annual sewer rates for 2024; and,

WHEREAS, the 2024 sewer rates are effective January 1, 2024 through December 31, 2024; and,

WHEREAS, the 2024 approved sewer rates are as follows:

	<u>Sewer Allocation</u>	<u>% of Flow</u>	<u>Quarterly Charge</u>
Travel Centers Of America	20,000 gpd	72.2%	\$58,564.97
McDonalds	3,200 gpd	11.55%	\$9,370.40
Simpson Rd. Project	4,500 gpd	16.25%	\$13,177.12

NOW THEREFORE BE IT RESOLVED that the Governing Body of Knowlton Township hereby approves 2024 sewer rates.

Motion by Shipps, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shipps-yes, Van Horn-absent

2023-108- Resolution Authorizing Knowlton Township Fire And Rescue Company No. 1 To Apply For The American Rescue Plan Firefighter Grant

WHEREAS, the Knowlton Township Fire and Rescue Company, No. 1 (the “Fire Department”) desires to apply for and obtain an American Rescue Plan Firefighter Grant from the New Jersey Department of Community Affairs in the amount of approximately \$74,379.78 to purchase enough compliant and serviceable self-contained breathing apparatus (“SCBA”) and personal protective equipment (“PPE”) to ensure that all fire fighters can be outfitted while cleaning and servicing their current gear.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Knowlton, County of Warren, State of New Jersey, as follows:

1. The Fire Department is hereby authorized to apply for such grant.
2. The Township Committee recognizes and accepts that the Fire Department may be offered a lesser or greater amount in grant funds.
3. Upon receipt of the grant agreement from the New Jersey Department of Community Affairs (“DCA”), the Township Committee does further authorize the Chief of the Fire Department and Mayor to execute such grant agreement.
4. Upon receipt of the fully executed grant agreement from the DCA, the Township Committee further authorizes the Fire Department to expend such grant funds pursuant to the terms of the agreement between Fire Department and DCA.
5. This resolution shall take effect immediately.

Motion by Shipp, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shipp-yes, Van Horn-absent

2023-109- Resolution Amending And Updating The Knowlton Township Personnel / Policy Manual

WHEREAS, the Township of Knowlton seeks to update its Personnel Policies and Procedures Manual.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Knowlton, County of Warren, State of New Jersey, as follows:

1. The Township of Knowlton Personnel / Policy Manual is updated as follows:
 - a. Section 4, “Continuing Education Procedure,” “Conference/Seminar/Training Leave,” and Mileage Reimbursement Policy” shall be updated in accordance with the attached exhibit (deletions noted in strikethrough ~~thus~~ and additions noted in bold italic *thus*).
2. A copy of the updated Township of Knowlton Personnel / Policy Manual shall be on file with the Clerk's office.
3. A copy of this Resolution and updated policies shall be distributed to all Township employees.
4. This Resolution shall take effect immediately.

Motion by Shipp, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shipp-yes, Van Horn-absent

2023-110- Resolution Requesting The National Park Service Review The New Jersey Department Of Transportation’s Plans To Replace The Route 46 Bridge Over The Paulins Kill

WHEREAS, the New Jersey Department of Transportation (“NJDOT”) plans to replace the Route 46 Bridge over the Paulins Kill in or about the summer of 2025; and

WHEREAS, Section 7(a) of the Wild and Scenic Rivers Act (“WSRA”) states: “No department or agency of the United States shall assist by loan, grant, license, or otherwise in the construction of any water resources project that would have a direct and adverse effect on the values for which such river was established...”; and

WHEREAS, the attached report highlights the reasons why the National Park Service should review such project under the WSRA; and

WHEREAS, the Township Committee has determined that it is in the best interests of its residents to request a review of such project by the National Park Service.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Knowlton, County of Warren, State of New Jersey, as follows:

1. The Township Clerk is hereby authorized to provide a copy of this resolution and the attached report to the National Park Service and request, on behalf of the Mayor and Township Committee, that the National Park Service review the above-referenced project pursuant to the WSRA.
2. This Resolution shall take effect immediately.

Motion by Shipps, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shipps-yes, Van Horn-absent

2023-111- Refund 2022/2023 Tax Overpayments-State Tax Court Judgment

WHEREAS, the Tax Collector of the Township of Knowlton reports and advises on various properties located in the township on an array of issues, including, but not limited to overpayments of real estate taxes, or reimbursements or credits due because of erroneous or duplicate payments, and

WHEREAS, the Tax Collector has received a judgment from the tax court which was stipulated by both parties which reduces the 2022, 2023 and 2024 tax assessments on the property located at 4 Simpson Road. The property is McDonalds and is located on Block 12, Lot 12

WHEREAS, the assessment was reduced from \$1,124,500 to \$857,400 for the years of 2022, 2023 and 2024. Since the taxes were paid at the original assessments overpayments for 2022 and 2023 have been created. The reduction in assessed values reduces the tax owed and will impact the rate of collection for 2023 which is based upon the original billed amounts. The taxes to be billed for 2024 will be based on the new assessed amount which reduces the ratables for 2024. At the request of Bruce Stavitsky, Esquire the overpayments are to be refunded to him instead of being applied to future taxes.

WHEREAS, the Tax Collector is requesting the Township Committee refund the 2022 overpayment in the amount of \$10,099.05 and 2023 overpayment in the amount of \$10,408.89 for the township to comply with the state tax court judgment.

NOW THEREFORE BE IT RESOLVED, by the Mayor and Township Committee of the Township of Knowlton the tax collector’s request to refund the 2022 overpayment in the amount of \$10,099.05 is hereby approved. The refund of the 2023 overpayment in the amount of \$10,408.89 is also approved. The checks are to be payable to Bruce J. Stavitsky, Esq for the benefit of Zlocki, Mark J Columbia Associates c/o McDonalds Corporation. The checks are to be returned to the collector for mailing once his records record the refund approvals and compliance with the state tax court judgment.

Motion by Shippis, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shippis-yes, Van Horn-absent

2023-112- Resolution Authorizing The Mayor And Clerk To Execute The Interlocal Services Agreement Between The Pollution Control Financing Authority Of Warren County And The Township Of Knowlton

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Committee of the Township of Knowlton, County of Warren, State of New Jersey, do hereby authorize the Mayor and Municipal Clerk to enter into the Interlocal Services Agreement Between the Pollution Control Financing Authority of Warren County and the Township of Knowlton.

BE IT FURTHER RESOLVED that they are authorized to sign and attest on behalf of the township.

Motion by Shippis, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shippis-yes, Van Horn-absent

2023-113- Authorizing The Transfer Of Funds

WHEREAS, NJSA 40A:4-58 permits transfers between current year budget appropriations during the last two months of the municipal fiscal year; and;

WHEREAS, there are certain Budget Year 2023 appropriations that require transfers to meet the charges and obligations that will be incurred by the end of this fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the transfer below is hereby authorized by a 2/3 vote of the full Governing Body

Transfer From:		Transfer To:	
Municipal Clerk O/E	8,000.00	Municipal Clerk S/W	26,000.00
Finance S/W	6,000.00	Computerized Data Processing	4,363.75
Affordable Houseing S/W	8,000.00	Tax Assessment O/E	1,836.53
Affordable Housing O/E	5,000.00	Planning Board S/W	1,216.33
Streets and Roads S/W	8,476.61	Fire Prevention O/E	550.00
		Recreation O/E	1,510.00
	<u>35,476.61</u>		<u>35,476.61</u>

Motion by Shippis, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shippis-yes, Van Horn-absent

2023-114- Transfer of 2022 Budget Appropriations

WHEREAS, NJSA 40A:4-59 permits appropriation transfers during the first 3 months of the succeeding year; and;

WHEREAS, there are certain appropriations requiring transfers of 2022 appropriation reserves:

NOW, THEREFORE, BE IT RESOLVED, confirmation 2/3 of the full

Transfer From:

Streets and Roads S/W \$12,494.45

Transfer To:

Fire Prevention S&W \$ 51.70

Streets and Rods O/E \$ 247.66

Vehicle Maintenance O/E \$ 6,762.58

Municipal Court O/E \$ 5,430.51

\$12,494.45

Motion by Shipps, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shipps-yes, Van Horn-absent

2023-115- Resolution to Cancel/Re-issue Reconciling items greater than 180 days Old

WHEREAS, there are outstanding checks and reconciling items greater than 180 days old in various accounts; and **WHEREAS**, it has been determined that checks and reconciling items over 180 days old should be cancelled to the appropriate funds or re-issued to applicable vendors,

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, County of Warren, and State of New Jersey that reconciling items over 180 days be cancelled to the appropriate funds or re-issued to applicable vendors.

Motion by Shipps, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shipps-yes, Van Horn-absent

2023-116- Requesting Approval of Items of Revenue and Appropriation
NJSA 40A:4-87

WHEREAS, NJSA 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

WHEREAS, the Director may also approve the insertion of an item of appropriation for equal amount,

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Knowlton in the County of Warren, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$2,00.00 which is now available from the Warren County Cultural and Heritage Division.

BE IT FURTHER RESOLVED that the like sum of \$2,000.00 is hereby Appropriated under the caption Warren County Cultural and Heritage Division – 2023 County History Partnership Program Grant Round 2 and

BE IT FURTHER RESOLVED that the above is the result of funds from the Warren County Cultural and Heritage Division – 2023 County History Partnership Program Grant in the amount of \$2,000.00.

Motion by Shipps, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shipps-yes, Van Horn-absent

2023-117- Payment of Vouchers

BE IT RESOLVED, by the Mayor and Committee of the Township of Knowlton, Warren County, New Jersey, that all claims attached are hereby approved as reasonable and proper claims against the Township of Knowlton.

THEREFORE, BE IT RESOLVED that approval for payment is hereby given to the Chief Financial Officer to pay said claims, subject to the availability of funds.

The committee held payment for the bridge repair on 25 Knowlton Rd as this may be a FEMA reimbursement. The committee would like OEM to be present in this discussion at the next Township meeting.

The committee held payment on mileage reimbursement for DPW supervisor Brian Peck until they receive all certificates earned at the league of municipality from Mr. Peck.

Motion by Shipps, Second by Cuntala and approved by Roll Call Vote: Bates-absent, Cuntala-yes, Mazza-yes, Shipps-yes, Van Horn-absent

NEW BUSINESS

Reorganization Meeting Date

The committee agreed to hold the annual reorganization meeting on January 4th, 2024 at 6 p.m.

The first regularly scheduled meeting will be held Thursday January 25th, 7 p.m.

Accept Letter of Resignation from Evan Howell

Motion by Shipps, second by Cuntala and carried to approve the resignation of Evan Howell effective December 31, 2023.

I80/611 DWG Update

Ms. Tara Mezzanotte discussed meeting with the NJDOT in the near future with Knowlton, Hardwick and the County. Ms. Mezzanotte will pass along the dates once received for the committee to decide which will work best.

Ms. Mezzanotte would like to improve communication regarding upcoming work being done on major roadways that effect the residents of Knowlton. A paving notice was sent to the committee by NJDOT in November and residents were not made aware that there may be issues with their commute to work or school.

Ms. Mezzanotte discussed Amtrak coming soon in the near future. Ms. Mezzanotte asked the committee if having her as a liaison regarding Amtrak would be beneficial. The committee decided a transportation liaison would be beneficial and Ms. Mezzanotte will be appointed at the reorganization meeting on January 4th.

Ms. Mezzanotte mentioned millings being kept at the truck stop by the NJDOT. The committee suggested Ms. Mezzanotte file a formal complaint with the zoning officer for him to inspect the site of concern.

Biometric time clocks

Committeewoman Shipps discussed improving time clock reporting by installing biometric time clocks. These time clocks include finger print scanning for each employee. Attorney Tara St. Angelo states she will prepare an update for employee handbook. The committee will request DPW to install time clocks for the first of the year. Two administrators will be acting clerk Molion and CFO Christine Rolef.

CPR training dates

Acting clerk Molion reports CPR training dates are set for January 24th and February 1st at 6 p.m. located at the Blairstown EMS building. Acting clerk Molion will send out an email to all employees advising of the two scheduled dates.

Fire department grant writer cost

Committeewoman Shipps discussed Knowlton Township Fire and Rescue is going out for a new grant and was encouraged to hire a grant writer. Committeewoman Shipps suggested the Township splitting the cost for the grant writer. The committee agree to pay 50 % of the cost of the grant writer.

Space Farms contract

Space farms yearly contract with updated rate for deer pick up in Knowlton Township. The committee has no objection to acting clerk Molion signing the new contract with Space Farms.

Quiet Valley Printing sewer connection

Discussed during Mark Bahnick presentation.

Tunnel Field Basketball Court

Committeewoman Shipps states the Tunnel Field project is not yet complete. The grant expires at the end of December. CFO Christine Rolef requested an extension be put in with the Township engineers which she has not received an answer on whether that extension has been granted.

PUBLIC COMMENT

No Public Comment

MEETING MINUTES

October 26th Public Session Meeting Minutes

Motion made by Shipps, second by Cuntala and carried to approve October 26th public session meeting minutes.

October 26th Executive Session Meeting Minutes

Motion made by Shipps, second by Cuntala and carried to approve October 26th executive session meeting minutes.

November 13th Public Session Meeting Minutes

Motion made by Shipps, second by Cuntala and carried to approve November 13th public session meeting minutes.

November 13th Executive Session Meeting Minutes

Motion made by Shipps, second by Cuntala and carried to approve November 13th executive session meeting minutes.

2023-119 Resolution Authorizing Executive Session

Motion by Shipps, Second by Cuntala and carried to go into executive session at 10:00 p.m

WHEREAS, the Open Public Meetings Act; N.J.S.A. 10:4-6 et seq., declares it to be the public policy of the State to insure the right of citizens to have adequate advance notice of and the right to attend meetings of public bodies at which business affecting the public is discussed or acted upon; and

WHEREAS, the Open Public Meetings Act also recognized exceptions to the right of the public to attend portions of such meetings; and

WHEREAS, the Mayor and Township Committee find it necessary to conduct an executive session closed to the public as permitted by the N.J.S.A. 40:4-12; and

WHEREAS, the Mayor and Township Committee will reconvene in public session at the conclusion of the executive session;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Knowlton Township, County of Warren, State of New Jersey that they will conduct an executive session to discuss the following topic (s) as permitted by N.J.S.A. 40:4-12:

A. Attorney Advice

BE IT FURTHER RESOLVED that the Mayor and Township Committee hereby declare that their discussion of the subject (s) identified above may be made public at a time when the Township Attorney advises them that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Mayor and Township Committee, for the reasons set forth above, hereby declare that the public is excluded from the portion of the meeting during which the above discussion shall take place.

Motion by Shipps, Second by Cuntala and carried to come out of executive session at 10:30 p.m.

ADJOURNMENT

Motion made by Shipps, second by Cuntala and carried to adjourn tonight's meeting at 10:30 pm.