

**TOWNSHIP OF KNOWLTON**  
**COUNTY OF WARREN, STATE OF NEW JERSEY**  
**TOWNSHIP COMMITTEE MEETING**  
**May 23 , 2024**

The meeting of the Knowlton Township Committee was held on this date at the Knowlton Municipal Building, 628 Route 94, Columbia, New Jersey and was called to order at 7:00 p.m. by Mayor Shipps. Mayor Shipps led the public in the Pledge of Allegiance.

Mayor Shipps read the following statements “This meeting of the Knowlton Township Committee is being held in compliance with the Open Public Meetings Act: P: 1975, Chapter 231, noting that notice of all regularly scheduled meetings has been published in the *New Jersey Herald* and/or Express Times as well as providing said schedule in the Municipal Clerk’s office.”

**All Committee Members were present via conference phone**

**Roll Call: Bates--yes Cuntala—yes, Mazza—yes, Van Horn--yes, Shipps—yes**

**PUBLIC COMMENT- Limited To 20 Minutes With 3 Minutes Per Member Of The Public**

**No Public Comment**

**RESOLUTIONS**

2024-59 Resolution Appointing Jennifer Harrington as the Township Tax Collector

**WHEREAS**, the Township of Knowlton desires to fill the position of Township Tax Collector due to the resignation of the prior Township Tax Collector as of December 31, 2023; and

**WHEREAS**, the Township Tax Collector is appointed pursuant to N.J.S.A. 40A:9-141 which states that “Notwithstanding any other law the governing body or chief executive, as shall be appropriate to the form of government of the municipality, by ordinance, shall provide for the appointment of a municipal tax collector and the compensation of the tax collector shall be fixed in the manner otherwise provided by law; and

**WHEREAS**, the Township Tax Collector is required to have the appropriate certificate pursuant to N.J.S.A. 40A:9-145.7, which states: “Commencing on the effective date of P.L. 1993, c.25 (C. 40A:9-145.3a et al), no person shall be appointed or reappointed as tax collector in any municipality of this State unless he shall hold a tax collector certificate issued pursuant to N.J.S.A. 40A:9-141, section 2 of P.L. 1979, c. 384 (C. 40A:9-145.2), and section 6 of P.L. 1993, c.25 (C. 40A:9-145.3a).”; and

**WHEREAS**, the Township Tax Collector’s term of office is designated pursuant to N.J.S.A. 40A:9-142, which states: “Every municipal tax collector shall hold his office for a term of four (4) years from the first day of January next following his appointment. Vacancies other than due to expiration of term shall be filled by appointment for the unexpired term.”; and

**WHEREAS**, Jennifer Harrington is certified as a Tax Collector, as evidenced by Certification and is qualified to fill the position of Township Tax Collector; and

**WHEREAS**, said appointment is for the unexpired term ending on December 31, 2024, effective June 1, 2024, and shall hold office for a term of four (4) years from the first day of January 2025, and;

**WHEREAS**, the Mayor and Committee of the Township of Knowlton desire to appoint Jennifer Harrington as the Township Tax Collector.

**NOW, THEREFORE, BE IT RESOLVED** by the Committee of the Township of Knowlton, County of Warren, State of New Jersey that Jennifer Harrington be appointed, effective June 1, 2024, as the Township Tax Collector for the unexpired term ending December 31, 2024; and shall hold office for a term of four (4) years from the first day of January 2025.

**Motion made by Shipps, second by Cuntala and approved by roll call vote:  
Bates-yes, Cuntala-yes, Mazza-yes, Van Horn-yes, Shipps-yes**

2024-60 Resolution Appointing Full-Time Laborer In The Department Of Public Works

**WHEREAS**, the Township of Knowlton wishes to employ of Daniel Pearson to serve as Laborer With the Department of Public Works for the Township; and

**WHEREAS**, Daniel Pearson wishes to serve in the position of Laborer with the Department of Public Works; and

**WHEREAS**, Daniel Pearson and the Township of Knowlton wish to enter into an Employment Agreement setting forth the terms and conditions of employment;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Knowlton, County of Warren, State of New Jersey that Daniel Pearson is hereby appointed as Laborer with the Department of Public Works for the Township of Knowlton effective June 10, 2024, on such terms as are set forth in an Employment Agreement, the terms of which are incorporated by reference herein.

**NOW, THEREFORE, BE IT RESOLVED** by the Committee of the Township of Knowlton, County of Warren, State of New Jersey that Daniel Pearson be appointed, effective June 10, 2024, as Laborer with the Department of Public Works.

**Motion made by Shipps, second by Mazza and approved by roll call vote:  
Bates-yes, Cuntala-yes, Mazza-yes, Van Horn-yes, Shipps-yes**

2024-61 Resolution Appointing Animal Control Officer

**WHEREAS**, the Township of Knowlton has a need to appoint a Certified Animal Control Officer; and

**WHEREAS**, the governing body wishes to appoint Bonnie Waseleski as the Townships Certified Animal Control Officer, in accordance with N.J.S.A. 4:21-15.16b.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of Knowlton, County of Warren and State of New Jersey, that Bonnie Waseleski is hereby appointed as the Certified Animal Control Officer for the Township of Knowlton effective June 1, 2024; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be forwarded to the New Jersey State Police for their records.

**BE IT FURTHER RESOLVED** that the Mayor and Township Committee of the Township of Knowlton do hereby authorize the Mayor and Town Clerk to execute a contract with Bonnie Waseleski to perform the duties of Certified Animal Control Officer, at a yearly rate of \$8,000.00, commencing June 1, 2024.

**Motion made by Shipps, second by Mazza and approved by roll call vote:  
Bates-no, Cuntala-yes, Mazza-yes, Van Horn-yes, Shipps-yes**

**ADJOURNMENT**

**Motion made by Shipps, second by Cuntala and carried to adjourn tonight's meeting at 4:40 pm**